



**MINUTES OF THE  
TOWN COUNCIL MEETING OF THE  
TOWN OF PINEVILLE, NORTH CAROLINA  
TUESDAY, SEPTEMBER 10, 2013**

The Town Council of the Town of Pineville met in regular session on Tuesday, September 10, 2013 at 6:30 p.m. at the Hut Meeting Facility in Pineville.

**ATTENDANCE**

Mayor: George C. Fowler

Mayor Pro-Tem: David Phillips

Town Council Members: Les Gladden, Debbie Fowler and Melissa Davis

Town Administrator: Interim Town Administrator, Ed Humphries

Planning Director: Travis Morgan was absent

Town Clerk: Barbara Monticello

**CALL TO ORDER**

Mayor Fowler called the meeting to order at 6:34 p.m. and welcomed those in attendance. Those wishing to speak on an agenda item were invited to sign the speaker list.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

The Pledge of Allegiance was lead by Council Member Debbie Fowler.

**MOMENT OF SILENCE**

Mayor Fowler called for a moment of silence for the following individuals: John Crump (passed); Henry Jones (ill); Council Member Debbie Fowler's husband, Ronnie (improving); Libby Boatwright's niece (ill) and Celeste Carpenter (lost baby).

**ORDER OF BUSINESS**

**Adoption of the Agenda:**

A revised copy of the agenda had already been passed out to each Council Member. There were no additional changes to be made to the agenda so Mayor Pro Tem David Phillips motioned to approve it with Council Member Debbie Fowler seconding the motion. There were ayes by all to adopt the agenda as is.

**Approval of Minutes for the Regular and Closed Sessions of the Council Meeting of August 13, 2013:** Mayor Fowler called for a motion on the Regular and Closed Session Minutes from August 13, 2013. No corrections were noted so Council Member Les Gladden moved to approve both sets with Council Member Melissa Davis seconding the motion. There were ayes by all to approve the minutes as is.

**Consent Agenda:** The following items were included: a) *Tax Refunds*; b) *Proclamations for Constitution Week and Public Power Week*; and c) *Set Public Hearings for October (none)*. Council Member Debbie Fowler moved to approve the consent agenda as is with Council Member Melissa Davis seconding the motion. There were ayes by all and the consent agenda was approved as is.

## OLD BUSINESS:

*None.*

## NEW BUSINES:

**A. Street, Sidewalk and Electrical Updates** – *Update provided by Council Member, Les Gladden.* Council Member Gladden gave an update on a list of town roads in need of repair. The list was compiled some time ago and ranked according to the condition of each road. Some roads are in worse shape than others but all bids were expected in this week. Once the bids are received they will be able to determine how far down the list they can go with the funds allotted to this project. After the streets are done being repaired, sidewalks will be looked out and worked on as necessary. He, the Public Works Director and Interim Town Administrator are currently working on this. With an engineer now in place, he can check more closely into what the actual problems are as well as perform any camera work that may be necessary. Additionally, there will be stricter requirements in place for paving.

Council Member Gladden continued, updating the rest of Council on lighting and electrical upgrades at Lake Park that should be in place for Fall Fest. Electric Supervisor, Ralph Trull and his crew were working to install enhancements so that vendors could tie into 20, 30 and 50 amp circuits that should be able to supply them with sufficient power to run their booths. Once the festival is over, the new power strips can be concealed so no one even knows they are there. Additionally, safety lighting is being put in the area by the swings. They may put in some LED lighting if there is enough money left to do so.

Continuing, Council Member Gladden reported that bids will also be taken on sidewalk repairs at Lake Park. Some sections of the sidewalk will need to be cut out and redone. This should be conveyed to the vendors at Fall Fest so they are careful not to do any further damage to them.

## **B. Staff Update --**

- 1) *Website Update (Ed Humphries).* Interim Town Administrator, Ed Humphries, reported that he sent out invitations for RFP's to 11 companies to redo our website. RFP's are due back to the town on 9/27/13. Once they are received they will be reviewed and narrowed down. We would then interview those that we like and award the bid at the November Council Meeting. He expected things to be wrapped up by February.
- 2) *Council Calendar.* Town Clerk, Barbara Monticello reviewed upcoming events with Council including the NCLM's Annual Conference, Fall Fest and the proposed date for the town's Tree Lighting. After some discussion, it was decided to keep the date for the Tree Lighting on December 7th but the October Council Meeting would need to be moved from the 8th to the 15th as one board member was unable to make the meeting if held on the 8th.
- 3) *Equipment Purchase for Fire Dept. (Ed Humphries).* Interim Town Administrator, Ed Humphries discussed the results of a bid for equipment for the Fire Department. A total of \$159,000 was budgeted for new fire equipment. Two companies offered proposals but MES was the lower of the two bidders at \$157,306. Mayor Pro Tem David Phillips moved to award the bid to MES for \$157,306.03. Council Member Melissa Davis seconded the motion and there were ayes by all to award the bid to MES.
- 4) *Update on Town Administrator Search (Ed Humphries).* Interim Town Administrator Ed Humphries noted that about 29 resumes were received for the Town Administrator position after it was re-advertised. An interview committee had been set up with Tihisha Sharif, Council Member Melissa Davis, Mayor George Fowler and Mr. Humphries himself as the committee members. The top 9 or 10 choices would be set up for interviews during the month of September and early October after which the committee would narrow down the search to the top three candidates. A closed session would be held to interview those three candidates with the remainder of Council Members. Negotiations would then take place with between Council and the final candidate in hopes that a new administrator would be named by the November 12th Council Meeting. If all goes accordingly, the new administrator could start as early as December 1st. Mr. Humphries would stay on as needed.

**ADJOURNMENT**

There being no additional business to discuss, Mayor Pro Tem David Phillips moved to adjourn the meeting at 7:05 p.m. with Council Member Debbie Fowler seconding the motion. There ayes by all and the meeting adjourned.



  
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Mayor George C. Fowler

**ATTEST:**

  
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Barbara Monticello, Town Clerk