



**MINUTES OF THE
TOWN COUNCIL MEETING OF THE
TOWN OF PINEVILLE, NORTH CAROLINA
TUESDAY, JUNE 25, 2013**

The Town Council of the Town of Pineville met in regular session on Tuesday, June 25, 2013 at 6:30 p.m. at the Hut Meeting Facility in Pineville.

ATTENDANCE

Mayor: George C. Fowler

Mayor Pro-Tem: David Phillips

Town Council Members: Les Gladden, Debbie Fowler and Melissa Davis

Town Administrator: Position is vacant at this time

Planning Director: Travis Morgan

Town Clerk: Barbara Monticello

CALL TO ORDER

Mayor Fowler called the meeting to order at 6:28 p.m. and welcomed those in attendance. Those wishing to speak on an agenda item were invited to sign the speaker list.

PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was lead by Mayor Pro Tem David Phillips.

MOMENT OF SILENCE

Mayor Fowler called for a moment of silence for the following individuals: Council Member Gladden's mother-in-law (passed) and Council Member Fowler's husband Ronnie (hospitalized).

ORDER OF BUSINESS

Adoption of the Agenda:

There being no changes made to the agenda, Mayor Pro Tem David Phillips moved to adopt the agenda as is with Council Member Debbie Fowler seconding the motion. There were ayes by all to adopt the agenda as is.

Approval of Minutes for the Regular & Executive Session and Special Called Meetings: Mayor Fowler called for a motion on the on Regular and Executive Session Minutes from May 14, 2013 and the Special Called Budget Meetings of May 28, 2013 and May 30, 2013. Council Member Melissa Davis noted that changes to the times the meetings ended needed to be made from p.m. to a.m. Council Member Debbie Fowler moved to approve all minutes with corrections as noted. Mayor Pro Tem David Phillips seconded the motion and there were ayes by all to approve all sets of minutes with corrections.

Consent Agenda: The following items were included: a) *Tax Refunds*; b) *Business License Refund Request*; c) *Appointment of Kristy Detwiler as town representative to the Arts and Science Council*; d) *Resolution No. 2013-14 Amending Health Reimbursement Arrangement*; e) *Amendment to Employee Handbook*; and f) *Set Public Hearings for July (none)*. Council Member Debbie Fowler moved to approve the consent agenda as is with Council Member Melissa Davis seconding the motion. There were ayes by all to approve the consent agenda as is.

OLD BUSINESS: None

NEW BUSINESS:

A. Joint Public Hearing – Amending Zoning Ordinance for Temporary Events Permit. Council Member Les Gladden moved to open the Public Hearing at 6:35 p.m. Council Member Debbie Fowler seconded the motion and there were ayes by all. Planning and Zoning Director, Travis Morgan, stated that a change was being made to the Temporary Event permit. The wording on the actual permit is different than how the Zoning Ordinance reads so he wanted to correct that so they both read the same. Additionally, he wanted to allow a provision for outdoor home and garden goods for such things as hanging flower baskets should a store like Food Lion want to sell them during the warmer months. These types of things should be allowed to be displayed and sold outside. However, he would not want a business like Food Lion to set up bags of mulch in the parking lot or on a corner of the property somewhere.

Mr. Morgan also noted that this was a public hearing and only comments would be heard on the subject. There would not be a vote taken as this item would have to go back before the Planning Board for their recommendation before a vote could be taken on it at the next Council meeting. He clarified questions from Council that items outside of a store like Home Depot would be exempt from having to get a permit under the new wording but a store like K-Mart can have items out front but not in the parking lot. At 6:44 p.m. Council Member Debbie Fowler moved to close the Public Hearing with Mayor Pro Tem Phillips seconding the motion. There were ayes by all.

B. Public Hearing – to review and discuss FY2013-2014 Town Budget. At 6:45 p.m. Council Member Debbie Fowler moved to open the Public Hearing for discussion on FY2013-14 Budget. Council Member Melissa Davis seconded the motion and there were ayes by all to open the Public Hearing. There were no questions, comments or discussion on the budget so Council Member Fowler motioned to close the hearing with Council Member Gladden seconding the motion. There were ayes by all and the public hearing was closed at 6:46 p.m.

C. Budget Amendments – review and take action on proposed budget amends for FY2012-13. There being no comments, questions or discussion regarding budget amends for FY2012-13, Council Member Fowler moved to approve the amendments with Mayor Pro Tem Phillips seconding the motion. There were ayes by all and the budget amendments were approved.

D. Tax Rate/Electric Rates -- set tax rate for FY2013-2014 at \$0.32 per \$100 valuation and amend Electric Rate Schedule. Mayor Fowler stated that the tax rate for the Town of Pineville would remain the same at \$.32 and that the electric rates would increase by 5%. There were no comments, questions or discussion on the rates so Council Member Gladden moved to set the 2013-14 tax rate at \$.32 and to approve a 5% increase in electric rates. Council Member Melissa Davis seconded the motion and there were ayes by all to approve the rates.

E. Budget Ordinance -- Adopt the FY2013-2014 Budget and corresponding Budget Ordinance . There were no questions, comments or discussion on the Budget Ordinance. Council Member Debbie Fowler moved to approve the FY 2013-14 Budget and corresponding Budget Ordinance, seconded by Mayor Pro Tem David Phillips. There were ayes by all.

F. Park and Recreation Needs Assessment -- Presentation by ESP of results of Park and Recreation Needs Assessment Survey. Peter Tatge and Tristan McMannis of ESP were in attendance to present the results of the Park and Recreation Needs Assessment Survey. Also present were committee members Jack Edwards and Jack Robinson who were thanked for their dedication and service in helping with the process.

Mr. McMannis explained that an evaluation of the 2010 Census data was used as a basis for their needs assessment. The population of Pineville was at 7,500 at the time of the Census but was projected to grow to about 8100 by 2014. With the median age in Pineville at 31, younger families with children, many in elementary school, are

moving into town. The needs assessment process started in January and the survey that went out was completed in three weeks time. A random selection of participants was chosen from the Mecklenburg County GIS system.

Mr. Tatge continued with the findings reporting that one overwhelming point that came through on the survey was that people place a high value on parks and recreation. The target set for responses to the survey was 350 but they had actually received a total of 440 surveys. Users of Pineville parks and programs went far beyond the boundaries of the town as a high percentage of the 440 respondents resided outside the town limits. Some areas for improvement and consideration would be to increase program awareness for seniors as it was not marketed as well as some of the other programs and to develop strategies for them and other special needs groups. By partnering with the county and other groups, the Pineville Park and Recreation Department could share ideas and/or programs. Additionally, the current staffing level was at capacity and in need of a re-evaluation.

The findings lead to the recommendation of a Parks and Recreation Advisory Board which would be utilized to assist staff and council on program issues, funding issues, etc. He asked Council to consider appointing such a board. Mr. Tatge also suggested using more electronic means of communicating programs to residents such as through a Facebook page, email blast or email registrations for programs and activities. Public/private development could be an additional way to expand programs or facilities to fulfill recreational needs. Examine the possibility of utilizing the greenway trails by coordinating with the Planning Department and Planning Board.

Council Member Melissa Davis asked if the survey results would be reported on the town's website. Mr. Tatge responded that it would. Mayor Fowler noted that it was evident that the department was going to need more funding as revenue was being threatened for the future. The town would have to look more toward grant funding opportunities. This process was taking place to eventually have a master plan so that the town could take more advantage of grant opportunities. Council Member Les Gladden clarified that this was the first step in getting a master plan developed. Once the survey results are cleaned up and posted, the next step would then be to bid out the job to do a Master Plan for the town. Mayor Pro Tem Phillips agreed that he was committed to moving forward and that he was pleased with the responses.

G. Resolution No. 2013-05 – *A resolution proposing disciplinary guidelines for inappropriate behavior at town facilities and events.* Parks and Recreation Director, Kristy Detwiler, noted that it was time to institute some rules of behavior at the park facilities. There have been incidents of youths verbally abusing park staff and participating in unruly behavior. To help curb that, a resolution of guidelines was proposed with various grades of punishment depending on the severity and frequency of the violation. The most severe and/or frequent violators would be banned from the park altogether.

A question was raised on how one would know if someone was actually banned from the park. Ms. Detwiler explained that currently only the Pineville Police can ban someone from the park but this resolution would now give park authorities the authority to ban individuals from the park and work together with police officers. She proposed that a book, perhaps with photos, could be kept of those that are banned from the parks so that park staff would have access to it. The ID making machine at the Belle Johnston Center could be utilized for photos that would be displayed in the book and if the individual was banned from one park in town, that person would be banned from all town facilities.

Mayor Pro Tem Phillips stated that it was a good idea and long overdue as staff has been too lenient on some chronic offenders. As long as the book was kept up-to-date and the rules enforced, he was in favor of it. Discussion of how to notify residents and parents of disobedient children took place. Notification will be placed in the next newsletter and a copy of the rules posted. There being no additional questions or comments, Council Member Gladden moved to approve the Resolution, effective July 1st, 2013. Mayor Pro Tem Phillips seconded the motion and there were ayes by all.

ADJOURNMENT

Mayor Fowler noted that there would be no meeting held in July. The next Council Meeting would be Tuesday, August 13th. Council Member Debbie Fowler moved to adjourn the meeting at 7:40 p.m. with Mayor Pro Tem Phillips seconding the motion. There ayes by all.



ATTEST:


Barbara Monticello, Town Clerk


Mayor George C. Fowler