



**MINUTES OF THE
TOWN COUNCIL MEETING OF THE
TOWN OF PINEVILLE, NORTH CAROLINA
TUESDAY, June 11, 2019**

The Town Council of the Town of Pineville met in Regular and Closed Session on Tuesday, June 11, 2019 at 6:30 p.m. at the Hut Meeting Facility in Pineville.

ATTENDANCE

Mayor: Jack Edwards
Mayor Pro-Tem: David Phillips
Council Members: Debbie Fowler, Melissa Davis and Joe Maxim
Town Manager: Ryan Spitzer
Planning & Zoning Director: Travis Morgan/not in attendance
Town Clerk: Barbara Monticello

CALL TO ORDER

Mayor Jack Edwards called the meeting to order at 6:34 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

A Boy Scout from the audience led the group in the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Edwards asked for a general moment of silence for our police, fire and our military men and women. Mayor also mentioned the loss of longtime resident Glenn Knight, as well as Billy Blankenship, who was the son of our past Mayor.

ORDER OF BUSINESS:

Adoption of the Agenda:

Mayor Pro Tem David Phillips moved to accept the agenda with Council Member Debbie Fowler seconding the motion. There were ayes by all and agenda was adopted as is.

Approval of the Minutes from the Budget Workshops from April 2019, the Regular Meeting of May 14, 2019 and the Work Session of May 28, 2019.

Council Member Melissa Davis asked that the May 14 minutes be changed regarding the hours of operation and the fines to Waste Pro to be clarified. Hearing no other changes or comments on the minutes, Council Member Melissa Davis moved to approve all sets of minutes with the changes to the May 14th minutes, seconded by Council Member Debbie Fowler. There were ayes by all and the minutes were approved with the changes mentioned by Melissa.

Consent Agenda:

The Consent Agenda consisted of the following items: a) *Financial Report as of May31, 2019; and b) Proclamation for Tourette Syndrome; and c) Tax Refund of \$140.05.* Council Member Debbie Fowler moved to approve the consent agenda as is, seconded by Council Member Joe Maxim. There were ayes by all and the motion passed 4-0.

PUBLIC COMMENT:

Jane Shutt of Pineville Neighbors updated the Council on those that have been helped by her organization. They

recently assisting 34 families with electric bills and rental fees. Ms. Shutt thanked the Pineville Police Department and Olive Garden for finding a homeless family temporary housing and food with their partnership. She stated that two families in particular were impacted recently when with a death in one family and a hospitalization of another family member in the other. Neither family was able to make their rent payment and Pineville Neighbors stepped in to assist them both. They have helped 303 people through the month of May with over \$25,000 in rent and utility assistance. They have also provided food to more than 255 people, totaling 3600 pounds of food. Council Member Melissa Davis thanked Jane Shutt for all she does for the town and residents of Pineville.

OLD BUSINESS:

A. Splash Pad Rates: (*Kristy Detwiler*) Parks and Recreation Director, Kristy Detwiler, put information together from the May work session to come up with rates for groups using the splash pad. Groups of eight or more can rent the splash pad during the day on Mondays, Wednesdays and Fridays in two-hour time slots from 10:00 a.m. to 12:00 p.m. and 12:00 p.m. to 2:00 p.m. as available options. Ms. Detwiler asked council if they had a preference that the shelter be rented along with the splash pad or just the splash pad. Groups are limited to a maximum of 50 people, with room for an additional 50 others for a maximum of 100 participants at any given time. Council member Melissa Davis stated she was in favor of groups renting a shelter with their rental of the splash pad. Council member Joe Maxim also agreed with the second proposal, which includes the shelter rental. Ms. Detwiler commented that the operation of the splash pad will be a learning experience and if capacity becomes a concern, it will need to be addressed. Board members seemed to favor option #2 and hearing no additional comments, Council Member Melissa Davis moved to accept proposal #2, which includes the shelter rental of \$50.00 along with the splash pad rental of \$1.00 per child. Council Member Joe Maxim seconded the motion, there were ayes by all, and the motion passed unanimously.

B. NEW BUSINESS:

- A. Tax Rate:** (*Richard Dixon*) – Finance Director, Richard Dixon, set the tax rate at \$0.33 per \$100 of property valuation along with the schedule of fees included with the information in their Council Packets. Council Member Melissa Davis asked what was included in the audio/video rentals. Kristy advised that the rental rate for audio/video included the projector as well. Council Member Melissa Davis then suggested the rate for use of the gym for a resident should be less than for a non-resident and those residents that are vendors at the Fall Festival should also receive a discount on vendor fees. She wanted to be sure that residents were getting as many discounts as possible. Ryan suggested we adopt the rates as they were and amend it later if necessary. Council Member Melissa Davis moved to adopt the rates with Council Member Debbie Fowler seconded the motion. The motion passed 4-0.
- B. Adoption of Budget-** Mayor Edwards announced that the Budget would not be voted on in this session. There is an \$80,000 discrepancy in the Electric Budget that required clarification. Town Manager Ryan Spitzer advised the Town Clerk to advertise that adoption of the budget would be scheduled during Council's Work Session on June 24, 2019 at 6:00 p.m. The Mayor then added that the tax rate was reduced an additional 2 cents, bringing it down to \$0.33 per \$100 of valuation which is a loss of \$480,000 in revenue for the town.
- C. Budget Amendment:** (*Richard Dixon*) Finance Director, Richard Dixon, stated that at this time of year we usually did a re-evaluation of expenses to re-appropriate them in order to balance the budget. The final payment of new police radios has been delayed and we are now moving payment back into this years' budget. The budget amendment also includes an increase in the 911 PSAP budget to increase funds for the police radios. Council Member Debbie Fowler moved to adopt the budget amendment and Mayor Pro Tem David Phillips seconded the motion. There were ayes by all and the budget amendment passed 4-0.
- D. Employee Handbook Revisions** – (*Domessa Froneberger*) Human Resource Director, Domessa Froneberger, asked council if there were any other questions on the changes made to the employee handbook. Council had no other questions. Town Manager Ryan Spitzer stated that all employees would be required to sign off on the changes before July 1st and all would get a new Employee Handbook. Mayor

Pro Tem David Phillips moved to adopt changes to the Employee Handbook and Melissa Davis seconded the motion. The changes were approved and the motion passed 4-0.

- E. **CGI** – (Ryan Spitzer) Town Manager, Ryan Spitzer, presented information to Council on a company called CGI who produces free short videos of the town. They work with the National League of Cities and try to solicit advertising from businesses in town to help fund the video productions. However, if they don't raise any money from their efforts, there still is no cost to the town. He added that the town had input as to the content of the videos and can choose what to have in each one. This is a free marketing tool for the town. The consensus from Council was to proceed with the business agreement with CGI.
- F. **Staff Update** (Ryan Spitzer) – Town Manager, Ryan Spitzer, reported on the following items:

- Waste Pro-the company has started delivering the new trash cans and will continue over the next 3 days. We will not write any violations until the switch over is totally complete.
- Public Works has installed brackets on the town light poles for hanging flower baskets. Flower baskets should be hung within the next two weeks;
- The Splash Pad walk through is scheduled for June 20th with Benesh and Fairwood Construction. The question was asked if council could attend the walk-through which Mr. Spitzer advised that they would be able to do so. Chip Hill will send out the exact time for the walk through when he gets notice. Since Mayor Pro Tem David Phillips will be out of town on the 20th, Chip is going to try to get the date changed to the 21st. If that is not possible, Mr. Phillips will have a separate walk through.
- Paving – Mr. Spitzer contacted Susan Rosenblatt regarding the hold up on paving Childers Lane but has not heard back from her, nor has Council Member Melissa Davis. Council Member Davis asked if it were possible to pull the cones back off Dover Street as they were sticking out into the street making it difficult for cars to get by without stopping to let the other car go through first or at least pave that part first. Ryan stated he would be in touch with Susan for updates on the paving.

The Mayor then brought up that there were more car break-ins at the baseball games. PCAA is aware of it and asking that we all be more aware of our surroundings as the cars are being broken into while the games were being played. Additionally, the Work Session will include the adoption of the budget at 6:00 p.m. on June 24th. He called for a 5-minute break at 7:11 p.m. before moving into Closed Session.

Mayor Edwards called for a recess at 7:11 p.m. before moving into Closed Session.

CLOSED SESSION: At 7:35 p.m. a motion was made and seconded to enter Closed Session. There were ayes by all and Council was in Closed Session. Two items were discussed: one involving the Emergency Operations Team that was in attendance to make a presentation and the other was an on-going real estate/economic development project that was discussed. Council Member Melissa Davis motioned to end the Closed Session, seconded by Council Member Debbie Fowler. There were ayes by all and Council moved back into Open Session.

OPEN SESSION: Once back in Open Session, resident and Census Committee Member, Troy Fultz, gave a quick overview of some of the important points of the upcoming 2020 Census. He provided a handout to Council Members and asked for as much support as possible to get the word out to residents of the importance of filling out the census questionnaire and returning it. Council instructed the clerk to put something on the town's website and newsletter about the upcoming Census.

Mr. Spitzer passed out revised mowing estimates to discuss at the next Council Work Session and he noted that Scott Futter's employees would be taking care of watering the flower baskets along Main St. Council Member Melissa Davis stated that a resident on Johnston Drive requested better traffic control when the symphony performs. They are scheduled to perform on Sunday, June 30th this year. She also requested that Mr. Spitzer find out what the delay was in paving Childers Lane.

ADJOURNMENT: Having no further business, Council Member Melissa Davis moved to adjourn the meeting with Mayor Pro Tem David Phillips seconding the motion. There were ayes by all and the meeting adjourned at 9:00 p.m.



Mayor Jack Edwards

ATTEST: 

Barbara Monticello, Town Clerk

