



Park Advisory Board Meeting Minutes January 21st, 2019

Call to order

The recent Park Advisory Board Meeting was held at the Belle Johnston Community Center on January 21st, 2020. The meeting was called to order at 6:29pm by Kristy Detwiler and seconded by Barbara Manning.

Attendees

Kristy Detwiler (staff)
Erin Hamilton (staff)
Jordan Williams (staff)
Megan Bailey
Sue Bankston
Randy Brantley
Tad Hardy
Lorraine Haynes
Yvette Isaacs
Barbara Manning
Tristan McMannis

Approval of minutes

One change to minutes. Tristan's last name was spelled wrong.

Randy Brantley made a motion to approve the minutes of the November 19th, 2019 meeting. Motion approved and seconded by Sue Bankston, ayes by all.

Staff Updates – Kristy Detwiler, Parks and Recreation Director gave an update on the following:

- Events Update:

- Tree Lighting was held on December 7th. It was back at in the lot beside the fire department. We had a great crowd of around 200 people. We were able to have the snow, fire pit for smores, craft, train, and SANTA!
- Pop-up Market was held on December 7th & 8th. Saturday was more successful than Sunday. Most vendors wanted to do it again but maybe just have it on Saturday.
- Family Game night was on January 17th. We did Bingo with a big crowd. Signups were full per usual and we had only a few no shows.

- Upcoming Events:

- Senior Valentine's Banquet will be February 7th. Jeff Whittington will be performing. He sings and play multiple instruments.
- Easter Egg Hunt will be Friday April 3rd. We will be having it in the evening at 6pm.

- Paws in the Park will be held Saturday April 4th.
 - The Richard Sheltra 5k/10/1-mile races will be held on Saturday April 25th.
 - **Park Maintenance Plan:** The board was emailed a draft of the plan to review before the meeting. Kristy's idea behind this was to keep track of everything we check and do in the parks. We are hopeful this will cut down on some of the concerns about our maintenance practices. The town manager has asked for the board to approve this so everyone knows the standards we go by. Tristan brought up that it would be good for staff to know the different ADA guidelines (1994, 2010, and now). Everyone wants to read on it some more in detail and vote on it in February.
 - **Sidewalk Project:** The project has been delayed with rain and cold weather. They are hoping to finish the splash pad/stage portion this week (1/24).
 - **Updated Master Plan:** We had a small committee that reviewed the five proposals we received for the revised master plan. We got proposals from Benesch, Kimley Horn, McAdams, McGill, and Greenplay. We narrowed it down to Benesch and Kimley Horn. Kristy called references and they both were great. After speaking with staff and town manager we picked Kimley Horn. We awarded the bid and Kristy signed the contract today (1/21). The first thing they will do is a community meeting and community survey. We are hoping to get as much feedback as possible.
 - **Playground Update:** We had three different models/drawings of playgrounds for the board to look over. The first company the board sees is Churchich. This rendering came in at \$149,420. The second company is Cunningham. This rendering came in at \$158,000. The third company is Carolina Parks and Play. This rendering came in at \$149,000. The board is not fond of the Cunningham displays. There was a lot of discussion about wheelchair access. The board really likes the see saw swing on Churchich. They like the Carolina Parks zipline more than the Churchich zipline. The zipline will go right beside the small shelter along the lake. They love that the Churchich has the see saw chair and two shaded areas. The Carolina Parks will add music features if the board agrees to take out the poured in place entrance to the zip line.
- The Park Board voted unanimously to use Carolina Parks and Play.**
- **2020-2021 Budget Items:** Kristy shared the list of items she is asking for in the budget (more items could be added): mini bus (no CDL needed), Jack Hughes garage doors to three bays, splash pad features, splash pad shade structures, new stove in kitchen, new rule signs at Jack Hughes (ones now are faded), heaters to upstairs stage restrooms (so restrooms can be open in the winter).
 - **Rockin' & Reelin' Schedule:** Too Much Sylvia, Chicago Tribute Band, Coconut Groove Band (Jimmy Buffet Tribute), Hip Pocket. Charlotte symphony will be here June 28th. We will have two or three movie dates.
 - **Fall Fest Entertainment:** DeCarlo and Rivermist will be our headliners. We will welcome back Rick Hubbard and Mark Lippard. Kristy has been researching fireworks for concerts or fall fest. We used to show fireworks after symphony and the early years of Fall Fest. She met with a company who may be able to do fireworks at our events. We could have fireworks Saturday night at Fall fest. Th company would have to do from a barge in the lake. It will be like a floating dock. All the firework information has been given to the town manager to take to council. One night is \$6800 and two nights is \$13,600. Each show would be between 14-19 minutes.
 - **PCAA News:** Erin read through an email update from Paul Boyd regarding the restroom construction. They are hoping everything will be done in the next few weeks. They are shooting for a Saturday, February 8th opening.

Advisory Board Discussion

- Randy asked about alcohol being sold at Rockin & Reelin concerts since we had it at 2019 Fall Fest. Kristy is going to talk with our town manager and Middle James Brewery closer to concert dates.
- Kristy got a call from Sports flooring company who put in our gym floor. They have this rubberized floor mat that you can roll out to protect the gym floor. They had another customer that decided they wanted a different color mat, so they are getting rid of their mat. We would only have to buy the cart that moves the mat around. It is \$4100. If Kristy can find money in the budget to cover it, the town manager will allow us to get mat and cart. We could use this for events in the gym to help protect the floor.
- Lorraine suggested that we have a first aid kit at the Hut. There is already an AED. We will get one!

Adjourn – Lorraine made a motion to adjourn the meeting, Randy seconded. Meeting adjourned at 7:56pm.