

**TOWN OF PINEVELLE
APPEAL OR VARIANCE**

GENERAL APPLICATION

Application Number _____ Date _____

Permit or Relief Requested Appeal _____ or Variance _____

Applicant's Name _____

Property Owner's Name _____

(If different From Applicant)

Applicant's Mailing Address _____

Property Owner's Mailing
Address _____

Applicant's Phone Number

Property Owner's Phone Number

Relationship of Property Owner To Applicant

Existing Use of Property _____

Property Location _____

Tax Map and Parcel Number (For Variance Applications Only)

**The Following Information Shall be Completed by Applicants Seeking an Appeal Of A Decision Made by
The Planning Director:**

Date Of Planning Director Decision _____

Summary Of Planning Director Decision (attach additional pages as needed)

Reason For Appeal of Decision (attach additional pages as needed)

The Following Information Shall be Completed by Applicants Seeking a Variance Only:

VarianceSought _____

Reason For Seeking Variance _____

For Variances Only: Request for variances shall be accompanied by a list of adjoining property owners and their addresses and a sketch plan. Said plan shall show in scaled form, the location and size of: (1) the boundaries of the lot(s) in question (2) the size, shape and location of all existing buildings, parking facilities and accessory buildings, (3) the size, shape and location of all proposed buildings, parking facilities and accessory uses (4) the location and type of screening and buffering proposed, and, (5) other information deemed by the Board of Adjustment Clerk to be necessary to consider the application.

FOR ALL APPLICATIONS:

All applications must be complete with all relevant information and requirements related to the request. Applications shall be submitted to the Board of Adjustment Clerk at least thirty (30) days prior to the public hearing unless the Zoning Ordinances states otherwise. Applications must be accompanied with the fully paid fee listed within the Town Fee Schedule in order to be deemed complete to proceed.

Signatures below for all requests:

Signature of Applicant

Date

Signature of Property Owner
(If different From the Applicant)

Date

Signature of Planning Director

Date