



Facility Reservation Form – Jack D. Hughes Ball Park

RESERVATIONS MUST BE MADE A MINIMUM OF SEVEN (7) DAYS IN ADVANCE FOR PRACTICE AND {30} DAYS IN ADVANCE FOR TOURNAMENT

Today's Date: _____

Organization Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Phone Numbers - Day: _____ Night: _____

Field(s): _____

**** Please note your first choice and your second choice**

FIELDS CLOSED: July 4th, August 1st-14th, and October 10th-28th!!!!!!

Days of Week	Dates	Starting Time	Ending Time
Monday (s)			
Tuesday (s)			
Wednesday (s)			
Thursday (s)			
Friday (s)			
Saturday (s)			
Sunday (s)			

Adult _____ Youth _____ Game _____ Practice _____ Tournament _____

Is this an official non-profit organization? Yes _____ No _____ (Non-profit Tax ID# _____)

Description of activity planned:

Will admission/fee be charged: Yes _____ No _____ (Please check one)

List admission/fees: _____

Estimated number of participants: _____

Percentage of users that are Pineville residents/taxpayers? _____ (Resident Groups must provide roster with Names & Addresses of players to receive Resident Priority & Rates)

List any other requests required of Pineville Parks & Recreation (drag/line fields):

I hereby certify that I am the authorized and responsible representative of the forenamed sponsoring/user group, and I have received, read, understand and certify that we will comply by the Pineville Park & Recreation Facility Usage/Reservations Policies and I understand that this reservation is not confirmed unless a copy is returned to me with signature of a Parks and Recreation Department representative.

SIGNED:

Organization Representative _____ Date: _____

APPROVED BY:

Parks and Recreation Dept. Rep: _____ Date: _____

Fees Received: _____ Date: _____

Security Deposit: _____ Date: _____

This form can be mailed to: Pineville Parks & Recreation Department

PO Box 249, Pineville, NC 28134

Or returned to the Belle Johnston Community Center M-F 8am-5p

704.889.2400

Or emailed to ehamilton@pinevilledsl.net