



Pineville Parks & Recreation Tournament Guidelines Jack D. Hughes Park

We appreciate your interest in using Jack D. Hughes for your tournament. Please keep in mind that other groups will also request time at this facility and the Recreation Department will be as fair as possible in dividing and allocating time for all groups. *Due to the high demand for this facility by local athletic organizations, town residents and churches, no tournaments will be scheduled the second weekend of every month in order to accommodate everyone's needs.*

Field Rental Fees –

Stadium	\$500/day
Ball Fields	\$300/day
Multi-Purpose Field	\$400/day
Lights	\$20/hour (\$10/hr. resident)
Turf	\$20/bag
Temporary Fencing	\$250/ weekend
Gate Fee	25% of total gate collected
Youth Instructional Camps	\$300 per field per day

**** A tournament report is required after each event**

Services – Tournament fees will include field preparations including mid-day (lining and dragging), bases, concessions, routine maintenance: clean up during and after tournament. If bases and pitching mounds need to be moved to accommodate your tournament the Athletics Coordinator must be contacted 2 days prior to tournament.

Restrictions – No game shall be scheduled to begin before 9:00am or after 9:30pm and all field lights must be turned off at 11:00pm each day. Please do not advertise your tournament until final approval from the Park and Recreation has been granted. In order to maintain quality field conditions throughout your tournament no more than 5 games should be schedule per field/per day.

Gate Fees - Pineville Parks and Recreation has the right to approve all gate operations, if you will be charging a gate fee Pineville Parks and Recreation will receive 20%. All individuals who will be visiting shelters, playground, multipurpose field and walking track will be allowed to enter the park FREE of charge.

Deposit – Pineville Parks and Recreation reserves the right to require a deposit. Each tournament scheduled shall require a deposit of half your fees for fields reserved. The remaining fees must be paid in full no later than 2 weeks after the tournament date.

Concessions – All concessions are handled by Pineville Parks and Recreation Department.

Inclement Weather – The Parks and Recreation Department reserves the right to cancel or prohibit use of park and/or field areas when conditions are too wet. If lightning is seen at any time during tournament play, it will be the Tournament Directors responsibility to remove all teams and spectators to a safe area. Games may not resume until 10 or more minutes have passed from the last time lightning was seen. Under no circumstances will unauthorized personnel work on fields without the permission from the Athletics Coordinator. Turface will be available at the cost of \$10 per bag.

Cancellation – If games are canceled due to weather then a refund/credit will be applied to your account, unless 2 or more games have been played that day. All tournament cancelations must be made 30 days in advance in order to receive a full refund.

Pineville Parks and Recreation has the right to cancel, postpone or move any tournament or games that are scheduled at Jack D. Hughes Park. If an instance such as this shall occur the Tournament Director will be contacted to make such arrangements.

Security – Pineville Parks and Recreation reserves the right to require police/security for functions as deemed appropriate. The Tournament Director is responsible for arranging and funding police/security.

Park Guidelines – A person or persons with the tournament staff must be on duty at all times during the tournament to enforce the following rules and guideline.

1. No consumption or possession of alcoholic beverages, or possession of a controlled substance.
2. No coolers inside the park. Team coolers must be kept in dugout area.
3. Smoking is prohibited in the stadium, at concessions stands, courtyard/pavilion or picnic shelters. Please use designated smoking areas.
4. Posting, distributing, circulating or displaying advertisements to include signs or banners or other promotional materials requires approval from Parks and Recreation staff.
5. All trash must be placed in trash containers.
6. Vehicles must remain in designated parking areas only, vehicles cannot remain in parking lot overnight. No driving or parking on the grass.
7. Tournament Directors are required to show proof of liability insurance. The town of Pineville is not responsible for injury, lost or damaged goods.
8. Posted rules and regulations at the facility must be adhered to.
9. Renter agrees to pay for all damages to property, litter pick-up and for any other charges that may be incurred as a direct result of their use.
10. Tournament Director must notify teams of designated warm up area and enforce – NO SOFT TOSS INTO FENCE.

Signature

Date