

**MINUTES OF THE MEETING  
OF THE TOWN COUNCIL OF THE  
TOWN OF PINEVILLE, NORTH CAROLINA  
BUDGET WORKSHOP, MAY 28, 2013**

The Town Council of the Town of Pineville met in special session on Tuesday, May 28, 2013 at 6:30 p.m. at the Pineville Telephone Conference Center for a budget workshop.

**ATTENDANCE**

Mayor: Mayor George Fowler

Mayor Pro-Tem: David Phillips

Town Council Members: Debbie Fowler, Melissa Davis, and Les Gladden

Town Clerk: Barbara Monticello was absent. Stephanie Puzzo was in attendance to take the minutes.

**CALL TO ORDER**

Mayor Fowler called the meeting to order at 6:33 p.m. announcing that this was a special called meeting workshop on the FY2013-14 budget. Prior to the start of the budget business, Council Member Debbie Fowler moved to approve the Pineville Heritage Day Proclamation which was seconded by Mayor Pro Tem David Phillips. There were ayes by all to adopt the proclamation for 2013.

Mayor Fowler began the budget discussion with the Police Department. As of July 1<sup>st</sup>, Pineville Police Department was once again going to provide dispatch services to the Town of Mint Hill. A request for an additional part-time officer will not be granted, however. The need for new guns and ammunition had been discussed in an earlier council meeting. The equipment was going to be ordered during the current fiscal year due to a backlog in orders so that by the time the order came in it would be paid out of the 2013-14 budget.

The amount of money budgeted in Departmental Supplies was discussed. A lot of money tends to be budgeted in this category because it's treated as a "catch all" for several types of items. The Police Department's Maintenance and Repair of Equipment category was running higher than budgeted so some of it was moved to the Departmental Supplies category.

Council Members also discussed the need to cut back on utilities in an effort to save some money. Other cost-saving suggestions were made such as the Police Department taking more of the animal control calls to cut costs. Every time Animal Control is called, it costs the town \$112.00. Another suggestion was for the town to utilize one company for all its buildings for such services as cleaning or pest control. As it stands now, all buildings are using different companies for their cleaning services. Utilizing one company for these types of services could help save money.

Council then reviewed requests from the Administration Department. Clarification was needed on the difference between Professional Services and Contract Services. One of the requests was to install ADA-compliant doors at town buildings. It was determined that this item should be

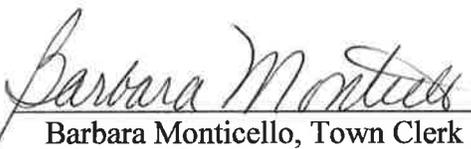
moved under the Public Works budget under Building Maintenance. Another item that the Mayor suggested was to have the Finance system in the Administration Department redesigned as it was too difficult to obtain information from it. A financial system should be streamlined so that information can be easily extracted from it in order to put a budget together. Better training was needed for the employees in that department as well.

The Parks and Recreation Department was next starting with a discussion on salaries. It was noted that the new Park Maintenance Supervisor position needed to be amended into the salaries category but no range had been determined for that position. The job title and salary range needed to be changed and compared and contrasted to the Public Works Supervisor position. Additionally, the crew leader position needed to be eliminated. Part-time seasonal employees' salaries were increased by \$1.00 an hour. Options, other than replacing the gym floor, will need to be explored as the expense to replace it right now was too much. All agreed that the sidewalk along the lake needed to be repaired but with the condition that no vehicles drive over it any longer.

### ADJOURNMENT

It was decided to hold a second budget workshop on Thursday, May 30<sup>th</sup> to finish discussions regarding the other departments not covered in this meeting. At 12:18 ~~p.m.~~<sup>a.m.</sup>, Mayor Pro-Tem David Phillips moved to close the meeting seconded by Council Member Debbie Fowler. There were ayes by all and the meeting was adjourned.

  
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Mayor, George Fowler

  
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Barbara Monticello, Town Clerk