

**COUNCIL MEETING  
AGENDA**

**Pineville Meeting Hut  
Tuesday, January 8, 2019  
6:30 p.m.**



**PINEVILLE TOWN COUNCIL AGENDA  
6:30 P.M. - PINEVILLE HUT MEETING FACILITY  
TOWN OF PINEVILLE, NORTH CAROLINA  
TUESDAY, JANUARY 8, 2019**

- 1) **Call Meeting to Order:**
  - a) **Pledge Allegiance to the Flag: (DP)**
  - b) **Moment of Silence:**
  
- 2) **Adoption of Agenda:**
  
- 3) **Approval of the Minutes from the:** Regular and Closed Session Meetings of December 11, 2018 and the Work Session of November 27, 2018.
  
- 4) **Consent Agenda:** a) *Financial Report as of December 31, 2018;* b) *Proclamation for School Choice Week*
  
- 5) **Public Comment:**
  
- 6) **Old Business:**
  - A. **Gym Floor at Community Center (Kristy Detwiler)**—Additional information provided to award contract to replace gym floor (**ACTION ITEM**).
  
- 7) **New Business:**
  - A. **Fire Department Presentation (Matt Honaker/Mike Gerin)** – Request for additional funding (**ACTION ITEM**).
  
  - B. **Ordinance Conflict (Travis Morgan)** – Discussion to resolve discrepancy with parking regulations (**ACTION ITEM**).
  
  - C. **Consider Resolution of Intent for Districting/Additional Council Members (Ryan Spitzer)**—Discussion and review of steps for districting and adding additional Council Members (**ACTION ITEM**).
  
  - D. **Staff Update:**
    - 1) *Manager's Report*
    - 2) *Calendar of Events*
  
- 8) **Adjourn:**

*If you require any type of reasonable accommodation as a result of physical, sensory, or mental disability in order to participate in this meeting, please contact Barbara Monticello, Clerk of Council, at 704-889-2291 or [bmonticello@pinevilenc.gov](mailto:bmonticello@pinevilenc.gov). Three days' notice is required.*

# **MINUTES**

**Minutes from the Regular  
and Closed Session Minutes  
of December 11, 2018  
and  
the Work Session Minutes  
of November 27, 2018**

---



**MINUTES OF THE  
TOWN COUNCIL MEETING OF THE  
TOWN OF PINEVILLE, NORTH CAROLINA  
TUESDAY, DECEMBER 11, 2018**

The Town Council of the Town of Pineville met in Regular Session and Closed Session on Tuesday, December 11, 2018 at 6:30 p.m. at the Hut Meeting Facility in Pineville.

**ATTENDANCE**

Mayor: Jack Edwards  
Mayor Pro-Tem: David Phillips (arrived later in the meeting)  
Council Members: Debbie Fowler, Melissa Davis and Joe Maxim  
Town Manager: Ryan Spitzer  
Planning & Zoning Director: Travis Morgan  
Town Clerk: Barbara Monticello

**CALL TO ORDER**

The meeting was called to order by Mayor Jack Edwards at 6:30 p.m.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Town Clerk, Barbara Monticello, led the group in the Pledge of Allegiance.

**MOMENT OF SILENCE**

Mayor Edwards asked for a moment of silence for ex Council Member, Les Gladden's mom who passed, as well as our public safety employees, our military and public works employees.

**ORDER OF BUSINESS:**

**Adoption of the Agenda:**

A recommendation was made to move the Audit Presentation after the Public Comment section to accommodate the presenter who needed to leave early and to table item A under Old Business until January's meeting. Council Member Melissa Davis moved to adopt the agenda with the changes. Council Member Debbie Fowler seconded the motion and there were ayes by all to adopt the agenda with the changes.

**Approval of the Minutes from the Regular and Closed Session Meetings of November 13, 2018.**

A change to the spelling of Dottie Rea's name needed to be made but no additional changes were needed. Council Member Joe Maxim moved to approve the minutes with the correction, seconded by Council Member Debbie Fowler. There were ayes by all to approve the minutes with the change.

**Consent Agenda:**

The Consent Agenda consisted of the following items: a) *Financial Report as of November 30, 2018*. Council Member Melissa Davis moved to approve the Consent Agenda as is, with Council Member Debbie Fowler seconding the motion. There were ayes by all and the motion passed 4-0.

**PUBLIC COMMENT:**

**Beverly Jackson** – spoke about the program, Youth for Change, currently held at the Belle Johnston Community Center. She gave a brief overview of the program stating that they served about 40 kids, many of them from Pineville. The program was supported by donations and the group met twice a month for basketball and a meal. The program was intended to keep kids off the streets by engaging them in more positive, fun activities as well as providing them accountability.

**Jane Shutt** – Jane Shutt of the Pineville Neighbors Place provided an update on the holiday food drive that Pineville Communications and Electric helped with as well as the Shop with a Cop program. With the many donations received, Pineville Neighbors Place was able to help 57 Pineville students, 68 Sterling Elementary students and 10 Pineville Rehab residents. She thanked Pineville for their help in assisting them in their efforts.

**Kevin Kendrick** – Resident Kevin Kendrick expressed his appreciation, on behalf of the McCullough neighborhood, to two Pineville Police officers, Whitley and Stanley. They recently attended one of their community HOA meetings providing a lot of good, positive advice to the residents.

#### **NEW BUSINESS:**

- A. Audit Presentation (Richard Dixon)**- Finance Director, Richard Dixon, introduced Jennifer Rice with the audit firm, Martin Starnes and Associates. Ms. Rice was a senior accountant that was in charge of the audit this year for the town. She gave an overview of the results from that audit performed earlier in the year. Once again the town's financials were sound and stable and we were issued an unmodified opinion which is the best rating that can be had.

#### **PUBLIC HEARING:**

- A. Proposed Distribution Warehouse (Travis Morgan)** – Planning and Zoning Director, Travis Morgan, stated that a proposal was brought forth for a 250,000 square foot distribution warehouse on Downs Road and that a Public Hearing was called to consider the item. Council Member Debbie Fowler moved to open the public hearing with Council Member Melissa Davis seconding the motion. There were ayes by all and the public hearing was opened.

Mr. Morgan stated that because the warehouse was over 100,000 square feet, the proposal required Council approval. The facility would be located on Downs Road on 43+/- acres of land. The closest residence is located about 3800 feet from the building and about half the property is located in a flood plain due to the Big Sugar Creek at the back of the property where a Greenway is planned. Approximately 18.5 acres of the property are developable. Two residences butt up against the property but there is 100 feet of buffer between them and there may also be a berm separating the two properties. The plan required a Traffic Impact Study that did not show any significant impact on traffic. There may be outside storage of which Mr. Morgan was requiring the applicant to screen, preferably by fencing.

His staff notes included:

- There will be a final review by staff and all requirements must be met
- Final drawings will need to be approved by NCDOT, particularly curb cuts
- Staff to review and approve the front façade as the front of the building should be spruced up since it can be seen from the street
- No parking, loading, staging of vehicles or materials on Downs Road
- Keep the 100 feet of buffer between warehouse property and two residences with possibly adding a berm
- Storage to be screened

Council Member Joe Maxim asked if there would be a problem if we approved the plan before the NCDOT gave their approval. Mr. Morgan stated that he didn't see anything out of the ordinary but if need be, the town could always add a stipulation that the town's final approval would be pending the approval of the NCDOT. Council Member Melissa Davis recommended that there be an extra center turn lane for southbound traffic and with only two tenants in the building, there shouldn't be any noise generated. Mr. Morgan confirmed there should be no noise generated. Also,

staff wanted to be sure the gate was set further into the site in case any vehicle/truck stacking occurred.

The floor was opened to the public for comments. **Mr. Danny Kimbrell** stated he lived on Downs Road, along with his dad that also lived on Downs Road. His dad is 87 years old and they had concerns with water run-off and with motorists not being able to see over a hill that is on that road. Mr. Morgan stated that with county regulations in place for a detaining pond, the water can be at or less than what it is now but it can't be more.

**Jacqueline Riggins** of Carolina Village had a comment outside the topic of the Public Hearing and was asked to bring her question/comment to the next meeting during the Public Comment section of the agenda.

Mr. John Morrison of Beacon Properties stated that the screening on the back side of the property was fine and that they were conversing with NCDOT on whether a turn lane will be needed. It's their call to make and if need be, he would bring the traffic study back in front of Council. Council Member Davis thought it better to wait to vote on the project until they heard back from the NCDOT but Mr. Morgan assured the Council that he would keep them all in the loop with NCDOT.

Council Member Debbie Fowler asked what constituted needing a turn lane and Council Member Joe Maxim had visibility concerns. Mr. Morgan stated that delays and a diminished Level of Service (LOS) could trigger the need for a turn lane. A widened apron and sight triangles should help with visibility issues. He also confirmed that there would be 5-6 foot-wide sidewalks.

A motion was made and seconded to close the public hearing. There were ayes (3-0) by all and the public hearing was closed at 7:33 p.m. Council Member Fowler asked Mr. Morgan to check on the possibility of petitioning NCDOT to lower the speed limit down from 45 mph. He agreed to look into it. Council Member Joe Maxim moved to approve the warehouse pending NCDOT's comments and approval and that the apron be widened along with an improved sight triangle. Council Member Melissa Davis seconded the motion and there were ayes by all (3-0).

**OLD BUSINESS:** *Item scheduled for discussion, resurfacing of gym floor, was tabled until January 8, 2019 meeting.*

**NEW BUSINESS:** *(Mayor Pro Tem Phillips arrived during this time – 8:00 p.m.)*

- B. Adoption of Strategic Goals** *(Ryan Spitzer)* – Town Manager, Ryan Spitzer, stated that Council attended a retreat where they developed goals based on six pillars. Each pillar had a set of actions for them to focus on as a way to work through the pillars to achieve the goals. Some of those actions can be completed this year while others may take years to complete but the pillars should be formally adopted to form the town's strategic vision. The pillars will be posted on the town's website; they should be revisited each year, adjusted if necessary and council should attend a retreat every 2-3 years.

Council Member Debbie Fowler moved to adopt the pillars and strategic plan, seconded by Mayor Pro Tem David Phillips. There were ayes by all (4-0).

- C. Adoption of Classification & Compensation Study** *(Ryan Spitzer)* – Mr. Spitzer stated that HR Consultant, Susan Manning, was contracted to do a salary study, create a classification and pay plan and to review job descriptions and update accordingly. Salary ranges for employees had not been updated since 2012 and by law, the town should be adopting a formal Classification Pay Plan each year. Ms. Manning attended a Work Session in November to review and present her findings and Council now had to officially adopt the recommended plan.

Mr. Spitzer reviewed for the group the study, how the data was obtained and any other findings from Ms. Manning's report, as well as her recommendations. There were two options presented to council to bring employees into a more acceptable pay range compared to their peers. Most employees were being recommended for a 5% increase but some needed closer to a 10% increase to get them into their ranges. To get all employees to an acceptable range with either a 5 or 10% increase, the estimated cost to the town would be \$53,153. To get the majority of employees to an acceptable range with only a 5% increase (not accounting for those that require a 10% raise), the

estimated cost to the town was \$45,790. Council needed to decide which of these options to go with. There was additional discussion on the matter. Council Member Melissa Davis wanted to be sure that the town didn't give employees raises that weren't performing at top notch level. Additionally, council thought it would be a good idea to reevaluate the employee evaluation forms.

Council Member Debbie Fowler moved to adopt the classification study, seconded by Mayor Pro Tem Phillips. There were ayes by all and the classification study was adopted 4-0. Mayor Pro Tem Phillips moved to adopt the pay plan to get all employees (5 & 10% increases) into their respective pay ranges at a cost to the town of \$53,153. Council Member Joe Maxim seconded the motion. The vote was 3 in favor, 1 dissenting with the dissenting vote by Council Member Debbie Fowler. Motion passed 3-1 in favor of 5 and 10% increases for all eligible employees based on study recommendations.

**D. Staff Update:** Mr. Spitzer provided an update on the following:

- Met with county to determine interest in building a library. County is still committed to putting one up; commitment from County Manager, Deana Diorio.
- RFQ's went out for new Town Hall/Library; due back 12/20/18
- Manager Spitzer will be out of the office 12/12/18 to interview candidates for the Electricities position
- Telecom Board Meeting scheduled for 1/10/19 at 3:30 p.m.
- January Work Session will be held 1/28/19 at 6:00 p.m.
- Police Canine Cero has a lame leg and will require surgery on 1/3/19.

At 9:00 p.m. Mayor Edwards called for a recess before moving to Closed Session.

**CLOSED SESSION:** Mayor Pro Tem Phillips motioned to move into Closed Session at 9:15 p.m., seconded by Council Member Joe Maxim. There were ayes by all and they entered Closed Session per *NCGS 143-318.11 (4, Economic Development) and (6, personnel issue)*. Once in Closed Session, both a real estate matter and a personnel issue was discussed at length. At 11:40 p.m. a motion was made and seconded to exit the Closed Session.

**ADJOURNMENT:** Once back in Open Session, a motion was made by Council Member Melissa Davis and seconded by Mayor Pro Tem Phillips to adjourn the meeting. There were ayes by all and the meeting adjourned at 11:41 p.m.

---

Mayor Jack Edwards

**ATTEST:** \_\_\_\_\_  
Barbara Monticello, Town Clerk



**MINUTES OF THE  
TOWN COUNCIL WORK SESSION OF  
TUESDAY, NOVEMBER 27, 2018 · 6:00 P.M.  
PINEVILLE POLICE BLDG., 427 MAIN ST.**

The Town Council of the Town of Pineville met in a Work Session on Tuesday, November 27, 2018 at 6:00 p.m. at the Pineville Police Bldg. at 427 Main St. in Pineville.

**ATTENDANCE**

Mayor: Jack Edwards  
Mayor Pro-Tem: David Phillips  
Council Members: Melissa Davis, Joe Maxim and Debbie Fowler  
Town Manager: Ryan Spitzer  
Town Clerk: Barbara Monticello was absent  
Planning Director, Travis Morgan

Also, in attendance were John Core and Andrew Eagle representing Beacon Partners; Scott Stevens representing the Miller/Smith property development, a representative from Harris Radio Systems and HR Consultant, Susan Manning. The Clerk was absent and although a recording device was used, the meeting never recorded. Minutes below are very general and based on accounts provided by other attendees.

**CALL TO ORDER**

Mayor Edwards called for a motion to open the Work Session. A motion was made and seconded to open the meeting. There were ayes by all and the meeting was opened.

**DISCUSSION ITEMS:**

- A. Presentation of Proposed Distribution Warehouse (Travis Morgan)** – Planning and Zoning Director, Travis Morgan, stated that this was the second presentation from Beacon Partners regarding a request for a 250,000 sq. ft. distribution warehouse. The applicant had addressed issues discussed at an earlier meeting and refined their plans with more details to show elevations.

Parking was discussed. Mr. Morgan stated that the plan was sufficient for passenger car parking as compared to other local and regional calculations and he was in the process of updating our parking ordinance to modernize our calculations. Parking was more a concern on or along Downs Road to prevent on-street parking and/or loading/unloading of big rig trucks. Town Council wanted to be certain that this did not occur on Downs Rd.

Additionally, if there was going to be a gate at the entrance, they did not want it too close to the street so that trucks would stack up onto Downs Rd. They wanted it positioned far enough in to prevent that from happening. The question was raised as to what the closest neighborhood was to the property where the proposed warehouse would be. Mr. Morgan stated that it was about the same distance as the closest neighborhood was to the previously approved warehouse for Lance-Snyder.

- B. Presentation of Proposed Property Development at Lynwood Lane/Lakeview Dr. (Travis Morgan)** – Mr. Morgan introduced Mr. Scott Stevens from Keller Williams Realty who was present to discuss a proposed project on

Lynwood Lane and Lakeview Drive. Mr. Stevens was representing Mr. Steve Miller and Mr. Robert Smith, property owners of the proposed project. Mr. Stevens was proposing a subdivision of 174 units on a piece of property currently zoned to allow roughly 50 units in total. Council asked how they were able to get on the agenda without first talking to the Zoning Dept. Mr. Morgan stated that they requested to be on the agenda before they sat down to discuss the project and they were reluctant to share details or leave a copy of the proposal with him at that time. Roughly half the units would be single family residences and the other half town homes.

There were several concerns brought up by Council Members. The plan showed a round-about to help calm traffic but there was no indication that a fire truck could navigate it without some trouble. Additionally, with that amount of units there really ought to be a second way in and out of the subdivision but the applicant stated that it would not be required unless the property was rezoned. Planning and Zoning Director, Travis Morgan, stated that the property would, indeed, need to be rezoned because it was not currently zoned for townhomes or the density they were purposing.

Mr. Stevens stated that he had approval for the water and sewer utilities and the plan was to tie into the lift station off of Mallard Dr. Mr. Morgan asked for documentation of the approval and stated that to tie into that lift station, would require going through private property. Mr. Stevens stated that the county would help get the property condemned so that they could tie into the lift station. He was not able to produce the documentation for the water and sewer approval. Council advised the applicants that road improvement would be necessary on Lynwood Lane including curbs, sidewalks and paving and Mr. Morgan added that because the subdivision was over 100 units, a traffic study would also be required.

Council members all agreed that there were too many unanswered questions regarding this project and they were uncomfortable with it. Although council members have had conversations with the property owners previously, none of this was ever mentioned in any of their prior discussions with them.

- C. **Discussion with CI/Harris Radio regarding Police Radio Issues (Chief Merchant).** Ever since the Pineville Police Department received new radios from the CI/Harris Company, they've been experiencing numerous problems with them including a lot of interference. After much discussion, Harris agreed to replace all the radios at no cost to the town.
- D. **Presentation of Salary Study – (Dornessa Froneberger) –** Human Resources Director, Dornessa Froneberger introduced Susan Manning, a Human Resources consultant hired to perform a compensation and pay study for town employees. She presented her findings to Council who acknowledged that it was long overdue. They appreciated her thoroughness and impartiality in her research and findings. She recommended to the group that they adopt the plan and try to have an impartial study done every 2-3 years to keep up with market rates and trends. She also recommended that a compensation plan be adopted each year as it was required by law.

**ADJOURNMENT:** There being no further business to discuss, a motion was made and seconded to adjourn the meeting.

---

Jack Edwards, Mayor

**ATTEST:**

---

Barbara Monticello, Town Clerk

# **CONSENT AGENDA ITEMS**

- a) Financial Report as of 12/31/18*
- b) Proclamation for School Choice Week*

Town of Pineville  
Budget vs. Actual  
12/31/2018

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Revenues</b>			
Property Tax	\$ 6,475,000	\$ 3,736,454	57.71%
Prepared Food Tax	625,000	367,544	58.81%
Room Occupancy	590,000	258,865	43.88%
Franchise Tax	900,000	533,902	59.32%
Sales Tax	1,200,000	629,397	52.45%
Storm Water	405,000	170,769	42.17%
Powell Bill	201,760	103,807	51.45%
Other	1,356,947	939,852	69.26%
Appropriated F/B - Cultural Reserve	68,000	68,000	100.00%
Appropriated F/B - Restricted Police	166,000	166,000	100.00%
Appropriated F/B General	572,925	572,925	100.00%
Total	\$ 12,560,632	\$ 7,547,515	60.09%
<b>Expenditures</b>			
Governing Board	\$ 210,861	\$ 181,024	85.85%
Administration	792,274	338,921	42.78%
Zoning	329,513	157,360	47.76%
Police	5,140,987	2,708,705	52.69%
Fire	2,037,600	454,485	22.30%
Public Works	711,005	335,456	47.18%
Storm Water	410,488	241,457	58.82%
Powell Bill	594,000	320,515	53.96%
Sanitation	437,750	204,313	46.67%
Recreation	469,851	251,486	53.52%
Cultural/Tourism	1,334,503	627,386	47.01%
Cemetery	4,000	927	23.18%
Contingency	87,800	-	0.00%
Total	\$ 12,560,632	\$ 5,822,035	46.35%

**Town Of Pineville**  
**Johnston Road Realignment**  
**12/31/18**

	FY17	FY18	FY19	Total Project	Project Budget
<b><u>Road Realignment Revenue</u></b>					
DOT grant	-	-	-	-	
General Fund Balance				1,957,000	1,957,000
Total Road Realignment Revenue	-	-	-	1,957,000	1,957,000
<b><u>Road Realignment Expense</u></b>					
Land/Building	-	731,228		731,228	725,000
Engineering	-	74,089	20,702	94,791	307,000
Construction	-	-		-	925,000
Total Road Realignment Expense	-	805,317	20,702	826,019	1,957,000

**Town Of Pineville**  
**Splash Pad/Dog Park**  
**12/31/18**

	FY17	FY18	FY19	Total Project	Project Budget
Cultural & Tourism Reserves	-			361,460	361,460
Part F Grant	-	-	74,017	361,460	361,460
<b>Total Part F Grant Revenue</b>	<b>-</b>	<b>-</b>	<b>74,017</b>	<b>722,920</b>	<b>722,920</b>
Part F Grant Expense					
6201.7200.70	32,656	61,816	162,988	257,460	722,920
<b>Total Part F Grant Expense</b>	<b>32,656</b>	<b>61,816</b>	<b>162,988</b>	<b>257,460</b>	<b>722,920</b>

Town of Pineville  
Electric Fund  
12/31/2018

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Revenues			
Electric	12,984,851	6,575,995	50.64%
Expenditures			
Administration & Billing Support	468,371	257,737	55.03%
Purchased electricity	9,146,980	4,211,577	46.04%
Operations and Maintenance	3,369,500	629,814	18.69%
Total	<u>12,984,851</u>	<u>5,099,128</u>	<u>39.27%</u>

Town of Pineville  
ILEC Telephone Fund  
12/31/2018

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Revenues			
Revenues	1,604,540	680,043	42.38%
Telephone Reserves	1,510,610	1,510,610	100.00%
Total Revenue	<u>3,115,150</u>	<u>2,190,653</u>	70.32%
Expenditures			
Operating Transfer Out	499,357	-	0.00%
Operating Expenses	1,216,043	543,975	44.73%
Plant under Construction	<u>1,399,750</u>	<u>36,480</u>	<u>2.61%</u>
Total	<u>3,115,150</u>	<u>580,454</u>	18.63%

Town of Pineville  
CLEC Telephone Fund  
12/31/2018

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Revenues</b>			
Revenue	999,254	498,675	49.90%
Transfer from ILEC	499,357		0.00%
Total	<u>1,498,611</u>	<u>498,675</u>	33.28%
<b>Expenditures</b>			
Operating Expenses	1,347,211	587,211	43.59%
Plant under Construction	<u>151,400</u>	<u>-</u>	<u>0.00%</u>
Total	<u>1,498,611</u>	<u>587,211</u>	39.18%

**A Proclamation Commemorating  
Town of Pineville School Choice Week  
January 20-26, 2019**

**WHEREAS**, all children in the Town of Pineville should have access to the highest-quality education possible; and,

**WHEREAS**, the Town of Pineville recognizes the important role that an effective education plays in preparing all students in the Town of Pineville to be successful adults; and,

**WHEREAS**, quality education is critically important to the economic vitality of the Town of Pineville; and,

**WHEREAS**, the Town of Pineville is home to a multitude of excellent education options from which parents can choose for their children; and,

**WHEREAS**, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

**WHEREAS**, our area has many high-quality teaching professionals who are committed to educating our children; and,

**WHEREAS**, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options.

**NOW, THEREFORE**, I, Jack Edwards, Mayor of the Town of Pineville, do hereby recognize and call upon our citizens to commemorate this week with special events, celebrations and participation in supporting

**SCHOOL CHOICE WEEK** in the Town of Pineville,  
**January 20-26, 2019**

**IN WITNESS WHEREOF**, I have hereunto set my hand this 8<sup>th</sup> day of January, in the year of our Lord two thousand nineteen.

\_\_\_\_\_  
Mayor Jack Edwards, Town of Pineville

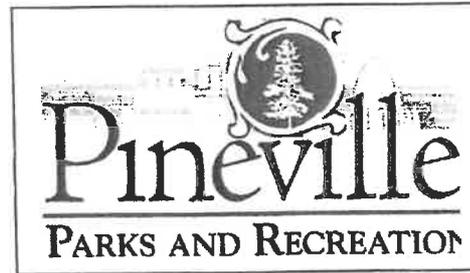


# **OLD BUSINESS**

## **A. Gym Floor Replacement**

MEMO

To: Mayor and Council  
From: Ryan Spitzer, Kristy Detwiler  
Date: 1/3/19  
Re: Gym Floor



---

After the Council Meeting in December I reached back out to the town's insurance adjuster, Charles Hines, who I had been working with on the gym floor damage. He agreed to reopen our case due to the information I collected on repairs vs. replacement of the gym floor. He requested a copy of the bid summary spreadsheet, which prompted him to contact Royalwood Associates to confirm they no longer produced our floor. On December 18<sup>th</sup> I met with Charles Hines at the BJCC before we met with Richard Dixon. We reviewed the bids I received and discussed repairs vs. replacement of the gym floor. Charles agreed that with the moisture issues we have had in the past along with the current damage it was best to install a floating floor to see us through 50+ years. After meeting with Richard Dixon, Charles stated that the town's insurance would cover anything over the \$50,000 deductible, with the exception of items not in place with the current floor (i.e. the blower that was included on The Sports Flooring Group quote).

Enclosed for your review; quotes received, clarifying questions from 12/8/18 meeting:

**A. The Sports Flooring Group**

1. Floating Floor Quote (\$111,028.00)  
Quote includes: dumpster, bleacher removal and install, new base, thresholds and grade 2 or better maple. Not included: concrete slab repair, electrical needs.
2. 3 references

The Sports Flooring Group declined to quote a fixed floor and issued the following statement.

It is our professional opinion the proposed Accer system is the best choice for your facility. Even if you are to resolve all your moisture intrusion issues, this floor system provide the best chance of meeting the floors 50 year or longer life span with minimal large-scale repairs. If you choose to install a fastened or plywood system, we request you remove us from consideration and we will not provide quote for alternate system.

**B. Royalwood Associates, Inc.**

1. Quote for fixed wood floor (\$76,727.00)
  2. Quote for floating floor (72,727.00)
  3. 2 References via phone calls
-

Quotes include: dumpster, bleacher removal and install, new base, thresholds and grade 2 or better maple. Not included: concrete slab repair, electrical needs.

**C. Sport Court Carolina**

1. Fixed Floor quote (\$85,567.96)
2. Email sent to Sport Court Carolina on Dec. 14<sup>th</sup>. On Dec. 20<sup>th</sup> I received a call from Dave asking to set up a meeting on Jan. 3<sup>rd</sup> at 11:00 am.

I was originally working with Lance, until Dec. 20<sup>th</sup>, when Dave contacted me via phone. We set up a meeting for Jan. 3<sup>rd</sup> to discuss the floor. Dave had another floor contractor with him and they both agreed that a floating floor was best for our gym and will submit one by 3:00pm Jan. 3<sup>rd</sup>. References to follow.

3. Floating Floor Quote

Quotes include: dumpster, bleacher removal and install, new base, thresholds and grade 2 or better maple. Not included: concrete slab repair, electrical needs.

4. References to follow. I received the floating floor quote just before 4:00pm on 1/3/19.

**D. Haldeman Homme, Inc.**

1. Quote for fixed wood floor (\$75,000.00)
2. Copy of the email I sent on Dec. 14<sup>th</sup> asking for clarification. *They did not respond.*

- A. The Sports Flooring Group**
    - 1. Quote for Floating Floor**
    - 2. References**
-

	<p align="center"><b>The Sports Flooring Group</b>  5512 Cannon Drive  Monroe, NC 28110</p> <p align="center">phone: 704-821-2550  fax: 704-821-2553</p>	<p><b>Quote for:</b></p> <p><b>Pineville Parks and Rec</b>  1000 Johnson Drive</p>
<p><b>Pineville Parks and Rec</b>  PO Box 249  Pineville, NC 28143</p> <p>Attn: Kristy Detwiler</p>	<p>Phone: 704-889-2400</p> <p>fax:  email: kdetwiler@pinevillenc.gov</p>	<p>Date: 10/30/18</p> <p>Rep: Matt Dutille</p>

Demolition and debris removal:	\$ 14,300.00
Staging and delivery:	\$ 6,950.00
Vapor barrier, 3/4" pad, subfloor, new 23/32" 2nd and better northern hard maple:	\$ 59,350.00
Bleacher removal/reinstallation:	\$ 4,000.00
Blower System:	\$ 4,800.00
Current Graphics:	\$ 3,800.00
New vent cove base and door transitions:	\$ 3,000.00
Labor: Install, sand and finish	\$ 14,828.00
<b>Total-</b>	<b><u>\$ 111,028.00</u></b>

NOTES

1. Unfortunately, some minor dust is part of the sanding process. Please be aware that dust will settle on the horizontal surfaces of the room. We will not be responsible for cleaning of the entire gym.
2. We respectfully request that items be removed from the room prior to our arrival.
3. To avoid damage to the new surface, the room must remain closed with the air constantly circulating after the last coat is applied. 7-10 days recommended.
4. Power source to be supplied by customer- we require a 3 phase 100 AMP 208 service to operate our sanding equipment or equivalent 56 KW generator at customer expense.
5. Please sign and return this document indicating acceptance and confirmation.

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED AND THE ABOVE WILL BE IN ACCORDANCE WITH OWNER SPECIFICATIONS, DETAILS AND DRAWINGS. ALL WORK IS PERFORMED IN A SUBSTANTIAL WORKMANLIKE MANNER. ANY CHANGES MUST BE SUBMITTED IN WRITING.

Respectfully Submitted \_\_\_\_\_ *Matt Dutille* \_\_\_\_\_ Matt Dutille

We agree to terms set forth and accept this proposal

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_ 3 year contract \_\_\_\_\_

\*\*\*\*\*  
This proposal may be withdrawn if not accepted within 14 days  
\*\*\*\*\*

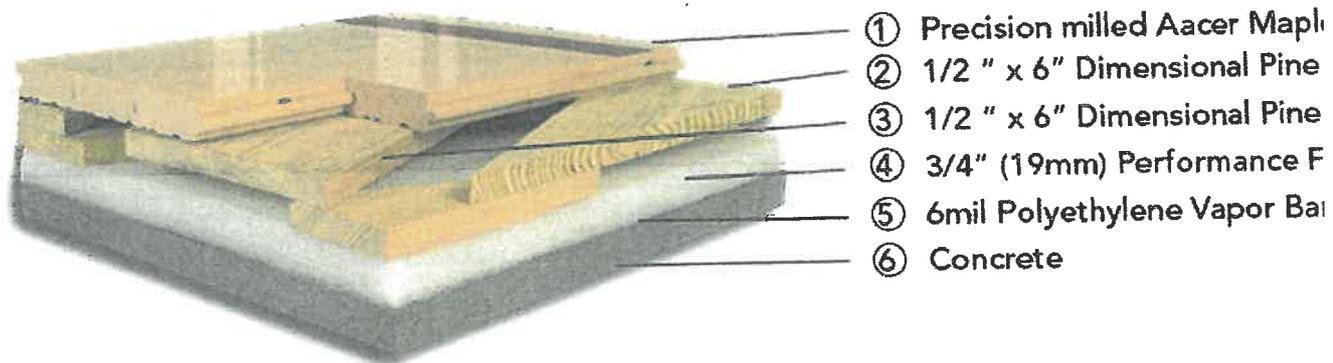
*This proposal is a legal and binding contract offer. When signed, no cancellations may be made without approval. If cancelled, a 25% restock or processing fee may be applied at the determination of Epaggalea, LLC, dba The Sports flooring Group. Monthly finance charges will be applied to past due accounts.*

Office Use  
cc file

Thank you for your business.

# ScissorLoc™ DC

**ScissorLoc™ DC** features a criss-cross, solid wood subfloor that creates a dimensionally stable system with excellent natural ventilation capabilities. The option of the PowerVent Airflow system adds a feature which will detect moisture and start drying the system with mechanical airflow. ScissorLoc DC exceeds the DIN, EN and MFMA PUR standards.



## Features

- Field tested and DIN certified by an independent testing organization – meets and exceeds DIN standards
- EN 14904 Certified
- Closed cell foam underlayment creates an excellent uniform resilient surface and provides an extra vapor barrier
- Solid 1/2"x6" pine subfloor configuration allows natural airflow beneath the floor and creates a uniform resilient surface
- Air Flow System (U.S. Patent #5,526,621) available
- Same thickness as padded sleeper systems making it an excellent replacement for worn-out sleeper or synthetic systems
- If subjected to moisture/water, designed to be dried and will not delaminate

## The Sports Flooring Group Qualifications:

Certified and Accredited Member of MFMA

29 years of completed projects equal to or greater value than the proposed project

Uninterrupted coverage of Insurance for 3 years

Proposed Floor System:

Accer Scissor Loc DC

Powervent Air Flow System to be included with 1-year service warranty. Motors/fans- manufacturer's warranty

Accer Stamped 23/32" Second and better Grade Northern Hard Maple flooring

Proposed Finishes:

Bona stains and Bona Court Lines Paint

Bona Water Base- Sport Seal

Bona Water Base- Sport One

Final 3 finish coats to be Water Base Essential- Bona Drive

Proposed Graphics:

Main Basketball and Main Volleyball courts

Stained Border- 3-foot sideline and 3-foot baseline

3 pickleball courts

Any additional staining or painting would need to be agreed upon and a change order processed

Additional Notes:

Sports Flooring Group (SFG) will be responsible for all expenses pertaining to staging and offloading of materials. Including all freight charges of materials.

SFG responsible for all tools, labor and supervision to remove old gymnasium floor and install the new gym floor and Air Flow System.

SFG responsible for all dumpsters and dumpster fees to dispose of old gymnasium floor and debris removal.

SFG will be responsible for the removal/ storage (if necessary) and reinstallation of the bleachers.

SFG will NOT be responsible for any electrical requirements for new Air Flow System, we will aid in the coordination, but a licensed electrical contractor will need to be provided by Pineville Parks and Rec.

## Kristy Detwiler

---

**From:** Christopher Charles <Christopher.Charles@jwu.edu>  
**Sent:** Wednesday, December 19, 2018 4:11 PM  
**To:** Kristy Detwiler  
**Subject:** Sports Flooring Group

Kristy,

I cannot recommend Brian, Matt, and all of the great folks at Sports Flooring Group enough. They installed our gymnasium floor when our building first opened in early 2011, and have done all of the maintenance and upkeep on it ever since.

The floor itself is great. We use it for our varsity volleyball and men's and women's basketball games, in addition to intramural activities and daily open play, so it gets a lot of usage. The floor has held up remarkably well. Additionally, the scissor lock sub-floor system makes the floor incredibly athlete-friendly in terms of wear and tear on their legs and joints.

SFG's customer service is outstanding. We had an issue about a year into our building's existence where a grading/drainage issue outside the building was causing some cupping on our floor. Matt devised and installed a under floor fan system and humidity sensors that cured the problem. Even though we haven't seen any of the cupping in quite some time, Matt still makes periodic checks of the floor, sensors, and fans to ensure that we have a perfect surface. This past March, I discovered a water spill on our floor after a university event early one afternoon. I immediately called Matt and he not only gave me some steps to take over the phone, but he left another job and was at our facility by the end of the day to personally look over the area and make sure we were taken care of. As new floor care products have come on the market, SFG has provided us with those options for our annual court refinishes, and the results have been great. We don't have nearly the amount of finish worn off at the end of each year as we did with previous products.

Finally, this summer we completed the once every 8-10 year complete sand down and repainting of our court with SFG. We had a pretty unique design that we wanted to incorporate into our court. Matt had several discussions with me regarding what we wanted to do, what the timeline, and cost would be, and what techniques they would use, and we are simply thrilled with the results! We've gotten so many compliments on the floor and it's a great source of pride for us. [Here](#) is a picture of our original design from SFG's website, and [this](#) is a panoramic shot of what our new floor looks like.

If you have any questions, please let me know.

Thanks,

Chuck

Chris "Chuck" Charles  
Assistant Athletic Director  
Johnson & Wales Charlotte  
980-598-1844  
[charlotte.jwuathletics.com](http://charlotte.jwuathletics.com)

**From:** Rainey, James <James.Rainey@mecklenburgcountync.gov>  
**Sent:** Friday, December 28, 2018 12:09 PM  
**To:** Kristy Detwiler  
**Subject:** FW: [External]Question from Pineville Parks & Rec.

Kristy, I have done several floors over the last two years with Sports Flooring Group and all have been good floors. They have done Mallard Creek Rec, Arbor Glen Rec, West Charlotte Rec. Have split projects between them and Beckham Flooring. None of these however were floating floors, the only floating floor was 2<sup>nd</sup> Ward Gym and it was done with an out of town company on a national contract. I can't remember name of that company but feel pretty good about the local companies doing just as good a job.

I would try to fix the moisture problem first, if water still getting in doesn't matter what kind of floor you have. For maintenance just reminder with floating floors don't put a lift on them, at 2<sup>nd</sup> ward we have been just using ladders or build scaffolding. Worry would break the wood pieces below floor then you have a real mess.

Any other questions or if you want David Suddreth and I to take a look with you please let us know.

Thanks  
James Rainey  
Park Superintendent  
980-722-1836

**From:** Cook, Peter  
**Sent:** Friday, December 28, 2018 11:54 AM  
**To:** Rainey, James <James.Rainey@mecklenburgcountync.gov>  
**Subject:** FW: [External]Question from Pineville Parks & Rec.

Hi. Pineville P&R folks need info, if we have any about floating/gym floors. Any info you can provide would be great.  
thanks

---

**Reference for The Sports Flooring Group**

**I spoke with Randy Belk the Dean of Students (ex-baseball coach) for Charlotte Catholic.**

**Charlotte Catholic High School recently collected bids to replace their gym floor that was installed by Haldeman-Homme, Inc. 14 years ago.**

**They were highly impressed with The Sports Flooring Groups knowledge, thoroughness and they come highly recommended for not only the installation but yearly maintenance as well.**

**Due to the everyday wear and tear they will be installing the same floating floor system proposed to us by The Sports Flooring Group.**

---

**B. Royalwood Associats, Inc.**

- 1. Quotes for Fixed and Floating Floors**
  - 2. 2 References**
- 
-



# Royalwood Associates, Inc.

Mailing address: P.O. Box 91145 Raleigh, NC 27675  
Office: 7421 ACC Boulevard Raleigh, NC 27617  
(919) 957-3006 • Fax: (919) 957-3007

Since  
1982

## PROPOSAL

Thursday, December 06, 2018

Kristy Detwiler  
Pineville Parks and Recreation  
1000 Johnston Dr.  
Pineville, NC 28134

kdetwiler@pinevillenc.gov  
(704) 889-2400

**Project:** Belle Johnston Floor Replacement

We propose to provide all materials, labor, and taxes to remove the existing **floors** and install a **Connor Alliance anchored-resilient** floor system specifically:

1. Remove and dispose of the existing wood floor and carpet
2. Remove the bleachers from the wall and reattach on new floor
3. 6mil polyethylene vapor retarder over the existing slab
4. Sub-floor to be factory assembled subfloor panels shall provide nominal 3/4" (19mm) X 4" (102mm) X 8' (2438mm) UL plywood nailers, with 3/4" Rezill pads attached. Sleeper anchorage struts shall be nominal 1/2" (12mm) X 4" (102mm) UL grade plywood with pre-drilled anchor pockets.
5. Second and Better 2 1/4" by 25/32" MFMA Maple plank flooring
6. Sand: coarse, medium, fine
7. Apply two coats of oil modified seal
8. Paint court markings to include a logo to match existing, one main basketball, one main volleyball, and two pickleball courts.
9. Apply two coats of oil modified gym finish
10. Install new vented wall base around perimeter, 6" aluminum thresholds at doors and two new volleyball cover plates

All for the sum of \_\_\_\_\_ \$76,727.00

**Notes:**

- A. Owner to provide all water, power and utilities
- B. Slab to be smooth concrete subfloor; true and flat to a tolerance of 1/8" in any 10'-0" radius
- C. Odor and dust are part of the installation process. Please be aware that there will be an odor in the facility and that dust will settle on the horizontal surfaces in the room. Any cleaning deemed necessary after the work is complete is to be done by others.
- D. The project will be billed in the following increments, \$64,000.00 when materials land and the rest upon completion
- E. We will begin the project as soon as we receive a PO for the work

**Exclusions:**

1. Concrete slab patching, repairing, filling, leveling, grinding, moisture testing
2. Bid bond; Payment and Performance bond
3. Additional game lines and logo(s) not mentioned above
4. Floor covering/protection after completion
5. Raising or lowering of the goals.
6. Anything other work or material not specified above.

This proposal is subject to acceptance within twenty days from date and is void thereafter at the option of the undersigned. This signed proposal is a legal and binding contract. If canceled, a 25% cancellation or processing fee may be charged. Accounts past 30 days are subject to a monthly finance charge.

Signed \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Respectfully,  
Royalwood Associates, Inc.

Greg C. Serpas



**CONNOR SPORTS**

**HARDWOOD  
SYSTEMS**

**ALLIANCE™**

**FIXED RESILIENT SYSTEM**

CERTIFIED  
BY THESE  
LEADERS  
IN SPORT



[connorsports.com/hardwood](http://connorsports.com/hardwood)

# ALLIANCE

FIXED RESILIENT SYSTEM

Connor Sports • 800.283.9522 • 847.290.9020 • info@connorsports.com • connorsports.com/hardwood



Alliance pre-manufactured panels with resilient Rezill pads attached provide adjustable support performance standards.



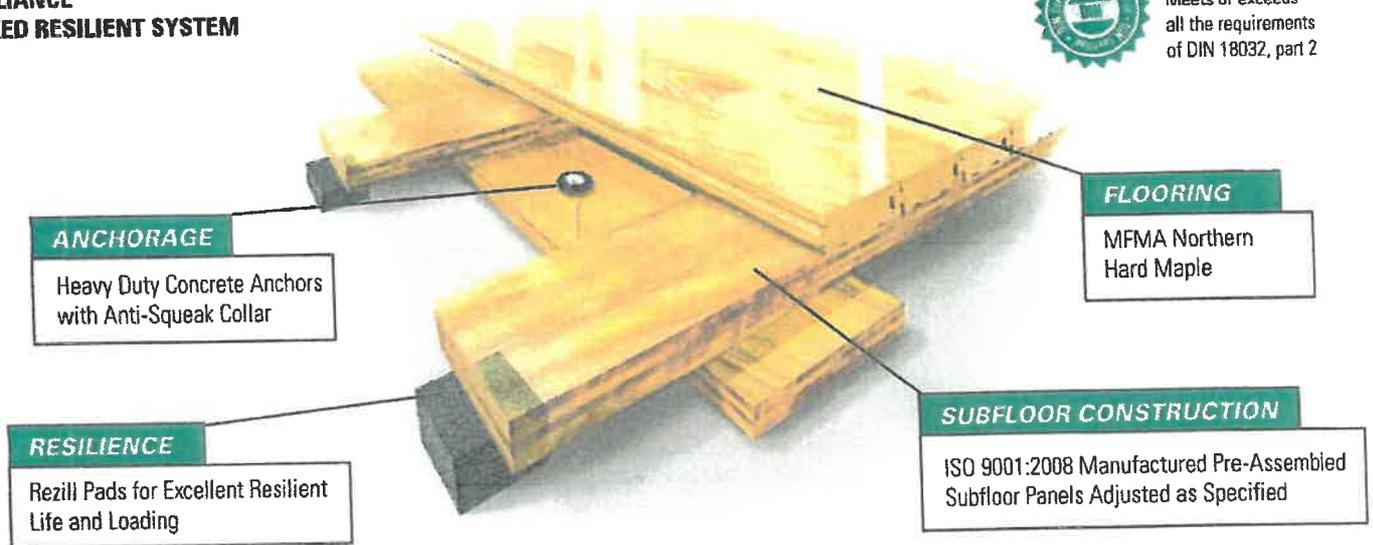
Lower subfloor components limit load pressure on resilient pads when impacted with heavy non-athletic impacts.



## ALLIANCE FIXED RESILIENT SYSTEM

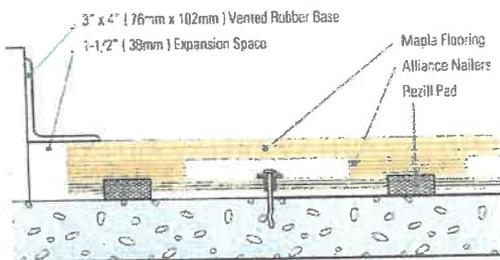


**Performance Status:**  
Meets or exceeds  
all the requirements  
of DIN 18032, part 2

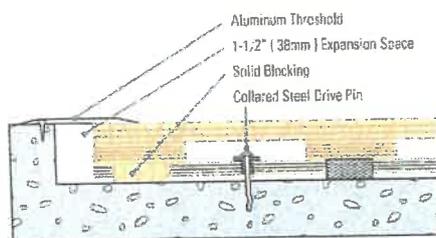


Slab Depression: 25/32" (20mm) flooring - 2 1/4" (57mm) • 33/32" (26mm) flooring - 2 1/2" (64mm)

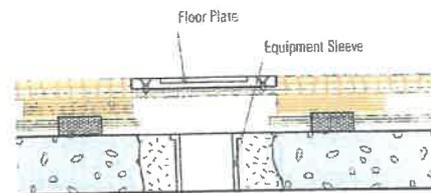
### Wall Base Detail



### Threshold Detail (Optional Accessory)



### Equipment Detail (Optional Accessory)



**Manufacturing:**  
ISO 9001:2008  
ISO 14001:2004



**Recycled Contribution:**  
Alliance Subfloor System includes components with recycled content



**Testing Laboratory:**  
United States Sports Surfacing Laboratory



**Certified Testing:**  
ISSS Scientific Body Membership



**Green Status**  
Managed Forests, Certification Available



**Environmental Product Declaration**  
The First Sports Floor Manufacturer to Publish UL Certified Product-Specific Environmental Performance In Compliance with LEED V.4

# CONNOR

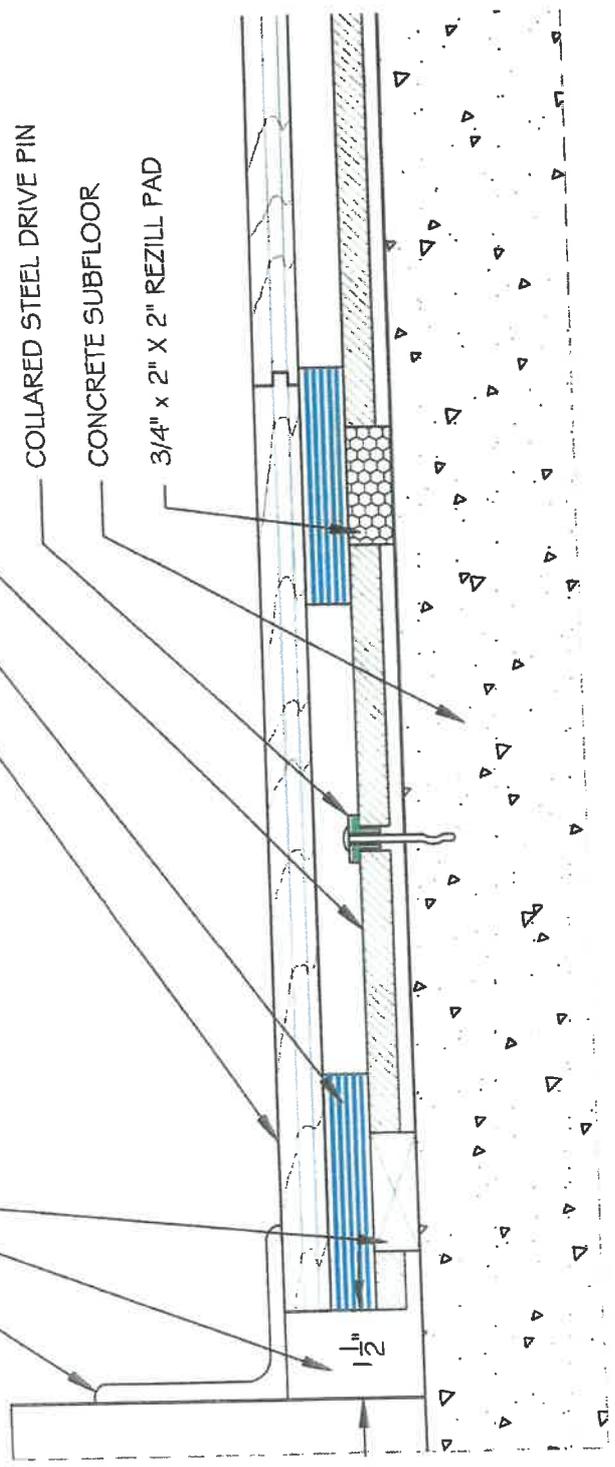
## HARDWOOD COURTS

DESIGN CENTER:  
545 E. ALCONQUIN ROAD, SUITE L  
ARLINGTON HEIGHTS, IL 60005  
847-290-9020  
847-290-9034 FAX

MANUFACTURING PLANT:  
251 INDUSTRIAL PARK ROAD  
AMASA, MI 49903  
906-822-7311  
906-822-7800 FAX

REV:	DATE	CHANGE / REVISION	BY	SYSTEM NUMBER:
A	21 DEC 06	INITIAL RELEASE	BH	SCALE: NO SCALE
				DRAWN BY: B. HAROLDSON
				APPROVED BY: R. RANDJELOVIC
				ALLIANCE FLOOR SYSTEM

- VENTED BASE
- 1-1/2" EXPANSION VOID
- SOLID BLOCKING
- MFMA MAPLE FLOORING
- 3/4" X 4" SLEEPER
- 1/2" PLYWOOD STRUT
- COLLARED STEEL DRIVE PIN
- CONCRETE SUBFLOOR
- 3/4" x 2" x 2" REZILL PAD





# Royalwood Associates, Inc.

Mailing address: P.O. Box 91145 Raleigh, NC 27675  
Office: 7421 ACC Boulevard Raleigh, NC 27617  
(919) 957-3006 • Fax: (919) 957-3007

Since  
1982

## PROPOSAL

Friday, December 28, 2018

Kristy Detwiler  
Pineville Parks and Recreation  
1000 Johnston Dr.  
Pineville, NC 28134

kdetwiler@pinevillenc.gov  
(704) 889-2400

**Project:** Belle Johnston Floor Replacement

We propose to provide all materials, labor, and taxes to remove the existing **floors** and install a **Connor DC 1** floating floor system specifically:

1. Remove and dispose of the existing wood floor and carpet
2. Remove the bleachers from the wall and reattach on new floor
3. 6mil polyethylene vapor retarder over the existing slab
4. Connor Duracushion pads, 3/8" (10mm) X 2-1/4" (57mm) X 3" (76mm) fasten one every square foot on the first layer of sub-floor. Subfloor - 2 layers of 7/16 CAT PS2-10 OSB sheathing
5. Second and Better 2 1/4" by 25/32" MFMA Maple plank flooring
6. Sand: coarse, medium, fine
7. Apply two coats of oil modified seal
8. Paint court markings to include a logo to match existing, one main basketball, one main volleyball, and two pickleball courts.
9. Apply two coats of oil modified gym finish
10. Install new vented wall base around perimeter, 6" aluminum thresholds at doors and two new volleyball cover plates

All for the sum of \_\_\_\_\_ \$72,727.00

**Notes:**

- A. Owner to provide all water, power and utilities
- B. Slab to be smooth concrete subfloor; true and flat to a tolerance of 1/8" in any 10'-0" radius
- C. Odor and dust are part of the installation process. Please be aware that there will be an odor in the facility and that dust will settle on the horizontal surfaces in the room. Any cleaning deemed necessary after the work is complete is to be done by others.
- D. The project will be billed in the following increments, \$60,000.00 when materials land and the rest upon completion
- E. We will begin the project as soon as we receive a PO for the work

**Exclusions:**

1. Coricrete slab patching, repalring, filling, leveling, grinding, moisture testing
2. Bid bond; Payment and Performance bond
3. Additional game lines and logo(s) not mentioned above
4. Floor covering/protection after completion
5. Raising or lowering of the goals.
6. Anything other work or material not specified above.

This proposal is subject to acceptance within twenty days from date and is void thereafter at the option of the undersigned. This signed proposal is a legal and binding contract. If canceled, a 25% cancellation or processing fee may be charged. Accounts past 30 days are subject to a monthly finance charge.

Signed \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Respectfully,  
Royalwood Associates, Inc.

Greg C. Serpas



# DURACUSHION™ I

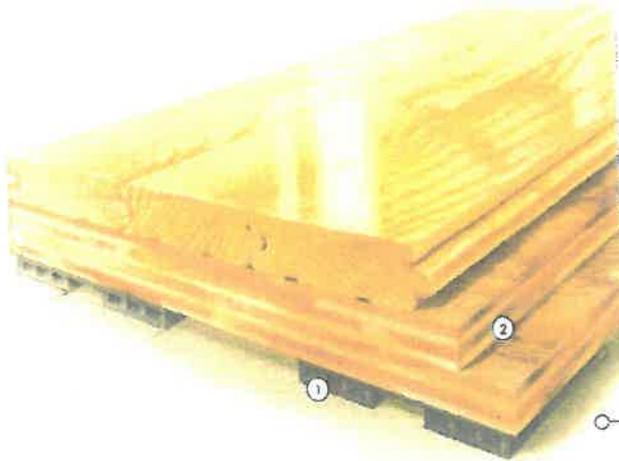
## F L O A T I N G   S Y S T E M

FLOATING SYSTEM

DURACUSHION I

### SYSTEM FEATURES AND BENEFITS

A floating sports floor system providing shock absorption, consisting in general of a vapor barrier, PVC pads, wood subflooring, maple flooring, sanding, sealers, finishes, game lines and wall base.

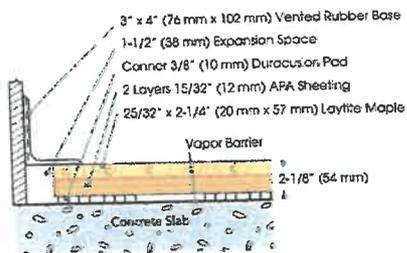


- ① 3/8" Duracushion PVC resilient pads
- ② Two layers of 15/32" APA rated plywood subfloor

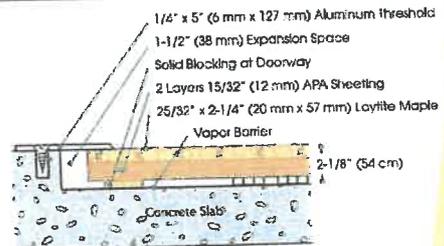
### SPECIFICATIONS

<b>MANUFACTURING</b>	ISO 9001:2008
<b>SYSTEM TYPE</b>	Floating System
<b>ANCHORAGE</b>	No concrete attachment
<b>SUBFLOOR CONSTRUCTION</b>	Plywood Panel
<b>RESILIENCE</b>	PVC Pads
<b>SLAB DEPRESSION</b>	3/8" (10 mm) pad: 25/32" (20 mm) flooring - 2 1/8" (54 mm) 33/32" (26 mm) flooring - 2 3/8" (60 mm)
	5/8" (10 mm) pad: 25/32" (20 mm) flooring - 2 3/8" (60 mm) 33/32" (26 mm) flooring - 2 5/8" (67 mm)
<b>TESTING LABORATORY</b>	United States Sports Surfacing Laboratory
<b>CERTIFIED TESTING</b>	ISS Scientific Body Member Laboratory Testing
<b>GREEN STATUS</b>	Managed forests. certification available

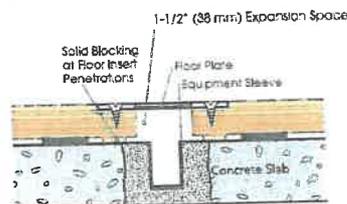
#### WALL BASE DETAIL



#### THRESHOLD DETAIL (optional accessory)



#### EQUIPMENT DETAIL (optional accessory)



connorfloor.com  
1.800.283.9522

## Royalwood Associates References

I was given two references from Royalwood

1. Salvation Army, 400 West Whittington Street, Greensboro, NC – **Unable to contact**
2. Browder Park – City of Rockingham Parks & Rec,  
Dave Davis with Rockingham Parks and Recreation – spoke highly of Royalwood. They were a turnkey operation. **They have not had their floor recoated yet.** They do use a scrubber about once a month. The facility the floor is located in was started by the YMCA. The YMCA had a shortage of funds so the partially build building sat empty for over 2 years until Richmond County started a Parks Department and took over the building. They had moisture issues with the slab and Royalwood corrected the issues before the floor was installed. Dave did not know if a 2-part epoxy was used or if they used a poly moisture barrier.
3. I reached out to Myers Park Presbyterian Church after noticing them on Royalwoods website. I spoke to Monty the Wellness/Basketball Program Director, he said they have had 2 floors installed by Royalwood Associates (in two separate buildings). They have been pleased with both floors and stated the bi-yearly service was performed by Royalwood. With the floors age they will now be recoating it yearly.

## **C. Sport Court Carolina**

- 1. Quotes for Fixed and Floating Floors**
  - 2. References to follow**
-



Sport Court Carolina  
418 Crompton Street  
Charlotte, NC 28273



[www.sportcourtcarolina.com](http://www.sportcourtcarolina.com)  
704-926-4072

fax 704-926-4076

**INSTALLATION AGREEMENT**

Date: 8/15/2018

**Bill To:** Belle Johnston Community Center  
**Contact:** Kristy Detwiler - Director  
**Address:** 1000 Johnston Drive  
Pineville, NC 28134  
**Phone:** 704-889-2400

**Project Site:** Belle Johnson Community Center  
**Contact:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_

The following is a bid to furnish all materials, installation & freight necessary to complete the following project:  
6,231 sq. ft. floor

**Installation of a Connor® Rezill Cush II hardwood flooring system will include;**  
Gym Floor

Sanding machine electrical requirements -  
3 phase 120/208 with either (2) 30 amp breakers or (1) 60 amp

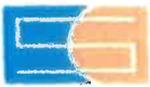
			Base Price \$	59,592.49
<b><u>ADDITIONAL ITEMS</u></b>				
Vent Base II	320	@	\$6.30 per lin. ft.	2,486.91
Threshold	48	@	\$11.91 per lin. ft.	571.89
ADA Ramp		@	\$40.00 per lin. ft.	-
Ramp Edge		@	\$10.00 per pair	-
Standard Volleyball Syst.3"		@	\$2,600.00 per system	-
Additnl. Lines/Borders	140	@	\$2.00 per sq ft	280.26
Custom Logo	3	@	\$1,428.57	4,285.71
Surface removal	6231	@	\$1.43 sf	8,901.43
Moisture Mitigation		@	sf	-
Core Drilling		@	\$535.71 per pair	-
			Sub-Total	76,118.70
			Shipping & Handling	4,593.93
			Tax	2,855.33
			<b>TOTAL \$</b>	<b>83,567.96</b>

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

To activate this proposal: Public Entities submit purchase order # \_\_\_\_\_ Tax Exempt # \_\_\_\_\_

Private Facilities remit a 50% deposit \$ \_\_\_\_\_ Check # \_\_\_\_\_



SPORT  
COURT

**Sport Court Carolina, Inc.**  
NJPA contract ID # 082114-CSC"  
418 Crompton Street  
Charlotte, NC 28273  
704-926-4072

Web: [www.sportcourtcарolina.com](http://www.sportcourtcарolina.com)  
Email: [dave@sportcourtcарolina.com](mailto:dave@sportcourtcарolina.com)

January 3, 2019

Pineville Park & Recreation  
Kristy Detwiler – Director 704-889-2400  
1000 Johnston Drive  
Pineville, NC 28314

YOUR SPORT. OUR COURT. SINCE 1974.

## Wood Athletic Flooring – Gym 6,231 SF

We Propose to Furnish and Install the Following:

- Floating Maple Hardwood Flooring MFMA grade 2 or better.
- 3/8" Pads on 2 layers of 7/16" plywood. (Pads provide space for air flow under floor system)
- Finish floor using Oil Modified MFMA group 3 finish.
- 15 mil Poly vapor barrier for moisture mitigation. Upgraded from std 6 mil poly.
- Metal Transition Plates at all doors & openings.
- ADA ramp at main entrance.
- Vent Cove wall base w/ premolded outside corners.
- Painted game lines for Main Basketball Court, 2- basketball cross courts, 2 pickleball courts & 1 Volleyball court. Line colors TBD selection from standard color chart.
- Includes removal of old floor & disposal in dumpster we provide.
- Includes move and reinstall bleachers.
- Profile subfloor to check flatness meets spec. & include up to 32 SF of leveling compound to fill depressions if needed. (no extra charge)
- Moisture test slab to determine RH moisture content meets manufacturers specification.
- Installation labor & Freight & Transportation.
- We will include the 1<sup>st</sup> year annual inspection and screen & recoat the floor at no additional cost and provide a maintenance seminar. (\$3,500 value.)
- Our business office is 5 miles from your facility and our goal is to make you a customer for life. We look forward to working with you if selected. Reference list is attached.

**Total: \$79,840.57**

### Notes & Exceptions:

1. Quote assumes sub-floor meets spec of 1/8" in 10' radius.
2. Quote does not include subfloor repair in excess of 32 SF. We will inspect the sub-floor and notify you if additional repairs are needed and get authorization prior to performing any repairs.
3. Any local permits, taxes or fees imposed will be added to the above cost.

Continue next page:

All material is guaranteed to be as specified, and all the above will be in accordance with the owner's specifications. All work will be performed in a substantial workman like manner. Any alteration or deviation from specifications above involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All elements of this agreement are contingent upon strikes, accidents, or delays beyond our control. The estimate does not include material price increases, or additional labor and materials that may be required should unforeseen problems arise after the work has started. Owner of the property is responsible for carrying fire, tornado, flood and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Respectfully submitted David A Barbee David Barbee, President

This proposal may be withdrawn if not accepted within 30 days.

Note: This proposal is a legal and binding contract. No cancellations may be made. If cancelled, a 25% restocking or processing fee may be charged at the determination of Sport Court Carolina, Inc. Monthly finance charges may be applied to past due accounts.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

**Terms** - A deposit of 35% will be paid upon acceptance of this contract; 90% within 15 days of material delivery, balance within 15 days of completion, 1.5% penalty every month thereafter. Quoted prices are based on cash payment.

**Credit Card:** If paying by credit card there will be a 3% surcharge to the total amount of the contract.

Name \_\_\_\_\_ Title: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Sport Court Carolina, Inc.  
& Moriah Cleaning Solutions**  
418 Crompton Street  
Charlotte, NC 28273  
Web: [www.sportcourtcarolina.com](http://www.sportcourtcarolina.com)  
Office: 704-926-4072 Fax: 704-926-4076

### **Commercial Project References**

Back Creek Presbyterian Church  
Hunter Sherer – Administrator  
1821 Back Creek Church Road  
Charlotte, NC 28213

704-805-4071  
[hunter@backcreekchurch.org](mailto:hunter@backcreekchurch.org)

Bethel Baptist Church  
2474 Dale Earnhardt Blvd.  
Kannapolis, NC 28083

Bruner Rose  
704-933-6600 x 102  
[brose@bbc-ministries.org](mailto:brose@bbc-ministries.org)

Ashley Hall School  
172 Rutledge Ave.  
Charleston SC 29403

Fred Reinhard  
843-412-6545  
[reinhardf@ashleyhall.org](mailto:reinhardf@ashleyhall.org)

Newberry Academy  
2055 Smith Rd.  
Newberry, SC 29108

Scott Gardner  
803-924-0965  
[sgardner25@hotmail.com](mailto:sgardner25@hotmail.com)

Captain Gilmer Christian School  
257 Doelger Drive  
Fletcher, NC 28732

Preston Black  
[pblack03@gmail.com](mailto:pblack03@gmail.com)  
919-397-5218

McDonald York Const.  
801 Oberlin Rd, Suite 235  
Raleigh, NC 27605

Alan Ali Assistant Project Manager  
M:(919) 717-1138

City of Clinton  
119 Leisure Lane,  
Clinton, NC 28328

Jonathan Allen, CYSA , Director  
910-299-4900 ext.3061  
Recreation & Parks Department

Town of Carolina Beach  
1121 North Lake Park Blvd.  
Carolina Beach, NC 28428

Eric Jalinski - Director  
(910) 458-7416  
Recreation & Parks Department

Boys & Girls Club of Henderson County - Kevin Lauritsen, Executive Director  
P. O. Box 1460  
Hendersonville, NC 28793  
828 693-9444  
[www.bgchendersonco.org](http://www.bgchendersonco.org)

Jackson County Park & Recreation  
88 Cullowhee MTN Rd  
Cullowhee, NC 28723  
828-293-3053

Rusty Ellis – Director

REllis@jacksonnc.org

Corvias Construction  
Seymore Johnson AFB  
Adam Mason  
1630 Martin Street  
Goldsboro, NC 27531

adam.mason@corvias.com  
919-791-8298

City of Greenville SC  
Brad Cuttino – Director  
Recreation & Parks Dept.

bcuttino@greenvillesc.gov  
864-467-4486

East Carolina Jr. Volleyball Club  
Jeff Gibson  
1017 Taylors Creek Dr.  
Greenville, SC 27834

jkgibson64@gmail.com  
252-561-6535

Joshua Baptist Church  
2482 Faber Road  
N. Charleston, SC 29405

Cassdell Singleton  
843-460-4057

City of Whiteville  
Recreation & Parks Dept.  
24 Hill Plaza  
Whiteville, NC 28472-0607

Blake Spivey - Director  
bspivey@ci.whiteville.nc.us  
910-642-9052

Siler City NC  
Park & Recreation Dept.  
311 N. 2nd Ave  
Siler City, NC 27344

Joseph Keel - Director  
919-742-3607  
jkeel@silercity.org

**D. Haldeman Homme, Inc.**

- 1. Original Quote for Fixed Floor**
  - 2. Copy of email sent on 12/14/18. They did not reply.**
-



# HALDEMAN HOMME, INC.

3229 Sunset Blvd Suite M, West Columbia, SC 29169  
Tel: 803-305-3001 Fax: 612-378-2236

SERVING EDUCATION, HEALTH CARE, AND INDUSTRY SINCE 1924

"Exceeding Customer Expectations Since 1924"

### SERVICES

- Construction
- Consulting / Training
- Service & Maintenance
- Layout & Design
- Project Management

### PRODUCTS

- Athletic & Wood Flooring
- Athletic Equipment
- Auditorium Seating
- Blenders
- Manicure
- Micro Rooms
- Officer Booth
- Laboratory Equipment
- Laboratory Furniture
- Address & File Systems
- Stickers
- School Equipment
- Storage Systems
- Stamps
- Card Holders

### The Haldeman-Homme Family of Companies:

- Academic Specialist
- Academic Specialist II
- Anderson Labs
- HR



Employees Owned

To: **Kristy Detweiler**

Date: **December 5, 2018**

Project: **Pineville Rec**

Location: **Pineville, NC**

We propose to furnish the following as manufactured by Robbins, using standard design, materials, construction sizes and colors.

### Gymnasium Wood Flooring

- Furnish & Install 6,300 sq ft pf Robbins Bio Cushion Maple System which includes 25/32" x 2 1/4" maple over 2 layers of 7/16" OSB and 7/16" Bio Sport II pads
  - 2nd grade maple
  - Apply 2 coats of Sealer to the entire gymnasium
- Paint Game lines and Logo
- Apply 2 coats of Oil Based Finish to the entire gymnasium
- Furnish & Install Vented Cove Base at perimeter walls
- Furnish & Install Metal Transitions at perimeter doorways

### Pricing Includes:

**Material, freight, sales tax, and installation** ..... **\$75,000.00**

*\*Includes demo and removal of existing*

### Excludes:

- Any Liquidated, Consequential and/or Actual Damages clauses.
- Any game lines or logos not existing
- Note: Clean-up to be limited to removing all debris, dirt and rubbish accumulated as a result of our installation to a dumpster provided by others, leaving the premises broom clean and orderly.

### SEE PAGE 3 for Terms & Conditions

This proposal is based upon usage of the AGC/ASA/ASC "Standard Form Construction Subcontract", 1996 Edition or a subcontract form otherwise acceptable to Haldeman-Homme, Inc.

TERMS: Net 30 Days

ACCEPTED: Company \_\_\_\_\_ RESPECTFULLY,

Name \_\_\_\_\_ **HALDEMAN-HOMME, INC.**

Date \_\_\_\_\_ By \_\_\_\_\_  
**Brad Scott**

Note: This quotation is offered for acceptance within 30 days and is subject to revision beyond that time.

[www.haldemanhomme.com](http://www.haldemanhomme.com)

[www.hbbestlab.com](http://www.hbbestlab.com)

Alabama - Alaska - Arizona - Arkansas - California - Colorado - Connecticut - Delaware - Florida - Georgia - Hawaii - Idaho - Illinois - Indiana - Iowa - Kansas - Kentucky - Louisiana - Maine - Maryland - Massachusetts - Michigan - Minnesota - Missouri - Montana - Nebraska - Nevada - New Hampshire - New Jersey - New Mexico - New York - North Carolina - North Dakota - Ohio - Oklahoma - Oregon - Pennsylvania - Rhode Island - South Carolina - South Dakota - Tennessee - Texas - Utah - Virginia - Wisconsin - Wyoming

## Kristy Detwiler

---

**From:** Kristy Detwiler  
**Sent:** Friday, December 14, 2018 2:55 PM  
**To:** 'Brad Scott'  
**Subject:** RE: Haldeman-Homme, Inc. - Gym Floor Repair - Pineville, North Carolina (NC) - 08092018-05

Brad,

As you know I presented the gym floor quotes to Mayor/Council Tuesday night. They had several questions about each bid so it was tabled until the Jan. 8<sup>th</sup> meeting. If you could provide me with a new bid to include the following items that were in question:

1. Please include; removal/replacement of bleachers
2. Include Standard Volleyball System 3"
3. After demolition of the existing floors, are you able to level the concrete floor if needed?

Also, I just want to be clear that demo and removal of existing means you will provide the dumpster?

Kristy Detwiler CPRP  
Director  
Pineville Parks and Recreation  
704-889-2400  
kdetwiler@pinevillenc.gov

**From:** Brad Scott [mailto:BSScott@HALDEMANHOMME.com]  
**Sent:** Wednesday, December 5, 2018 6:16 PM  
**To:** Kristy Detwiler <kdetwiler@pinevillenc.gov>  
**Subject:** RE: Haldeman-Homme, Inc. - Gym Floor Repair - Pineville, North Carolina (NC) - 08092018-05

Kristy,

Please see my attached quote

I didn't quote you the synthetic as you will have to build your floor up with plywood to meet the current level at doors and etc. I can price it for you, but it will be more expensive than what I have quoted attached.

Let me know your thoughts.

Thank you,

**Brad Scott** Sales Manager, Southeast Region

Office: 803-470-3593 • Cell: 803-305-3001

one source-infinite possibilities-your success

**HALDEMAN & HOMME, INC**



## **NEW BUSINESS**

- A. Fire Department Presentation**
- B. Ordinance Conflict**
- C. Consider Resolution of Intent for Districting/Additional Council Members**
- D. Staff Update:**
  - 1) Manager's Report*
  - 2) Calendar of Events*

# Memorandum



**To:** Mayor and Town Council

**From:** Ryan Spitzer

**Date:** 1/4/2019

**Re:** New Ladder Truck

---

## **Overview:**

Town Council appropriated \$1.2 million dollars in the current budget to purchase a new ladder truck for the Fire Department. However, since the appropriation the FD has learned that the ladder truck they want to purchase will cost \$1,259,337 and an additional \$65,803 to add equipment.

If Council would like to appropriate the additional monies it will come from the Fund Balance. There is enough money in the Fund Balance to cover this additional cost. Council either can appropriate the entire amount, to include the engine and the equipment at this time or can just appropriate the money for the engine. The reason for this is the equipment does not have to be purchased until 12 months from now when the engine will be completed. This means the \$65,803 can be appropriated in the CIP for the FY 19-20 Budget.

When the FD sells the current engine the proceeds from the sell will be deposited in the Town's Fund Balance.

## **Estimated Costs:**

An additional \$125,140 over the \$1.2m appropriated in FY 18-19.

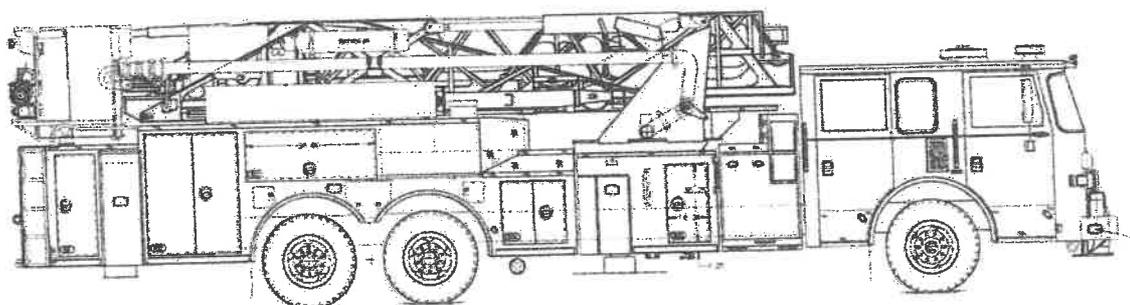
## **Attachments:**

Copy of the Specifications

Proposal for:

# Pineville Fire Dept.

December 14, 2018 // Version 4



## 2020 ARROW XT ASCENDANT HEAVY DUTY 100' AERIAL TOWER



*Proudly serving:*

Delaware | District of Columbia | Maryland

Prepared by:

**Trey Daughtride**

**Regional Account Manager**

Email: [tdaughtride@atlanticemergency.com](mailto:tdaughtride@atlanticemergency.com)

Cell: (252) 908-2501





# MOTOROLA SOLUTIONS

Quote Number: QU0000462050  
 Effective: 13 DEC 2018  
 Effective To: 11 FEB 2019

**Bill-To:**

PINEVILLE MORROW VOLUNTEER FIRE &  
 RESCUE INC  
 P O BOX 574  
 PINEVILLE, NC 28134  
 United States

**Ultimate Destination:**

PINEVILLE MORROW VOLUNTEER FIRE &  
 RESCUE INC  
 108 CHURCH ST  
 PINEVILLE, NC 28134  
 United States

**Attention:**

Name: Michael Gerin  
 Email: mgerin@pinevillenc.gov  
 Phone: 704-889-7575

**Sales Contact:**

Name: Jody Johnson  
 Email: jodyjohnson@callmc.com  
 Phone: 704-995-6315

Contract Number: NC STATE NON ARIBA -725G  
 Freight terms: FOB Destination  
 Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	1	M22URS9PW1AN	APX4500 7/800	\$1,564.00	\$1,173.00	\$1,173.00
1a	1	W969BM	ADD: MULTIKEY	\$330.00	\$247.50	\$247.50
1b	1	G24AX	ADD: 3Y ESSENTIAL SERVICE	\$131.00	\$131.00	\$131.00
1c	1	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	\$1,570.00	\$1,177.50	\$1,177.50
1d	1	G174AF	ADD: ANT 3DB LOW-PROFILE 762-870	\$43.00	\$32.25	\$32.25
1e	1	W22BA	ADD: STD PALM MICROPHONE APX	\$72.00	\$54.00	\$54.00
1f	1	G67CF	ADD:REMOTE MOUNT MID POWER	\$297.00	\$222.75	\$222.75
1g	1	GA00804AA	ADD: APX O2 CONTROL HEAD (Grey)	\$492.00	\$369.00	\$369.00
1h	1	G444AH	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
1i	1	B18CR	ADD: AUXILARY SPKR 7.5 WATT	\$60.00	\$45.00	\$45.00
1j	1	GA00235AA	ADD: NO GPS ANTENNA NEEDED	-	-	-
1k	1	G996BD	ADD: PROGRAMMING OVER P25 (OTAP)	\$100.00	\$75.00	\$75.00
1l	1	GA01767AK	ADD: APX MOBILE RADIO AUTHENTICAT	\$100.00	\$75.00	\$75.00
1m	1	GA01770AA	ENH: ENHANCEMENT LEVEL 1	\$200.00	\$150.00	\$150.00
1n	1	GA00580AD	ADD: TDMA OPERATION	\$450.00	\$337.50	\$337.50
2	49	SVC03SVC0115D	SUBSCRIBER PROGRAMMING	\$1.00	\$1.00	\$49.00
3	460	SVC03SVC0123D	SUBSCRIBER INSTALL - SVCR LOCATION	\$1.00	\$1.00	\$460.00

**Total Quote in USD**

*Due after delivery*  
\$4,598.50

This quote is for Qty (1) APX4500 Remote Mount Mobile with required software and accessories as indicated. Quote based on NC State 725G Contract pricing as applicable.

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor

Line	Option	Type	Option Description	Qty
385	0007150		Bag of Nuts and Bolts	1
			Qty, Bag Nuts and Bolts - 1	
386	0602497		NFPA Required Loose Equipment, Quint, NFPA 2016, Provided by Fire Department	1
387	0519913		Not Required, Soft Suction Hose	1
388	0027023		No Strainer Required	1
389	0602534		Extinguisher, Dry Chemical, Quint NFPA 2016, Provided by Fire Department	1
390	0602352		Extinguisher, 2.5 Gal. Pressurized Water, Quint, NFPA 2016, Provided by Fire Dept	1
391	0007482		Not Required, Crowbars	1
392	0007484		Not Required, Claw Tools	1
393	0602883		Axe, Flathead, Quint NFPA 2016, Provided by Fire Department	1
394	0602670		Axe, Pickhead, Quint NFPA 2016, Provided by Fire Department	1
395	0007494		Not Required, Sledgehammers	1
396	0559573		Paint, Single Color, Custom	1
			Paint Color, Predefined - #90 Red	
397	0646901		Paint Chassis Frame Assy, With Liner, E-Coat, Standard	1
			Paint Color, Frame Assembly, Predefined - Standard Black	
398	0693797		No Paint Required, Aluminum Front Wheels	1
399	0687652		Paint, Rear Wheels, Tandem Axle, Alum-Stl	1
			Paint, Wheels - Black #101	
400	0007230		Compartment, Painted, Spatter Gray	1
401	0792638		Aerial Platform Paint	1
			Paint Color, Aerial Device - White 10	
			Paint Color, Turntable - White 10	
			Paint Color, Boom Support - gloss black primer	
			Paint Color, Cylinders - white 10	
			Paint Color, Aerial Torque Box - gloss black primer	
			Paint Color, Aerial Stabilizers - black 101	
			Paint Color, Aerial Basket - white 10	
			Paint Color, Aerial Rotation Motor - White 10	
			Paint Color, Aerial Control Console - white 10	
402	0544111		Reflective Band, 10"	1
			Color, Reflect Band - A - a) white	
403	0007356		Reflective across Cab Face	1
404	0536956		Stripe, Chevron, Rear, Diamond Grade, Bumper Covered, Aerial	1
			Color, Rear Chevron DG - fluorescent yellow green	
405	0598754		Stripe, Reflective/Diamond Grade, 4.00" on Stabilizers	1
			Color, Reflect Band - A - p) fluorescent yellow green diamond grade	
406	0065687		Stripe, Reflective, Cab Doors Interior	1
			Color, Reflective - a) white	
407	0027372		Lettering Specifications, (GOLD STAR Process)	1
408	0686428		Lettering, Gold Leaf, 3.00", (41-60)	1
			Outline, Lettering - Outline and Shade	
409	0772003		Manual, Fire Apparatus Parts, USB Flash Drive, Custom	1
			Qty, - 01	
410	0772037		Manual, Chassis Service, USB Flash Drive, Custom	1
			Qty, - 01	
411	0773381		Manual, Chassis Operation, One (1) USB Flash Drive, Custom	1
412	0030008		Warranty, Basic, 1 Year, Apparatus, WA0008	1
413	0696696		Warranty, Engine, Detroit DD13, 5 Year, WA0180	1
414	0684953		Warranty, Steering Gear, Sheppard M110, 3 Year WA0201	1
415	0596017		Warranty, Frame, 50 Year, Custom Chassis, WA0013	1
416	0595698		Warranty, Axle, 3 Year, TAK-4, WA0050	1
417	0777368		Warranty, Axle, 2 Year, Meritor, General Service, WA0328	1
418	0652758		Warranty, ABS Brake System, 3 Year, Meritor Wabco, WA0232	1
419	0019914		Warranty, Structure, 10 Year, Custom Cab, WA0012	1
420	0595813		Warranty, Paint, 10 Year, Cab, Pro-Rate, WA0055	1
421	0524627		Warranty, Electronics, 5 Year, MUX, WA0014	1
422	0695416		Warranty, Pierce Camera System, WA0188	1
423	0708760		Warranty, Not Applicable, LED Strip Lights	1
424	0046369		Warranty, 5-year EVS Transmission, Standard Custom, WA0187	1
425	0685945		Warranty, Transmission Cooler, WA0216	1
426	0688798		Warranty, Water Tank, Lifetime, UPF, Poly Tank, WA0195	1

Line	Option	Type	Option Description	Qty
427	0596025		Warranty, Structure, 10 Year, Body, WA0009	1
428	0693127		Warranty, Gortite, Roll-up Door, 6 Year, WA0190	1
429	0063510		Warranty, Pump, Waterous, 5 Year Parts, WA0225	1
430	0648675		Warranty, 10 Year S/S Pumbing, WA0035	1
431	0641372		Warranty, Foam System, Not Available	1
432	0006999		Warranty, Structure, 20 Year, Aerial Device, WA0052	1
433	0687388		Warranty, Swivels, 5 Year, Aerial Device, WA0197	1
434	0685727		Warranty, Hydraulic System and Components, 3 Year/5 Year, WA0200	1
435	0687327		Warranty, Waterway, 10 Year, Aerial Device, WA0198	1
436	0595860		Warranty, Paint, 4 Year, Aerial Device, Pro-Rated, WA0047	1
437	0553455		Warranty, Electronics, 5 Year, MUX, WA0014	1
438	0595820		Warranty, Paint, 10 Year, Body, Pro-Rate, WA0057	1
439	0595421		Warranty, Goldstar, 3 Year, Apparatus, WA0018	1
440	0683627		Certification, Vehicle Stability, CD0156	1
441	0610841		Certification, Engine Installation, Arrow XT, Detroit DD13, 2016, CD0144	1
442	0686786		Certification, Power Steering, CD0098	1
443	0543934		Certification, Cab Integrity, AXT, CD0011	1
444	0548949		Certification, Cab Door Durability, AXT, CD0002	1
445	0548968		Certification, Windshield Wiper Durability, AXT, CD0006	1
446	0548952		Certification, Electric Window Durability, AXT, CD0003	1
447	0549275		Certification, Seat Belt Anchors and Mounting, AXT, CD0019	1
448	0694929		Certification, Cab Heater and Defroster, AXT, CD0094	1
449	0609805		Certification, Cab Air Conditioning Performance, Arrow XT 2010, CD0140	1
450	0545073		Amp Draw Report, NFPA Current Edition	1
451	0002758		Amp Draw, NFPA/ULC Radio Allowance	1
452	0799248		Appleton/Florida BTO	1
453	0000053		Ascendant Tower	1
454	0000012		PIERCE CHASSIS	1
455	0562778		DD13 ENGINE	1
456	0046396		EVS 4000 Series TRANSMISSION	1
457	0020011		WATEROUS PUMP	1
458	0020009		POLY TANK	1
459	0028047		NO FOAM SYSTEM	1
460	0020006		SIDE CONTROL	1
461	0020007		AKRON VALVES	1
462	0020015		ABS SYSTEM	1
463	0658751		Manufacturing Attribute	1

# Memorandum



**To:** Town Council  
**From:** Travis Morgan  
**Date:** 1/8/2018  
**Re:** Tractor Trailer Street Parking Clarification

---

## **BACKGROUND:**

Staff has found possibly conflicting town code requirements with on-street tractor trailer parking. Section 72.14 states any vehicle over 80 inches (6'8") wide is prohibited from long term parking but tractor portion of tractor trailers are permitted on individual lots. The 80 inch on-street rule has an exemption for loading or unloading, point of destination, and repairs. Staff feels this needs clarification to avoid misinterpretation. The 15-foot free and clear road pavement rule still applies. There is also an issue with the 5,000-pound rule where tractor trailer cabs are allowed but a truck over 5,000 pounds is not.

## **TOWN CODE:**

### **72.14 VEHICLES IN EXCESS OF 80 INCHES.**

(A) It shall be unlawful for any person to park any vehicle which shall have a width in excess of 80 inches upon any of the streets of the town, for a continuous period of time longer than 30 minutes.

(B) This section shall not apply to motor vehicles momentarily stopped for the purpose of taking on or discharging passengers, or loading or unloading freight, at a point of origin or destination, nor shall it apply to motor vehicles accidentally and unavoidably disabled; provided, the parking or stoppage is necessary for emergency repairs, to permit the vehicle to be put in operating condition.

### **72.04 PARKING.**

(16) On any street where there is less than 15 feet of unobstructed roadway as measured from the side of the vehicle facing the street.

## **ZONING ORDINANCE:**

### **7.21.2 Commercial Vehicles**

On any lot of less of than one (1) acre in size which is located in a residential subdivision of more than ten (10) lots, commercial vehicles which may be parked on an overnight basis shall be limited to school buses, vans and pick-up trucks (if no greater than 5,000 pounds).

This requirement shall not be interpreted to prohibit vehicles from loading and unloading household goods in any Residential District for a period of up to twenty-four (24) hours nor shall this restrict the overnight parking of freight truck tractors without trailers on any such lot.

No residentially-developed lot may be used as the base of operation for any freight hauling truck.

**STAFF COMMENTS:**

Staff has heard more and more complaints from residents about on-street parking in general but also specifically on narrow collector type streets such as Cone Ave. Staff recommends upholding the 80-inch-wide vehicle prohibition but also recommends painting yellow curbs to prohibit all on-street parking at narrow critical collector roads that are primary paths for emergency responders.

Staff also recommends removing tractor-trailer cabs from being parked on residential lots. Staff feels tractor trailer parking does not enhance residential character and will continue to be an item we have complaints against. Staff would also note the 5,000-pound limit. The ordinance does say commercial vehicles but some dually trucks and SUV's can run 6,000 pounds (3 tons) or more. This creates a question as to what is a commercial vehicle. Staff proposes to keep the wording as is but up the pounds to 6,000 to help avoid a large SUV (like a Ford Expedition approx. 5,600lbs) that could be argued both ways.

**Proposed:**

**TOWN CODE:**

**72.14 VEHICLES IN EXCESS OF 80 INCHES.**

(A) It shall be unlawful for any person to park any vehicle which shall have a width in excess of 80 inches upon any of the streets of the town, for a continuous period of time longer than 30 minutes.

(B) This section shall not apply to vehicles used in association with any government approved roadway or utility project such as road repaving.

**ZONING ORDINANCE:**

**7.21.2 Commercial Vehicles**

On any *residential use or residential zoned property*, commercial vehicles shall be limited to school buses, vans and pick-up trucks (*if no greater than 6,000 pounds*). See also Town Code 72.04.

This requirement shall not be interpreted to prohibit vehicles from loading and unloading household goods in any Residential District for a period of up to twenty-four (24) hours *or vehicles in association with an active construction project with valid and approved building permits.*

No residentially-developed lot may be used as the base of operation for any freight hauling truck.

**PROCEDURE:**

The Town Code is a stand-alone ordinance and does not require Planning Board review meaning you can make a motion for any changes after the close of a public hearing. Changes to the Zoning Ordinance do require a Planning Board meeting and Joint public hearing we would need to schedule for February or later at council's discretion.

# Memorandum



**To:** Mayor and Town Council

**From:** Ryan Spitzer

**Date:** 1/4/2019

**Re:** Town Council Districting

---

## **Overview:**

At the December Town Council Meeting, Council instructed staff to begin to examine the steps that would need to take place if Council decided to move towards a district election platform. The process is the same as when Council changed the terms of members of Council in that it can be done by a vote and does not have to be approved by the State Legislature.

The accompanying material provides the steps and process that needs to be fulfilled to move from a town wide election to an election based on districts or wards and at-large members. At January 28<sup>th</sup>, 2019 Work Session staff will go in to more detail about what districts would look like based the number of districts representatives vs. at-large representation as-well-as ripple effects towards going to district representation. However, the important timeline is as follows:

**January 8, 2019:** Vote on a Resolution of Intent to move towards a district or ward format

**January 28, 2019:** Work Session to review and discuss districts or wards

**February 12, 2019:** Hold the Public Hearing

**February 13, 2019:** File with State the outcome of the Public Hearing – whether it is by Ordinance or Referendum; publish in newspaper for 10 days; allow 30 days for a petition to be filed

**February to June 2019:** Finalized District or Ward Boundaries, Number of District vs. At-large Representation, cycle on which members will be elected, etc.

**June 14, 2019:** Material must be finalized and provided to the Elections Board if new rules will take effect for the upcoming Elections.

On January 8, 2019, as part of the Resolution, Town Council has to provide and establish the “mode of election of the council”. This has to be approved at the meeting so it can be added to the Resolution of Intent. This can be found in the State Statute 160A-101 Optional forms attachment. Council has to pick between b,c,d,or e options under Section (6).

## **Attachments:**

Code Section 160A-101

Process for establishing districts or wards

## CHARTER AMENDMENTS

### PART I

Council has the authority to make certain changes to its charter by ordinance. Changes can be initiated by the governing body or by citizen petition. Those changes that can be done by ordinance (and not required to go through the General Assembly) are:

- Name of municipality
- Style of the corporation
- Style of governing body
- Term of office of governing body members
- Number of governing body members (not less than 3 nor more than 12)
- Mode of election – town is divided into single-member electoral districts
- Type of election
- Selection of Mayor
- Form of government

The steps to change the number of members and mode of election are as follows:

1. Council must first adopt a "resolution of intent" to consider an ordinance to amend the charter. Resolution briefly but completely describes the proposed amendments and references the provisions of G.S. 160A-101.
2. At the time when resolution of intent is adopted, Council calls for a public hearing on the proposed amendments. Hearing must be set between 10-45 days after resolution is adopted.
3. Notice of public hearing must be published at least once in a newspaper of general circulation and must contain a summary of the proposed changes. Notice to be published at least 10 days prior to public hearing.
4. Hold public hearing and allow public to speak on the subject.
5. Council can then adopt an ordinance stating the amendments to be implemented no earlier than at its **next regular meeting** and **no later than 60 days after the date of the public hearing**.
6. At this point, Council has two options:
  - a) The ordinance becomes effective only upon approval by a vote of the people, **OR**
  - b) Adopt the ordinance, publish the ordinance in a newspaper of general circulation within 10 days of adoption, summarizing the changes to the charter. If no referendum petition is filed within 30 days after publishing the notice, the ordinance becomes effective. (This is the option we chose when changing the terms and form of government a few years ago).

Assuming we use option b, the same option that we did a few years ago, and no petition is filed, the next steps would be for the clerk to file a certified true copy of the Charter amendments with the Secretary of State's office and the Legislative Library. Part I of the process is completed at this point.

## PART II

Once the Ordinance amending the charter to change the number of board members and to form districts is adopted and filed, the Council will have to choose one of the following options:

- a. The city shall be divided into single-member electoral districts; council members shall be apportioned to the districts so that each member represents the same number of persons as nearly as possible, except for members apportioned to the city at large, if any; the qualified voters of each district shall nominate and elect candidates who reside in the district for seats apportioned to that district; and all the qualified voters of the city shall nominate and elect candidates apportioned to the city at large, if any.

-OR-

- b. The city shall be divided into single-member electoral districts; council members shall be apportioned to the districts so that each member represents the same number of persons as nearly as possible, except for members apportioned to the city at large; and candidates shall reside in and represent the districts according to the apportionment plan adopted, but all candidates shall be nominated and elected by all the qualified voters of the city.

-OR-

- c. The city shall be divided into electoral districts equal in number to one half the number of council seats; the council seats shall be divided equally into "ward seats" and "at-large seats," one each of which shall be apportioned to each district, so that each council member represents the same number of persons as nearly as possible; the qualified voters of each district shall nominate and elect candidates to the "ward seats"; candidates for the "at-large seats" shall reside in and represent the districts according to the apportionment plan adopted, but all candidates for "at-large" seats shall be nominated and elected by all the qualified voters of the city.

-OR-

- d. The city shall be divided into single-member electoral districts; council members shall be apportioned to the districts so that each member represents the same number of persons as nearly as possible, except for members apportioned to the city at large, if any; in a nonpartisan primary, the qualified voters of each district shall nominate two candidates who reside in the district, and the qualified voters of the entire city shall nominate two candidates for each seat apportioned to the city at large, if any; and all candidates shall be elected by all the qualified voters of the city.

Whatever option is adopted above, the council shall divide the city into the requisite number of single-member electoral districts according to the apportionment plan adopted, and shall draw up a map of the districts to be filed as provided by G.S. 160A-22 and 160A-23. No more than one half of the council may be apportioned to the city at large. An initiative petition may specify the number of electoral districts there will be, but the drawing of district boundaries and apportionment of members to the districts shall be done in all cases by the council.

## **SPECIAL ELECTION ORDERED BY COUNCIL (OPTION B)**

If the Council chooses to put the ordinance to a vote of the people, the following steps need to be taken:

- (1) A resolution must be passed at the same time the Ordinance is adopted. The resolution calls a special election for the purpose of submitting the ordinance to a vote. Send resolution to Board of Elections as soon as possible.
  - (2) Set the date of the election within 90 days of the adoption of the ordinance.
  - (3) The date submitted for the election must also be a date permitted by G.S.163-287
  - (4) Notice of special election must be advertised in accordance with G.S. 163-287 at least 45 days before the election. Board of Elections is required to publish notification as well.
  - (5) If the ordinance is approved at the Special Election, the clerk files a certified true copy of the Charter amendments with the Secretary of State's office and the Legislative Library.
- 

If option A is chosen, amending charter by ordinance and the ordinance has been advertised and a referendum petition *is filed*, then the following steps are taken:

1. A referendum petition must be filed with the clerk no more than 30 days after the publication of the notice of adoption of the ordinance. Petition must contain the signatures and addresses of **10% of the total number of registered municipal voters** (as certified by the State Board of Elections) or 5,000 voters, whichever is less. The petition must be addressed to the governing body and must identify the ordinance to be submitted to a vote.
  2. Upon receipt of a valid petition, the governing body calls for a special election on a date permitted by G.S. 163-287. A copy of the resolution calling for the election must be forwarded to the Board of Elections as soon as possible.
  3. Notice of the election is published by the Board of Elections no less than 45 days prior to the special election.
  4. If ordinance is approved in the special election, clerk files a certified true copy of the Charter amendments with the Secretary of State's office and the Legislative Library.
- 

### **G.S. 163-287**

***A special election may only be held at the same time as any other State, county or municipal election or at the same time as the primary election in any even-numbered year. Since the election is set within 90 days of the adoption of the ordinance to change the charter, particular attention must be paid to the timing of the commencement of the process to initiate the charter change. It must be scheduled so that the date of the adoption of the ordinance (which is the same time the resolution calling for the special election is adopted) is within 90 days of an election permitted by G.S. 163-287.***

Part 4. Modification of Form of Government.

**§ 160A-101. Optional forms.**

Any city may change its name or alter its form of government by adopting any one or combination of the options prescribed by this section:

- (1) Name of the corporation:  
The name of the corporation may be changed to any name not deceptively similar to that of another city in this State.
- (2) Style of the corporation:  
The city may be styled a city, town, or village.
- (3) Style of the governing board:  
The governing board may be styled the board of commissioners, the board of aldermen, or the council.
- (4) Terms of office of members of the council:  
Members of the council shall serve terms of office of either two or four years. All of the terms need not be of the same length, and all of the terms need not expire in the same year.
- (5) Number of members of the council:  
The council shall consist of any number of members not less than three nor more than 12.
- (6) Mode of election of the council:
  - a. All candidates shall be nominated and elected by all the qualified voters of the city.
  - b. The city shall be divided into single-member electoral districts; council members shall be apportioned to the districts so that each member represents the same number of persons as nearly as possible, except for members apportioned to the city at large, if any; the qualified voters of each district shall nominate and elect candidates who reside in the district for seats apportioned to that district; and all the qualified voters of the city shall nominate and elect candidates apportioned to the city at large, if any.
  - c. The city shall be divided into single-member electoral districts; council members shall be apportioned to the districts so that each member represents the same number of persons as nearly as possible, except for members apportioned to the city at large; and candidates shall reside in and represent the districts according to the apportionment plan adopted, but all candidates shall be nominated and elected by all the qualified voters of the city.
  - d. The city shall be divided into electoral districts equal in number to one half the number of council seats; the council seats shall be divided equally into "ward seats" and "at-large seats," one each of which shall be apportioned to each district, so that each council member represents the same number of persons as nearly as possible; the qualified voters of each district shall nominate and elect candidates to the "ward seats"; candidates for the "at-large seats" shall reside in and represent the districts according to the apportionment plan adopted, but all candidates for "at-large" seats shall be nominated and elected by all the qualified voters of the city.
  - e. The city shall be divided into single-member electoral districts; council members shall be apportioned to the districts so that each member represents the same number of persons as nearly as possible,

except for members apportioned to the city at large, if any; in a nonpartisan primary, the qualified voters of each district shall nominate two candidates who reside in the district, and the qualified voters of the entire city shall nominate two candidates for each seat apportioned to the city at large, if any; and all candidates shall be elected by all the qualified voters of the city.

If either of options b, c, d or e is adopted, the council shall divide the city into the requisite number of single-member electoral districts according to the apportionment plan adopted, and shall cause a map of the districts so laid out to be drawn up and filed as provided by G.S. 160A-22 and 160A-23. No more than one half of the council may be apportioned to the city at large. An initiative petition may specify the number of single-member electoral districts to be laid out, but the drawing of district boundaries and apportionment of members to the districts shall be done in all cases by the council.

(7) Elections:

- a. Partisan. – Municipal primaries and elections shall be conducted on a partisan basis as provided in G.S. 163A-1615.
- b. Nonpartisan Plurality. – Municipal elections shall be conducted as provided in G.S. 163A-1616.
- c. Nonpartisan Election and Runoff Election. – Municipal elections and runoff elections shall be conducted as provided in G.S. 163A-1617.
- d. Nonpartisan Primary and Election. – Municipal primaries and elections shall be conducted as provided in G.S. 163A-1618.

(8) Selection of mayor:

- a. The mayor shall be elected by all the qualified voters of the city for a term of not less than two years nor more than four years.
- b. The mayor shall be selected by the council from among its membership to serve at its pleasure.

Under option a, the mayor may be given the right to vote on all matters before the council, or he may be limited to voting only to break a tie. Under option b, the mayor has the right to vote on all matters before the council. In both cases the mayor has no right to break a tie vote in which he participated.

(9) Form of government:

- a. The city shall operate under the mayor-council form of government in accordance with Part 3 of Article 7 of this Chapter.
- b. The city shall operate under the council-manager form of government in accordance with Part 2 of Article 7 of this Chapter and any charter provisions not in conflict therewith. (1969, c. 629, s. 2; 1971, c. 698, s. 1; c. 1076, s. 1; 1973, c. 426, s. 19; c. 1001, ss. 1, 2; 1975, c. 19, s. 64; c. 664, s. 6; 2017-6, s. 3.)

**RESOLUTION NO. 2019-01**

**RESOLUTION OF INTENT TO CONSIDER AN ORDINANCE TO ADOPT A CHANGE IN THE NUMBER OF COUNCIL MEMBERS AND THE MODE OF ELECTION THEREBY AMENDING THE CHARTER OF THE TOWN OF PINEVILLE; AND SETTING THE DATE FOR A PUBLIC HEARING THEREON**

WHEREAS, pursuant to G.S.160A-101 and 160A-102, the Town Council of the Town of Pineville may adopt an ordinance to amend the Charter of the Town to implement changes set out in G.S. 160A-101; and

WHEREAS, G.S. 160A-102 requires that proposed Charter amendments first be submitted to a public hearing and that due notice thereof be published not less than ten (10) days prior to the date fixed for the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Pineville that:

1. The Town Council hereby intends to consider an ordinance amending the Charter of the Town of Pineville, as set forth in Chapter 296 of the 1965 Session Laws of North Carolina, as amended, to adopt a change in the number of members to its governing body, as authorized by G.S. 160A-101(5) and to adopt a change in the mode of its elections, as authorized by G.S. 160A-101(6) ( ).

2. A public hearing on the proposed ordinance is hereby called at the Hut Meeting Facility, located at 413 Johnston Drive, Pineville, NC at 6:30pm on Tuesday, February 12, 2019.

3. Following the public hearing called hereby, the Town Council shall consider passage of the ordinance at its regular meeting on Tuesday, March 12, 2019.

4. The Town Clerk is hereby directed to cause to be published in the *Charlotte Observer*, a proper notice of the public hearing called, which notice shall contain a summary of the proposed Charter amendments.

Adopted this 8<sup>th</sup> day of January, 2019.

---

Mayor Jack Edwards

ATTEST:

---

Town Clerk, Barbara Monticello

**NOTICE OF PUBLIC HEARING ON PROPOSED  
CHARTER AMENDMENT ORDINANCE**

The public will take notice that the Town Council of the Town of Pineville, NC, will conduct a public hearing at the Hut Meeting Facility, located at 413 Johnston Drive in Pineville, at 6:30pm on Tuesday, February 12, 2019, concerning a proposed ordinance amending the Charter of the Town of Pineville, as set forth in Chapter 296 of the 1965 Session Laws of North Carolina, as amended, to adopt a change in the number of members to its governing body and to change its mode of election. Following the public hearing, the Town Council will consider passage of the ordinance at its regular meeting to be held on Tuesday, March 12, 2019 at the Hut in Pineville, NC.

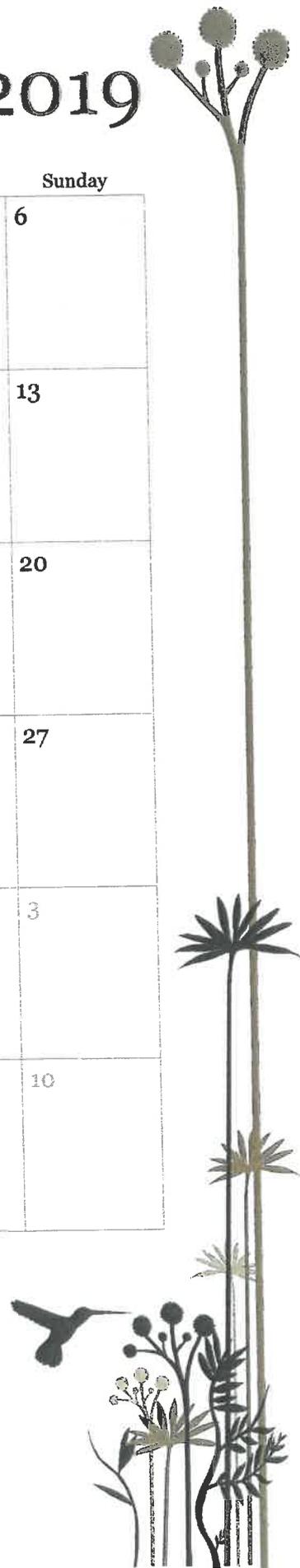
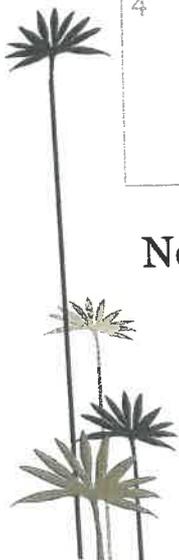
\_\_\_\_\_  
Town Clerk

# January

# 2019

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
31	1  Holiday – office closed	2	3	4	5	6
7	8 Council Meeting 6:30 pm @ Hut	9	10 Grand Op Signarama @ 11:00 am Telephone Brd. Meeting @ 3:30 pm	11	12	13
14	15	16	17 Planning Board Mtg. 6:30 pm @ Telephone Bldg.	18	19	20
21 Office Closed for MLK holiday.	22	23	24	25	26	27
28 Work Session 6:00 pm @ Telephone Bldg.	29	30	31	1	2	3
4	5	6	7	8	9	10

Notes:

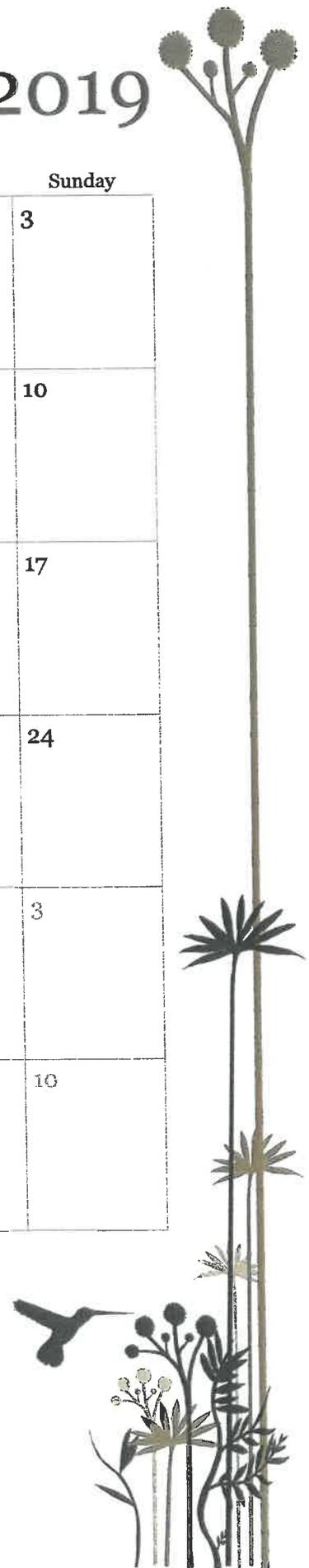
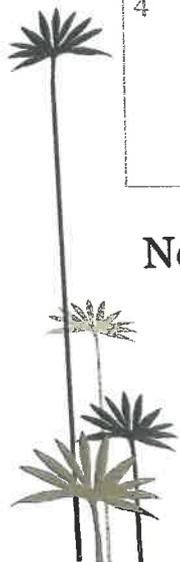


# February

# 2019

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
28	29	30	31	1	2	3
4	5	6	7	8 Valentine Bnqt. @ Belle Johnston @ 6:00 pm	9	10
11	12 Council Meeting @ 6 pm at Hut – PH for Ord on Charter Amendment	13	14	15	16	17
18	19	20	21	22	23	24
25 Council Work Session @ 6:00 pm at Tele Bldg.	26	27	28	1	2	3
4	5	6	7	8	9	10

Notes:



# **ADJOURNMENT**

# **Departmental Monthly Reports**