



PINEVILLE TOWN COUNCIL
BUDGET WORK SESSION AGENDA
HELD REMOTELY via ZOOM
WEDNESDAY APRIL 1, 2020
6:00 P.M.

- 1) Call Meeting to Order:
 - 2) Discussion Items:
 - A. General Fund Budget
 1. Overview (*Ryan Spitzer*)
 2. Revenue
 3. Fire Department
 4. CIP
 - 3) Adjourn
-

Upcoming Budget Workshop Sessions:

Wednesday, April 8, 2020 – Department Budgets

- a. Human Resources
- b. Public Works
- c. Parks & Recreation
- d. Culture & Tourism

Thursday, April 23, 2020 – Department Budgets

- a. Sponsorships
- b. Electric Department
- c. Pineville Communication Systems

Monday, May 4, 2020 – Department Budgets

- a. Police Department, 911 Dispatch
- b. Planning & Zoning Department
- c. Administration
- d. Governing Board
- e. Wrap-up, Finalize Overall Budget

If you require any type of reasonable accommodation as a result of physical, sensory, or mental disability in order to participate in this meeting, please contact Barbara Monticello, Clerk of Council, at 704-889-2291 or bmonticello@pinevillenc.gov. Three days' notice is required.

Instructions to join the meeting:

Join Zoom Meeting

<https://us04web.zoom.us/j/923568637>

Meeting ID: 923 568 637

One tap mobile

+16465588656,,923568637# US (New York)

+13126266799,,923568637# US (Chicago)

Dial by your location

+1 646 558 8656 US (New York)

+1 312 626 6799 US (Chicago)

+1 720 707 2699 US (Denver)

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

Meeting ID: 923 568 637

Find your local number: <https://us04web.zoom.us/u/f9X8UKzjD>

HELPFUL INFORMATION FROM THE ZOOM WEBSITE:

In this article, we will discuss how to join an instant meeting through an email invite, an instant messaging invite, from the browser, from the Zoom desktop and mobile application, from a landline or mobile phone, and with a H.323 or SIP device.

Before joining a Zoom meeting on a computer or mobile device, you can download the Zoom app from [our Download Center](#). Otherwise, you will be prompted to download and install Zoom when you click a join link.

You can also [join a test meeting](#) to familiarize yourself with Zoom.

Prerequisites

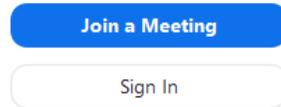
- Each meeting has a unique 9, 10, or 11-digit number called a [meeting ID](#) that will be required to join a Zoom meeting
- If you are joining via telephone, you will need the [teleconferencing number](#) provided in the invite.



1. Open the Zoom desktop client.
2. Join a meeting using one of these methods:

- Click **Join a Meeting** if you want to join without signing in.

zoom



- Sign in to Zoom then click **Join**.



Join

3. Enter the [meeting ID](#) number and your display name.
 - If you're signed in, change your name if you don't want your [default name](#) to appear.
 - If you're not signed in, enter a display name.

Join a Meeting

Meeting ID or Personal Link Name

Do not connect to audio

Turn off my video

4. Select if you would like to connect audio and/or video and click **Join**.

ZOOM website: www.zoom.us

FY21	FY19 Actual	FY20	FY21
<u>Revenue</u>			
Miscellaneous Revenue			
Other Misc revenue	1,628,535	982,000	789,815
Meck County payments for Library			
Sale of ladder truck - Fire			75,000
	<hr/>	<hr/>	<hr/>
	1,628,535	982,000	864,815
Sale of Fixed Assets - Mill property		3,500,000	2,300,000
Other Financing:		205,000	
General Fund Reserves for Lynnwood/ Lakeview project			162,732
Stormwater Reserves for Lynnwood/ Lakeview project			1,000,000
General Fund reserves for Lynnwood project			600,418
			<hr/>
Taxes		3,705,000	1,763,150
Ad Valorem Taxes			
Property	6,526,482	7,871,500	8,100,000
DMV	334,334	294,795	325,000
Total Ad Valorem Taxes:	<hr/>	<hr/>	<hr/>
	6,860,816	8,166,295	8,425,000
Payment in Lieu of Taxes	42,497	40,000	40,000
Prepared Food Tax	735,088	675,000	650,000
Room Occupancy Tax	669,333	610,000	598,409
U Drive It Tax	258,128	250,000	275,000
Franchise Taxes	921,707	900,000	975,000
Local Option Sales Tax	1,710,475	1,400,000	1,200,000
	<hr/>	<hr/>	<hr/>
Total Taxes:	11,198,043	12,041,295	12,163,409
Penalties and Interest			-
Licenses and Permits			-
Charges and Fees			-
Interest on investments	366,319	115,700	300,000
Rental Revenue	77,548		-
Storm Water Funds	415,347	405,000	405,000
Powell Bill Funds	207,614	180,000	180,000
	<hr/>	<hr/>	<hr/>
Total Revenue:	17,315,858	16,023,995	17,976,374

FY21

FY19

FY20

FY21

Expenditures

Administration

Personnel Services	359,831	380,485	364,188	-4%
Operating	290,687	237,850	255,000	7%
Contingency	100,000	100,000	100,000	0%
Capital Outlay	9,840	4,932,500	50,000	-99%
Total Administration:	760,359	5,650,835	769,188	-86%

Governing Board

Personnel Services	45,732	32,000	85,215	166%
Operating	129,529	89,500	91,500	2%
Capital Outlay	90,422			
Total Governing Board:	265,683	121,500	176,715	45%

Human Resources

Personnel Services	-	69,383	71,259	3%
Operating	-	131,700	157,350	19%
Total Human Resources:	-	201,083	228,609	14%

Planning Board

Personnel Services	229,786	221,707	230,739	4%
Operating	81,745	146,515	191,200	30%
Capital Outlay	-	-	15,000	
Total Planning Board:	311,531	368,222	436,939	19%

Police

Personnel Services	3,593,433	3,666,039	3,776,020	3%
Operating	963,232	917,000	1,124,928	23%
Debt Service	478,350	465,750	228,150	-51%
Capital Outlay	261,511	220,000	324,220	47%
Total Police:	5,296,526	5,268,789	5,453,318	4%

FY21

	FY19	FY20	FY21	
Fire				
Operating	807,344	908,100	933,374	3%
Capital Outlay	1,259,337	126,000	737,700	485%
Total Fire:	2,066,681	1,034,100	1,671,074	62%
Public Works				
Streets				
Personnel Services	436,830	464,967	524,101	13%
Operating	207,597	274,692	274,815	0%
Capital Outlay	30,047	24,400	19,350	-21%
Total Streets:	674,474	764,059	818,266	7%
Powell Bill				
Personnel Services	(11)	-	-	
Operating	31,634	65,656	75,900	16%
Capital Outlay	541,402	833,913	866,000	4%
Total Powell Bill:	573,025	899,569	941,900	5%
Storm Water				
Personnel Services	160,159	185,975	124,815	-33%
Operating	119,170	225,000	116,000	-48%
Capital Outlay	82,431	20,400	282,500	1285%
Total Storm Water:	361,759	431,375	523,315	21%
Sanitation				
Operating	416,702	600,000	640,000	7%
Total Sanitation:	416,702	600,000	640,000	7%
Cemetery				
Operating	3,632	4,000	4,000	0%
Total Cemetery:	3,632	4,000	4,000	0%

FY21

FY19

FY20

FY21

Recreation

Personnel Services	207,887	259,978	248,364	-4%
Operating	209,129	256,100	301,500	18%
Capital Outlay	111,028	76,500	40,800	-47%
Total Recreation:	528,044	592,578	590,664	0%

Tourism

Personnel Services	392,192	428,305	441,154	3%
Operating	388,640	474,050	510,850	8%
Debt Service	356,398	172,830	-	
Capital Outlay	49,572	298,000	296,405	-1%
Total Tourism:	1,186,802	1,373,185	1,248,409	-9%

Capital Projects:

Downtown Infrastructure	Capital Outlay	2,800,000
Town Hall Library	Capital Outlay	
Lynnwood/Lakeview	Capital Outlay	1,673,977

Total Expenditures:

17,976,374 0

Personnel Services	5,325,850	5,708,839	5,865,855	3%
Operating	3,649,042	4,330,163	4,676,417	8%
Debt Service	834,748	638,580	228,150	-64%
Capital Outlay	2,435,589	6,531,713	7,105,952	9%
Contingency	100,000	100,000	100,000	0%
	12,345,229	17,309,295	17,976,374	

Fire Department Increases

- ▶ General Fund
 - ▶ 5300.1400.10 - Travel and Training
 - ▶ \$1,500 increase - Chief stipend
 - ▶ 5300.1700.10 - Maintenance and Repair to Vehicles
 - ▶ \$15,000 increase- Due to age of equipment
 - ▶ 5300.3250.10 - Technology Supplies
 - ▶ \$800 increase - laptops of officers and Ipads for apparatus

Fire Department Increases

- ▶ Capital

- ▶ 5300.7500.10

- ▶ Side by Side (vehicle) - \$30,000

- ▶ 5300.7300.10

- ▶ Land purchase - \$500,000

- ▶ 5300.7400.10 - Equipment

- ▶ Radios for each riding position - \$160,000

- ▶ SCBA replacement - \$13,000

- ▶ Addition of Edraulics to Squad 8 - \$26,000

- ▶ Replace RIT bags - \$2,400

- ▶ Forcible Entry door prop - \$6,300



5 Year CIP Projection

	FY20	FY21	FY22	FY23	FY24
Revenue	\$ 17,309,295	\$ 17,976,374	\$ 14,472,174	\$ 15,011,775	\$ 15,556,771
Meck County			810,540	789,757	\$ 768,974
Total Revenue			\$ 15,282,714	\$ 15,801,532	\$ 16,325,745
Salary and Benefits	5,714,872	5,865,855	6,041,831	6,223,086	6,409,778
Operating Expenses	4,324,130	4,676,417	4,816,710	4,961,211	5,110,047
Debt Service	638,580	228,150	1,981,354	1,930,550	1,879,746
Contingencies	100,000	100,000	103,000	106,090	109,273
Total Expenses	10,777,582	10,870,422	12,942,894	13,220,936	13,508,844
Net Rev/Exp	6,531,713	7,105,952	2,339,820	2,580,595	2,816,901
Projected capital	6,531,713	7,105,952	2,452,210	2,580,595	2,258,536
Net over/under	\$ 0	\$ -	\$ (112,390)	\$ 0	\$ 558,365

8 Year CIP Projections

Costs Estimate	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Administration								
Economic Development	\$3,500,000							
IT capital			\$24,763					
Computers		\$50,000	\$30,000	\$10,000	\$10,300	\$10,609	\$10,927	\$11,255
Town Hall (20yr@4%)	\$19,051		\$2,032,158	\$1,981,354	\$1,930,550	\$1,879,746		
Town Hall Arch/Eng (15%)	\$1,725,000							
Economic Development-Infrastructure								
Planning								
Sidewalks - CBDG match		\$15,000	\$35,000					
Railroad Quiet Zone			\$600,000					
Fire Department								
Land Purchase		\$500,000						
Building & Architect	\$4,200,000			\$305,414	\$305,414	\$305,414	\$305,414	\$305,414
Building Arch/Eng (15%)	\$480,000							
Engine Truck (2005) - 10yrs@3%	\$800,000		\$92,699	\$92,699	\$92,699	\$92,699	\$92,699	\$92,699
Engine Truck (2005) - 10yrs@3%	\$825,000		\$92,699	\$92,699	\$92,699	\$92,699	\$92,699	\$92,699
Engine Truck (2010) - 10 yrs@3%	\$900,000						\$104,286	\$104,286
Equipment		\$207,700						
Heater Replacement - 4	\$17,000							
Vehicle-Tahoe	\$50,000							
Equipment for new ladder truck	\$68,000							
Side by Side		\$30,000						
PD								
Vehicles (6)		\$324,220	\$333,947	\$343,965	\$354,284	\$364,912	\$375,860	\$387,136
Public Works								
Lowry St			\$500,000					

Sidewalks								
Mobility Connections (study FY2020)		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
MAC Scan Tablet	\$4,000							
Bobcat Mini	\$34,000							
Electric Spreader	\$6,800							
Dingo Wide Track	\$39,439	\$39,439						
Snap-on Zues, Euro Scan Tool	\$11,690							
PW generator		\$98,000						
Bay door		\$18,000						
Front gate		\$10,000						
Auto shop heater		\$12,150						
A/C Machine		\$7,200						
Scag Turf Tiger	\$12,149	\$12,149						
Z3 standon blower	\$9,199		\$9,199					
Billy Goat 2500S/Debris Truck Loader	\$4,890		\$4,890					
<u>Cultural Tourism</u>								
Project		\$338,500	\$338,500	\$338,500	\$338,500	\$338,500	\$338,500	\$338,500
Paving BJCC parking lot		\$118,405						
Sidewalk Repair - lake park								
Bay doors at JHP maintenance		\$13,000						
Heaters in stage bathrooms and storage		\$10,000						
Splash Pad features and Shade		\$58,000						
Park sign		\$5,000						
Outdoor fitness equipment		\$35,000						
Mini-Bus		\$70,000						
Mower Lift	\$7,000							
Accessible Playground	\$150,000							
Trash Cans - Lake Park	\$16,000							
Ford F-150	\$36,000	\$36,000						
<u>Parks and Recreation</u>								
Storm drainage		\$14,000						
Paving maintenance building		\$12,695						

Range for BJCC		\$10,300							
ICE machine at the HUT									
Roof at BJCC	\$56,000								
A/C replacement	\$6,500	\$6,500							
Vinyl floor at BJCC		\$10,000							
Dehumidifier at the HUT	\$8,500								
Trash Cans	\$8,250								
Stormwater									
Bobcat Mini	\$34,000								
Electric Spreader	\$6,800								
Ravo (Vac Truck)	\$300,000	\$282,500							
Concrete Floor - Building #2	\$17,500		\$17,500						
Meyer Lot Pro Snow Plow	\$7,610				\$7,610				
Powell Bill									
Paving		\$816,000	\$208,000	\$547,966	\$840,480	\$865,694	\$891,665	\$918,415	\$945,968
Sidewalks Repairs/Greenway		\$50,000	\$55,000	\$60,500	\$66,550	\$73,205	\$80,526	\$88,578	\$97,436
CPF Lynnwood & Lakeview									
Transfer from Stormwater Reserves		\$1,000,000							
Interfund transfer from Gen Fund		\$673,977	\$359,582						
CPF Town Hall/Library									
Interfund transfer from G/F									
CPF - Mill Infrastructure									
Transfer									
CPF - Downtown		\$2,800,000							

Total - General Fund:	\$13,360,378	\$7,105,952	\$4,484,368	\$4,561,949	\$4,189,086	\$4,173,479	\$2,338,290	\$2,488,982	\$2,537,344
			\$2,452,210	\$2,580,595	\$2,258,536	\$2,293,733			
Telephone									
ILEC - CIP		\$150,000							
CLEC -CIP		\$135,000							
Capital									
Total - PCS:									
Electric									
Utility Trailer		\$50,000							
Preston Subdivision		\$450,000							
Downs Road Line Extension		\$168,000							
Substation Improvements - Polk		\$384,000							
Jack Hughes Substation Gates		\$12,000							
Carolina Village 120 Town Homes		\$85,000							
Distribution Street		\$65,000							
Land for new Substation		\$150,000							
Residential Developments									
Industrial Drive Infrastructure		\$55,000							
Lighting Projects		\$35,000							
Contract Labor		\$200,000							
Miscellaneous/New Subdivisions		\$200,000							
Asset Pole Replacement		\$150,000							
Electric Storage Lot			\$300,000	\$300,000					
Asset Management			\$250,000	\$300,000					
AMI									
Total - Electric:		\$2,004,000	\$550,000	\$600,000					
Total - Enterprise Funds		\$2,004,000	\$550,000	\$600,000	\$0	\$0	\$0	\$0	\$0
Grand Total:		\$9,109,952	\$5,034,368	\$5,161,949	\$4,189,086	\$4,173,479	\$2,338,290	\$2,488,982	\$2,537,344