



**TOWN COUNCIL REGULAR MEETING**  
**TOWN HALL COUNCIL CHAMBERS**  
**TUESDAY, MARCH 14, 2023 AT 6:30 PM**

**<https://us02web.zoom.us/j/85105598857>**

**AGENDA**

**CALL TO ORDER**

- Pledge Allegiance to the Flag (ES)
- Moment of Silence

**ADOPTION OF AGENDA**

**APPROVAL OF THE MINUTES**

- 1. Approval of the Minutes of February 14, 2023 Town Council meeting and the February 27, 2023 Work Session.

**AWARDS AND RECOGNITION**

**CONSENT AGENDA**

- 2. Finance Report (*Chris Tucker*)

**PUBLIC COMMENT**

- 3. Report from Downtown Partners (*Sara Longstreet, Carolina Scoops*)
- 4. Presentation by Arts & Science Council (*Krista Terrell*)

**PUBLIC HEARING - none**

**OLD BUSINESS - none**

**NEW BUSINESS**

- 5. Council to adopt filing fees prior to candidates filing to run for election (*Ryan Spitzer*) **ACTION ITEM**
- 6. Proposed purchase of a Pierce fire engine (*Chief Gerin*) – **ACTION ITEM**

## **MONTHLY STAFF REPORTS**

- 7. Public Works
- Parks & Rec
- PD
- Human Resources
- Planning & Zoning

## **MANAGER'S REPORT**

## **CALENDARS FOR COUNCIL**

- 8. April and May Calendars

## **CLOSED SESSION**

- 9. Closed Session pursuant to NCGS 143-318-1 (1) - prevent disclosure of privileged information
- Closed Session pursuant to NCGS 143-318-1 (4) - economic development

## **ADJOURN**

If you require any type of reasonable accommodation as a result of physical, sensory, or mental disability in order to participate in this meeting, please contact Lisa Snyder, Clerk of Council, at 704-889-2291 or [lsnyder@pinevillenc.gov](mailto:lsnyder@pinevillenc.gov). Three days' notice is required.



**TOWN COUNCIL REGULAR MEETING**  
**TOWN HALL COUNCIL CHAMBERS**  
**TUESDAY, FEBRUARY 14, 2022, AT 6:30 PM**

## MINUTES

### CALL TO ORDER

Mayor Jack Edwards called the meeting to order @ 6:33 pm.

Mayor: Jack Edwards  
 Mayor Pro Tem: Ed Samaha  
 Council Members: Amelia Stinson-Wesley, Chris McDonough, Les Gladden  
 Town Manager: Ryan Spitzer  
 Town Clerk: Lisa Snyder  
 Planning & Zoning Director: Travis Morgan

### PLEDGE ALLEGIANCE TO THE FLAG

Mayor Jack Edwards led everyone in the Pledge of Allegiance.

### MOMENT OF SILENCE

Mayor Jack Edwards asked for a moment of silence for our first responders, fireman, police officers and our military.

### ADOPTION OF AGENDA

Mayor Pro Tem Ed Samaha made a motion to accept the agenda with a second made by Council Member Les Gladden. All ayes. (**Approved 4-0**).

### APPROVAL OF MINUTES

The Minutes of the Town Council Meeting on January 10th, 2023, the Work Session on January 23rd, 2023, were submitted for approval. Council Member Amelia Stinson-Wesley moved to approve the minutes with a second made by Mayor Pro Tem Ed Samaha. All Ayes. (**Approved 4-0**)

### CONSENT AGENDA

Tax Refunds, Finance Report, Budget Amendments, the rescheduling of the August Town Council meeting to August 8th, Resolution 2023-2 and the Retirement Systems notification are the items under the Consent Agenda. Council Member McDonough moved to approve the Consent Agenda as presented with a second made by Mayor Pro Tem Samaha. (**Approved 4-0**)

### PUBLIC COMMENT

**Jane Shutt, Pineville Neighbors Place.** Ms. Shutt said that 2023 is off to a great start! They have welcomed a new board member from Atrium Health, Pineville, Dwight Roache. The Mecklenburg County Commissioners voted to award PNP another round of ARPA funding totaling \$300,000 for rent assistance for our neighbors. The PNP board has hired Staci McBride as the new Executive Director of PNP. She will start on March 1<sup>st</sup> training with Ms. Shutt.

Officer Randy Down and Ms. Shutt participated in the annual HUD Point in Time count where they report the homeless neighbors in our community. They visited three different camp sites in the area which had been abandoned recently. They met a man named Jay, a 76-year old who is living in his car in our community. He served in the Vietnam war for 6 years and is not receiving any veterans' benefits. They are working with the VA to get his paperwork in order to secure him benefits and housing.

Tickets are now available for the 5<sup>th</sup> annual fundraiser dinner. Dinner is only \$20 per person. It will be held at Pineville United Methodist Church on Thursday, April 20<sup>th</sup> at 6:30 pm.

**David Phillips.** Mr. Phillips gave a presentation on the Cone Mill's history. He added that he is concerned about adding 400 to 500 potential apartments, with 2 cars per apartment, in this area which equals about 1,000 extra cars. In 2022, a comprehensive study was done. There were two meetings for the public to review the plans. He was handed sticky notes and a sleeve of green dots to use to indicate his preferences on what he wanted to see done to the site and which plans he liked best. He clarified that he would not mind putting single-family homes there. Mr. Phillips referred Council to Resolution 2022-10, Code of Ethics, and wanted to remind Council not to be swayed by the developers who want to build on this property. Mr. Phillips continued to refer to a petition in which he obtained 631 signatures of residents who oppose low-income, rentals, apartments or townhomes.

**Melissa Davis.** Ms. Davis pointed out that we do not have the infrastructure to handle additional vehicles and people in this area. She was adamant that she does not want any more rentals.

**Laura Stout.** Ms. Stout stated that she has lived in Pineville her entire life. She loves her mill house. It backs up to the Mill property. She feels like they are being lied to and stated that it appears the former plans have been scrapped. She added that no one wants apartments or high-rise parking decks developed there. She would like to see the truth and more transparency from Council. She concluded saying to give them something they can use and asked for Council to please, just listen to us.

**Matthew Marvin.** Mr. Marvin is a business owner and a traveling professional poker player, just passing through. He feels that we have illegal business running in the Town. Planet Fitness has signs posted that say unauthorized vehicles will be towed. Those signs are illegal. There needs to be one of those signs at each entrance of the parking lot. There are two signs, when there should be seven signs. A towing company is coming in and towing people without notice. The biggest letter on the sign is about 2 inches. He can't read them unless he's up close to them. Visitors and travelers will continue to be victimized. He hopes that Council will do something about this. Mayor Edwards told Mr. Marvin to give him a call.

**Richard Dellinger.** Mr. Dellinger's brother owns a wrecker service in Pineville and he feels that the business is not being used by the Town and he wants to know why. They'd like to do the towing here. He added that he feels a partial fire department needs to be put on the other side of the railroad tracks for those residents who live on that side of Town. If there's a train on the tracks, it takes awhile for them to get there. We also need speed bumps. Cars fly by there. Come over to Amon Lane and see us.

**John Holobinko, Pineville Chamber of Commerce.** The Chamber will be hosting the expanded Business Expo on Friday, March 24<sup>th</sup> at the Belle Johnston Community Center. More information is available on the Chamber website. Everyone is invited and the tickets are reasonable.

**El Rinko.** Ms. Rinko is new to Pineville. With the train accident in Ohio and now her living within 800 feet of the train tracks. She asked if there are any plans for evacuation should something like that happen here.

**Al Baskins.** Mr. Baskins stated that all police departments need to come up with police reform. All of the police departments need to sit down and come up with a solution. He also feels that we lack transparency. He added that everything is being fed into Steve Rosenburg's hands. There's a bug in there somewhere. We need some honesty.

Mayor Edwards responded that three people are now interested in the mill property at this time.

**Bob Struble.** Mr. Struble has lived here close to 30 years. He asked Council how did the mill property turn into a storage area? We have to look at all this equipment every day. You can post a newsletter in all of the Town offices to let us know what's going on in the Town. He also questioned why the Police Department isn't enforcing the speed limit on Main Street? Is it going to take a kid to get killed because someone wants to go 50 / 60 mph in a 35 mph or 20 mph zone? This new

development comes in for the retention pond and they make the lower end, close to Dover Street, 8 to 10 feet deep. What if a kid falls in there and drowns? Aren't we going to put a fence there? There are state mandates 4 feet is the maximum depth. He would like every development, every neighborhood to have the same rules.

**Yvette Isaacs.** Ms. Isaacs is a member of Mecklenburg County South Advisory Council as well as the Pineville Parks and Rec Board. They have \$40 million they'd like to spend in land acquisitions. She proposes that perhaps Mecklenburg County use this money to purchase Cone Mill. She has had discussions with Matt Jakubowski.

**AWARDS AND RECOGNITION**

New police officer Logan Hulst was welcomed and introduced, and photos were taken with the Chief and the Mayor.

**PUBLIC HEARING #1**

Council Member McDonough moved to go into Public Hearing with a second made by Council Member Gladden for the acceptance of Iveybrook Lane, McIntyre Ridge and Founders Park Lane roads in Pineville. All ayes.

Planning & Zoning Director Travis Morgan stated that the developer requested turning these roads over to the Town. The alleys will remain private and have private trash service. There was no discussion.

Mayor Pro Tem Samaha moved to leave the public hearing for the acceptance of these roads followed by a second made by Council Member Gladden. All ayes.

**PUBLIC HEARING #2**

Council Member Gladden moved to enter the public hearing to purchase 313 and 315 N Polk Street with a second made by Council Member McDonough. All ayes.

Town Manager Ryan Spitzer introduced the property in question, which was previously known as Grower's Outlet. The purchase price is \$3.4 million dollars, and it is 6.2 acres. He shared photos of the area and added that the Town needs a place for the laydown yard for the utility department and possibly the location of the Fire Department.

**Robert Porter.** Mr. Porter read his statement disputing putting the Fire Department at this location. He feels that this move would kill the volunteer department.

**Jonathan Hennessey.** Mr. Hennessey read his statement opposing the move of the Fire Department. He doesn't understand Council's reversal of the decision they made back in December.

**Nick Campagna.** Mr. Campagna read his statement opposing the move of the Fire Department.

**Scott Hermanns.** Mr. Hermanns read his statement opposing the move of the Fire Department.

**Cody Davis.** Mr. Davis stated that he is a resident of 31 years and a career firefighter. He read his statement opposing the move of the Fire Department.

**Melissa Davis.** Ms. Davis read her statement opposing the move of the Fire department location. She questioned why Council doesn't listen to the professionals? Support our Fire department!

**Al Baskins.** Mr. Baskins simply questioned the decision to relocate the Fire Department.

**Danielle Stamps.** Ms. Stamps stated that she works at the Police Department and has for six years. She simply wanted to support the Fire Department tonight and remind Council that the PD only has one entrance/exit to their building, much like the Fire Department would have if they changed locations.

Council Member Gladden moved to leave the public hearing followed by a second made by Council Member McDonough. All ayes.

**OLD BUSINESS**

Board openings for the Planning Board and Board of Adjustment were to be discussed; however, Council advised that they would like for the applicants to attend our February Work Session and a decision can be made after that meeting for the Planning Board, BOA and the Airport Roundtable.

## NEW BUSINESS

**Vote on acceptance of Iveybrook Lane, McIntyre Ridge and Founders Park Lane.** Mayor Pro Tem Samaha moved to accept the roads specified in Public Hearing #1 with a second made by Council Member Stinson-Wesley. **(Approved 4-0)**

**Removal of temporary construction fence on Cranford Drive in the Preston Park subdivision.** Council Member Stinson-Wesley shared that a good percentage of the residents in this subdivision support removing the fence. She moved to remove the temporary construction fence on Cranford Drive in the Preston Park subdivision followed by a second made by Mayor Pro Tem Samaha. **(Approved 4-0)**

**Budget Amendment for hiring bonuses in the Police Department.** Chief Hudgins did a presentation to add hiring bonuses to stay competitive in the market. The Chief outlined retention issues, recruitment issues and said that he needs to fill 13 sworn positions by July 1<sup>st</sup>. A majority of surrounding areas provide hiring bonuses. With the Town not giving hiring bonuses, it puts the department at a disadvantage. The chief listed proposed fund-hiring bonuses and the estimated costs. The budget amendment request before Council is for \$35,500 to get them to July, 2023.

Mayor Pro Tem Samaha moved to approve the Budget Amendment for hiring bonuses in the amount of \$35,500 through June 30<sup>th</sup>, with a second made by Council Member Gladden. **(Approved 4-0)**

**Purchase of 313 and 315 N Polk Street.** Town Manager Ryan Spitzer discussed the property that the Town wishes to purchase and added that it can be subdivided. Council Member Gladden added that the property is needed for the utility laydown yard and not necessarily the Fire Department, and to move property from the Mill site.

Council Member Gladden moved to approve the purchase of 313 and 315 N Polk Street, as explained by Town Manager Spitzer, with a second made by Mayor Pro Tem Samaha. **(Approved 4-0)**

**Audit Contract.** Martin-Starnes completed the most recent audit and Mr. Tucker recommended continuing using them as our auditor. Council Member McDonough moved to accept Martin-Starnes as our auditors with a second made by Council Member Stinson-Wesley. **(Approved 4-0)**

**Adoption of Budget Schedule.** Finance Director Chris Tucker shared a proposed budget calendar with Council and asked if there were any changes to the dates he listed. Mayor Pro Tem Samaha has a conflict on April 17<sup>th</sup>. Council Member McDonough said that March 30<sup>th</sup> there is a conflict for all Council members. Town Manager Spitzer will bring back an amended budget calendar at our February Work Session.

**Manager's Report.** Mr. Spitzer thanked Parks and Rec for a good job on the Valentine's Banquet, with special thanks to Heather Creech, for putting it together.

Mayor Edwards announced a five-minute recess before going into Closed Session pursuant to NCGS 143-318-11(3) – attorney-client privilege.

Council Member McDonough moved to go into Closed Session with a second made by Mayor Pro Tem Samaha at 8:53 pm. All ayes.

Council Member Stinson-Wesley made a motion to leave closed session with a second made by Mayor Pro Tem Samaha. All ayes.

## ADJOURNMENT

Council Member Stinson-Wesley made a motion to adjourn followed by a second made by Mayor Pro Tem Samaha. **(Approved 4-0)** The meeting was adjourned at 9:25 pm.

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**Jack Edwards**

**ATTEST:** \_\_\_\_\_  
**Lisa Snyder, Town Clerk**

**Mayor**

Jack Edwards

**Mayor Pro Tem**

Ed Samaha

**Town Manager**

Ryan Spitzer

**Town Council**

Les Gladden  
 Amelia Stinson-Wesley  
 Chris McDonough

**Town Clerk**

Lisa Snyder

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**WORK SESSION MINUTES  
 MONDAY, FEBRUARY 27, 2023, AT 6:00 PM  
 TOWN HALL COUNCIL CHAMBERS**

The Town Council of the Town of Pineville, NC, met in a Work Session on Monday, February 27, 2023 @ 6:00 p.m.

**ATTENDANCE**

Mayor: Jack Edwards

Mayor Pro Tem: Ed Samaha

Council Members: Chris McDonough, Amelia Stinson-Wesley, Les Gladden

Town Manager: Ryan Spitzer

Town Clerk: Lisa Snyder

Fire Chief: Mike Gerin

Planning &amp; Zoning Director: Travis Morgan

Mayor Jack Edwards called the meeting to order at 6:00 p.m.

**MEDIC PRESENTATION**

Chief Mike Gerin has been working collectively with MEDIC and talking to the managers of the towns. The big push is education so that communities understand what is going on. John Peterson, Executive Director at Medic, gave a presentation to Council. They are the sole EMS provider for Mecklenburg County. They are a government entity and are governed by state statute. They are funded 75% by fees for services and 25% by government subsidy.

He stated that 76% of calls that Medic receives are dispatched as life threatening; but 5% are determined to be life-threatening. Their goal is to protect the sickest patients.

Lights and Sirens increases the chances of crashes by 50%. Mr. Peterson explained the 911 procedure. When a person calls 911 they get a dispatcher if the call is made within the city; outside of the city limits CMPD or a fire station will answer. The location of the emergency is determined and how acute the emergency is. The call type is then determined. They receive approximately 1,200 determinants. These can be sorted into four categories.

He stated that about 9% of the calls received may not need a first responder or ambulance. They simply may need a ride to a facility. Dr. Swanson was introduced and said that 65% of patients are transported to a hospital. During about twelve months of data, it was determined that 12,901 calls were within the 60-minutes response time target. He noted that not everyone needs a "lights and sirens" response. Those that do require that kind of response include heart attack, difficulty breathing, and stroke.



Mr. Peterson summarized. He stated that they are speaking with all councils in the area. Additional sites are being identified for non-English speaking communities. Reports will be filed monthly to the fire departments. The 10:50 category will be the only “lights and sirens” category when they’re finished. They are hoping to wrap up by the end of March. Data may be available in late May and will be available at the fire departments.

Council Member Les Gladden stated that our guys can’t sit with a patient for an hour while they wait for Medic to arrive. Dr. Studnek replied that when they send an ambulance, they will allow first responders to do an evaluation and determine the priority and ask the patient if they’ll allow first responders to leave them and attend the next call. It’s not an issue of abandonment because you’re asking the patient if it’s ok (if they are safe to be left alone). Council Member Gladden continued to ask about assisted living patients where they simply don’t want to be left alone? Dr. Studnek replied that they have to have these conversations with the patients.

Mayor Pro Tem Ed Samaha asked how many calls will be cut by them? Chief Gerin responded that he didn’t think it would be much (maybe 5%). John Peterson added that the City of Charlotte will see the most numbers.

Mayor Edwards asked how many qualified EMT’s are currently available in Pineville? Chief Gerin replied there are four plus the Chief.

### **CELL TOWER AT CHARLOTTE SOCCER ACADEMY**

Planning & Zoning Director Travis Morgan provided Council with an update on the Vogue Cell Tower at 13333 Dorman Road. Approximately 446’ – 5” of sidewalks have now been included along Dorman Road. The Plan is recommended with the addition of the sidewalks as shown. The proposal is found to be reasonable and consistent with adopted plans including the walkability goals and Comprehensive plan.

Council Member Gladden said that we need to require the sidewalk completion before the completion of the tower. Michael Sandifer did the drawings for the Vogue Tower site and added that the DOT expressed a little concern about the curve of the road and sidewalks located further back.

### **CAROLINA LOGISTICS PARK**

Planning & Zoning Director Morgan stated that Beacon Partners is interested in possible incorporation of 12516 Downs Road into the CLP project and previous conditional site plan approval. The request is to reduce the southern buffer from 100’ to 20’. There is an existing 20 feet of buffer along the townhome development to the south. If approved as shown would provide 40’ of total buffer between the properties. Staff advocates for complete development proposal before reviewing the request, to include flood areas, stormwater controls, zoning use of the property, size, location and design of buildings, trash location, all buffer details and landscaping, sidewalk and streetscape improvements along Downs Road and all driveways and access points.

Pete Kidwell, with Beacon Partners, spoke and outlined the project in the area off of Downs Road. He stated that they would be leaving the natural vegetation and open to fencing and berms. They are looking for some guidance from Council as to what could be approved.

Council Member Gladden expressed concern for a portion of the CLP project along the northern Downs Road area where it needs to be tended to for high grass on or around the sidewalks that need to be mowed.

### **JOHNSTON ROAD TIMELINE UPDATE**

Planning and Zoning Director Travis Morgan wanted to give Council an update on the project and is seeking input from them about the time versus money equation. He stated that the Johnston Road realignment project was originally split into two parts as required by NCDOT. This was done because the original State grant funds would only cover the

immediate area around a state road. Part "A" was the intersection and around main Street. Mr. Morgan was able to secure \$1.175 million with the Town paying the remainder of the minimum 20% required town matching funds within Part "A". The project had a state project number of EB-5949 assigned to it.

Town Manager Spitzer was able to find additional funds in the amount of \$1.435 million from FHWA or Federal dollars for the EB-5949 realignment project planned for Part "B" area. Mr. Morgan stated that the project could possibly be delayed six to nine months if we are required to go back before the CRTPO.

Mayor Jack Edwards said, "let's go ahead and do it. It's been five years." Town Manager Spitzer added that we're still waiting on Part A, and it will not begin until August due to the supply and materials. He's talking to the district engineer but hasn't heard back from him yet. We are locked into the \$1.435 million. Mr. Spitzer suggested that we let him have conversations with DOT and then we will figure it out.

### **BOARD OF ADJUSTMENT OPENINGS**

Town Clerk Lisa Snyder advised Council that there are currently two openings on the Board of Adjustment. One opening is for a regular member and one opening is for an alternate. Both applicants also applied for the Planning Board openings. Dusty Gilvin and Michelle Shail introduced themselves to Council individually.

Mayor Pro Tem Ed Samaha moved to nominate Dusty for the BOA with a second made by Council Member McDonough. Council Member Gladden stopped and asked for a moment to say that he feels that Dusty may be a better fit for the Planning Board because he was the first one to jump up and it's an active board, and after listening to him. Mayor Pro Tem Samaha shortly after withdrew his motion.

Council Member Amelia Stinson-Wesley moved to appoint Michelle Shail as the regular BOA member with a second made by Council Member Gladden. All ayes. **(Approved 4-0)**

Mayor Edwards added that there is also an opening on the Transit Services Advisory Board. It is a phenomenal position with Charlotte MTC and a very active board. It deals with transportation issues, buses, and handicapped bus services, and he gets to appoint someone to that. Council appoints local boards, and he appoints the rest of them. It is one of the best boards he's ever seen. It depends on where your interest leads.

### **PLANNING BOARD OPENINGS**

Town Clerk Lisa Snyder advised Council that there are currently two openings on the Planning Board. One opening is for a regular member and one opening is for an alternate. We have five applicants.

Council Member Gladden moved that Dusty Gilvin be appointed to the regular Planning Board position with a second made by Mayor Pro Tem Samaha. All ayes **(Approved 4-0)**

Council Member McDonough wanted to hear from the remaining applicants before going to the selection for an alternate. Applicants Brandi Wyant, Monica White-Eagle and Bolyn McClung introduced themselves to Council.

Council Member Stinson-Wesley moved that Brandi Wyant be appointed as the alternate for the Planning Board with a second made by Mayor Pro Tem Samaha. All ayes. **(Approved 4-0)**

Mayor Edwards added that Town Clerk Lisa Snyder can get them the information they need on board openings.

**BUDGET CALENDAR**

Town Manager Spitzer outlined the possible dates for the upcoming budget meetings. General discussion by Council. The dates are as follows: March 28<sup>th</sup>, March 30<sup>th</sup>, April 4<sup>th</sup>, April 6<sup>th</sup>, April 27<sup>th</sup>, and May 2<sup>nd</sup>.

Mayor Pro Tem Samaha moved to approve the selected dates with a second made by Council Member Stinson-Wesley. All ayes. (**Approved 4-0**)

A ten-minute recess was held before entering into Closed Session.

A motion to close the Work Session was made by Council Member Stinson-Wesley with a second made by Mayor Pro Tem Ed Samaha. (**Motion passed 4-0**)

The Work Session adjourned at 9:25 pm.

\_\_\_\_\_  
Jack Edwards, Mayor

**ATTEST:**

\_\_\_\_\_  
Lisa Snyder, Town Clerk



March 9, 2023

To: Honorable Mayor and Town Council  
Ryan Spitzer, Town Manager  
Lisa Snyder, Town Clerk

From: Christopher Tucker, Finance Director CMT

RE: Council Information – Finance Report and Notifications through January 2023

For Council's information at the March 14, 2023 Council Meeting, please find attached the finance report and notifications through January 31, 2023.

**Notifications:**

No notifications as of agenda due date.

**Town of Pineville**  
**Revenue Report (Budget vs. Actual) - General Fund**  
**For the Month Ending January 2023**

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Revenues</b>			
Property Tax	\$ 8,737,727	\$ 8,700,226	99.57%
Prepared Food Tax	692,188	898,918	129.87%
Room Occupancy	400,000	157,049	39.26%
Franchise Tax	1,000,000	312,943	31.29%
Sales Tax	2,416,049	1,344,214	55.64%
Storm Water	450,000	223,369	49.64%
Powell Bill	269,000	264,756	98.42%
Other	3,204,218	2,179,304	68.01%
Appropriated Fund Balance	2,500,195	-	0.00%
Transfers from Other Funds	983,061	-	0.00%
Total	\$ 20,652,438	\$ 14,080,779	68.18%
<b>Expenditures</b>			
Governing Board	\$ 312,545	\$ 203,308	65.05%
Administration	2,951,539	2,961,379	100.33%
Human Resources	310,181	142,855	46.06%
Zoning	877,548	128,228	14.61%
Police	6,952,194	3,562,405	51.24%
Fire	2,113,374	1,571,617	74.37%
Public Works	1,520,170	730,713	48.07%
Storm Water	511,101	125,800	24.61%
Powell Bill	738,645	240,368	32.54%
Cemetery	4,000	-	0.00%
Sanitation	692,160	307,804	44.47%
Recreation	807,534	339,656	42.06%
Cultural/Tourism	1,461,447	939,333	64.27%
Transfers to Other Funds	1,300,000	-	
Contingency	100,000	-	
<b>OPEN ENCUMBRANCES @ 12/31/22</b>	<b>-</b>	<b>327,536</b>	
Total	\$ 20,652,438	\$ 11,581,001	56.08%

**Town of Pineville**  
**Revenue Report (Budget vs. Actual) - Electric Fund**  
**For the Month Ending January 2023**

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Revenues</b>			
Electric Charges	14,433,000	7,736,382	53.60%
Fund Balance Appropriated	1,277,000	-	0.00%
Total	15,710,000	7,736,382	49.24%
<b>Expenditures</b>			
Administration & Billing Support	545,739	250,030	45.81%
Purchased electricity	9,152,000	4,400,174	48.08%
Operations and Maintenance	6,012,261	2,397,213	39.87%
<b>OPEN ENCUMBRANCES @ 1/31/23</b>	-	<b>941,824</b>	
Total	15,710,000	7,989,241	50.85%

**Town of Pineville**  
**Revenue Report (Budget vs. Actual) - ILEC Fund**  
**For the Month Ending January 2023**

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Revenues</b>			
Operating Revenues	1,282,700	1,014,656	79.10%
Fund Balance Appropriated	665,135	-	0.00%
Total Revenue	<u>1,947,835</u>	<u>1,014,656</u>	<u>52.09%</u>
<b>Expenditures</b>			
Operating Transfer Out	213,300	-	0.00%
Operating Expenses	1,266,535	638,575	50.42%
Plant under Construction	468,000	101,980	21.79%
Total	<u>1,947,835</u>	<u>740,555</u>	<u>38.02%</u>

**Town of Pineville**  
**Revenue Report (Budget vs. Actual) - CLEC Fund**  
**For the Month Ending January 2023**

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Revenues</b>			
Operating Revenues	1,040,450	808,693	77.73%
Transfer from ILEC	213,300	-	0.00%
Fund Balance Appropriated	36,555	-	0.00%
Total Revenue	<u>1,290,305</u>	<u>808,693</u>	<u>62.67%</u>
<b>Expenditures</b>			
Operating Expenses	1,082,805	740,193	68.36%
Plant under Construction	207,500	72,565	34.97%
Total	<u>1,290,305</u>	<u>812,758</u>	<u>62.99%</u>



# Memorandum



**To:** Mayor and Town Council  
**From:** Ryan Spitzer  
**Date:** 3/10/2023  
**Re:** Mayor and Council Filing Fees

## Overview:

As outlined in NCGS 163-294.2(e), the filing fee for the primary or election **shall be fixed by the governing board** not later than the day before candidates are permitted to begin filing notices of candidacy. There shall be a minimum filing fee of five dollars (\$5.00). The governing board shall have the authority to set the filing fee at not less than five dollars (\$5.00) nor more than one percent (1%) of the annual salary of the office sought, unless one percent (1%) of the annual salary of the office sought is less than the five dollars (\$5.00), in which case the minimum filing fee of five dollars (\$5.00) will be charged. The fee shall be paid to the Board of Elections at the time notice of candidacy is filed.

Town Council needs to provide the Board of Elections the filing fees for Mayor and Town Council by May 1, 2023.

	Mayor	Council
Pineville	\$6	\$5
Cornelius	\$12	\$5
Huntersville	\$50	\$25
Davidson	\$10	\$5
Mint Hill	\$50	\$25
Matthews	\$25	\$10
Charlotte	\$428	\$339

\*Huntersville, Charlotte, Mint Hill data is for November 7, 2023

## Recommendation:

Vote on filing fees for Mayor and Town Council.

# Memorandum



**To:** Mayor and Town Council  
**From:** Ryan Spitzer  
**Date:** 3/10/2023  
**Re:** Fire Engine Purchase

---

## **Overview:**

Previously, the two Fire Engines were purchased at the same time. Town Council decided to purchase one Fire Engine in March 2022 and at the time to stagger the purchase of the second replacement engine.

Pierce is changing the engine of their Fire Trucks starting in July 2023 due to EPA standards. These new engines will be diesel with a propane component. The Town has the option to go ahead and order a Fire Engine with the current all diesel engine and pay for it in the next FY Budget similar to the way we structured the deal in 2022.

The attached letter by the Chief lays out the specifics. I am still trying to get confirmation on how the propane in the new engine works, and if it is something that the Town will have to manage going forward in the sense of having access to propane on a regular basis to for the new engine.

## **Attachments:**

Letter from Fire Department  
Brochure on Build My Pierce (BMP)

Fire Chief  
 Pineville-Morrow Volunteer Fire Department  
 108 Church St.  
 Pineville, NC 28134  
 mgerin@pinevillenc.gov



Mr. Spitzer,

I write this letter in an attempt to outline the need, and desire, to purchase an additional Engine company. After speaking with our representative, Pierce has created a program that is worth us looking into. In doing so, it would need our immediate attention.

I would first like to catch you up on where we stand with the Engine Company that is currently on order. Our goal was to replace 1 of the 2, twin Engine Companies that are currently In Service. The 2 current Engine Companies are identical and were built in 2004.

On March 29<sup>th</sup> of 2022, we signed the contract for (1) Pierce Engine Company to replace the current Pineville Engine 2. Through HGAC, we received confirmation of the order on August 3<sup>rd</sup>, 2022, for a purchase price of \$740,158.00 (minus equipment). As it has been pushed back a couple of times, our Pre-Construction meeting is currently scheduled for December 4<sup>th</sup> of 2023. If everything stays on track, we can expect a delivery date of the July 24<sup>th</sup> 2024 timeframe.

At the beginning of the year, Pierce introduced a program called Build my Pierce. I have attached a brochure outlining the BMP in the email. The BMP allows for an allotment of only 400 slots this year. Many of those slots are filling, simply because of its benefits. Although the program is filling fast, Pierce cannot give a hard-fast date that we would need to enter it by in order to secure a slot. The BMP benefits us in several ways:

- It placed the build time in a 25-to-27-month time frame. Outside of the BMP, it is a 38-41 month time frame.
- Allows us to order the Cummins X12 motor vs. the Cummins X10 motor. As the time frame is cut down, the motor order will be placed before the EPA regulations are implemented.
  - o [Cummins announces new X10 engine, next in the fuel-agnostic series, launching in North America in 2026 | Cummins Inc.](#)  
 There is a bit to deal with as the X10 has a propane component in it.
- With the Prepay Discount, the price under BMP would be \$928,65 vs. \$987,025 outside of it.
  - o Enforcer Pumper (Duplicate of current Pierce job #38677) BMP with current X12 - \$968,866. 100% Prepay discount - \$928,865.
  - o Enforcer Pumper (Duplicate of current Pierce job #38677) with Cummins X10 - \$1,047,026. 100% Prepay discount - \$987,025. 38.
  - o We also need to keep in mind, that there will be a 1.25% price increase on May 15<sup>th</sup>.

To qualify for the BMP, we must remove 16 options from the truck that we currently have in order. To achieve that, we can remove the graphics package and have it done locally. Indirectly, that benefits us as well. Sellers Graphics and Designs is the best in the business, does all of our small vehicles, and also designed the current logos and graphics. When the truck arrives in Charlotte, the goal would be to have him do it here.

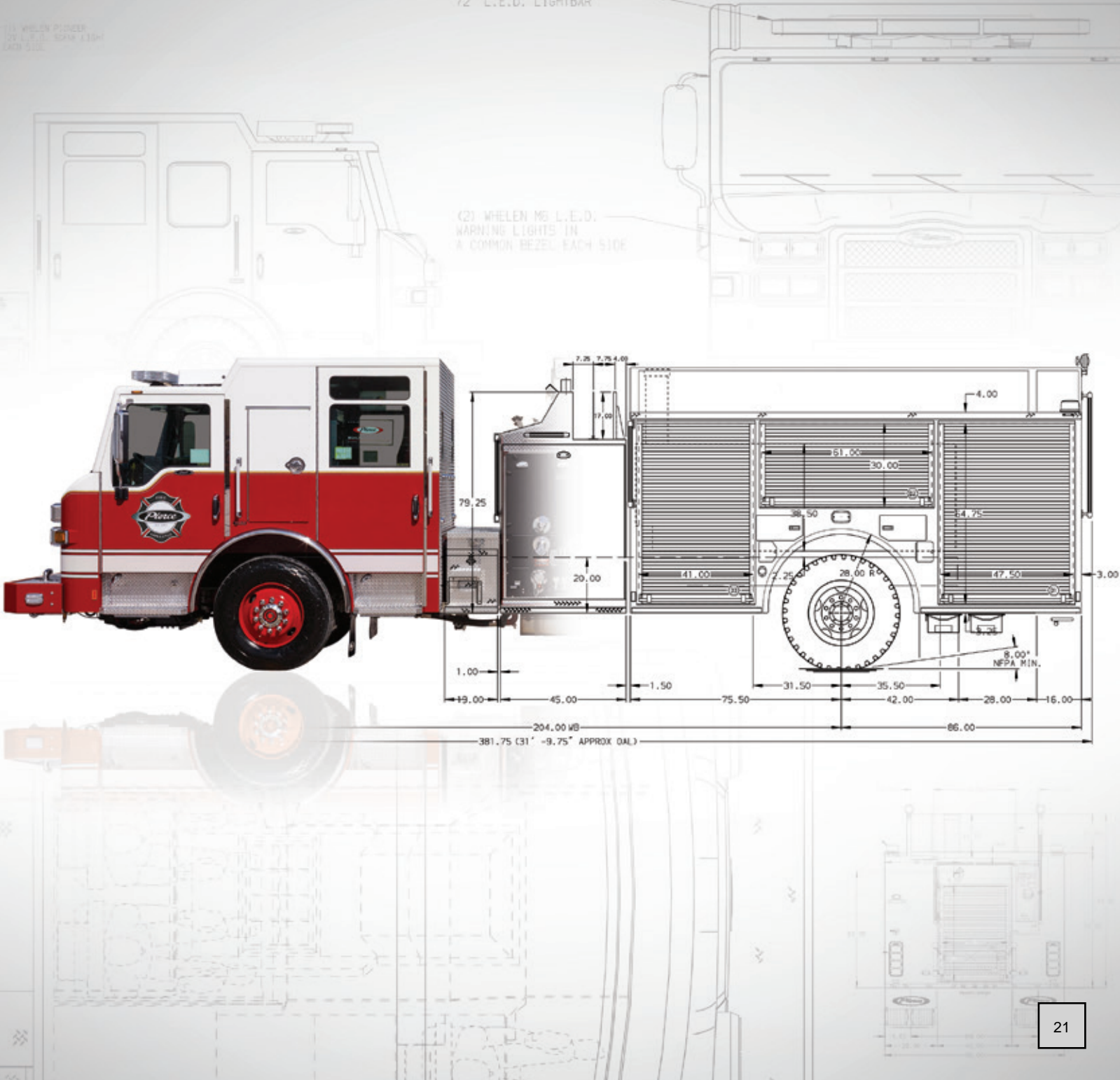
I hope that this explains where we are at. If there are any other questions, please let me know.



(1) WHELEN POWER  
72" L.E.D. LIGHTBAR  
EACH SIDE

WHELEN FREEDOM IV  
72" L.E.D. LIGHTBAR

(2) WHELEN M6 L.E.D.  
WARNING LIGHTS IN  
A COMMON BEZEL EACH SIDE



# WHEN PROTECTING YOUR COMMUNITY, OPTIONS SHOULD NEVER BE LIMITED.

Many online product configurators sacrifice features to improve turnaround. Build My Pierce lets you choose from custom, market-trending options with a wide range of chassis and configurations available.



**UNPRECEDENTED 180-DAY DELIVERY, DEPENDING ON SLOT AVAILABILITY.**



**INTERACTIVE APPARATUS CONFIGURATION WITH YOUR DEALER.**

*View a drawing and full approval package in minutes.*



**COMPLETELY CUSTOM BUILT AND DESIGNED PIERCE® APPARATUS.**

*Available on Arrow XT™, Enforcer™, Impel®, Saber®, and Velocity® custom chassis.*



*Build My Pierce Series configuration examples*

## Features

- Engine – PACCAR MX-13 or Cummins
- Front axle – leaf or TAK-4® Independent Front Suspension
- Rear axle – leaf, rubber, or air single or tandem
- Full complement of cab lengths; flat or raised roofs
- Side roll protection
- Frontal air bags
- Hard-wired or Command Zone™ Advanced Electronics System
- Various pump options available
- Many customizable features are available, see the Build My Pierce Series team

## Product Variety

- Aerials
  - Ascendant® 100' Heavy-Duty Tower
  - Ascendant® 110' Heavy-Duty Platform – Single/Tandem Rear Axles
  - Ascendant® 107' Heavy-Duty Ladder – Single/Tandem Rear Axles
  - 105' heavy-duty steel ladder
  - 100' heavy-duty steel platform
  - 75' heavy-duty aluminum ladder
- Custom pumpers
- PUC™ pumpers

[www.piercemfg.com](http://www.piercemfg.com)



Pierce Manufacturing Inc., An Oshkosh Corporation Company  
P.O. Box 2017, Appleton WI 54912-2017 USA

Specifications, descriptions, and illustrative material in this literature are as accurate as known at the time of publication, but are subject to change without notice. Illustrations may include optional equipment and accessories and may not include all standard equipment. All measurements are nominal values.

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All other trademarks are the property of their respective owners.



# Department Update

## PUBLIC WORKS

To: Town Council

From: Chip Hill

Date: March 1, 2023

Re: **Public Works Updates**

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**Lynnwood/Lakeview:** The bids were received February 21<sup>st</sup>. Efficient Development was the low bidder at \$1,710,625 construction cost and funds that are appropriated are \$2,239,390. The contractor qualifications have been verified by Labella. Lead engineer met with Pineville electrical/communications last week. PNG failed to show. We will reschedule with them at a later date.

**Lowery:** Coordination of utility providers are ongoing. NCDOT encroachment submittal is in progress. The plan is to advertise the project the end of March. Certified letters with easement exhibits have been sent by UPS. Billy Hattaway, with Labella, will visit homeowners the weekend of March 5<sup>th</sup> to request approval of easements required for the project.

**Cone Avenue Park:** LaBella has plans to contact property owner the beginning of March regarding shed encroachment on the Town's parcel.

**Huntley Glen:** The ADA ramps have been poured and inspected by Mecklenburg County and approved. Partial prefinal inspection was done and Mecklenburg County will work with the developer to make repairs of items noted during inspection.

**Main Street Crosswalk:** There will be a meeting in March with NCDOT to discuss requirements and items needed for the proposed crosswalk at the intersection of Cranford Drive and Town Hall.

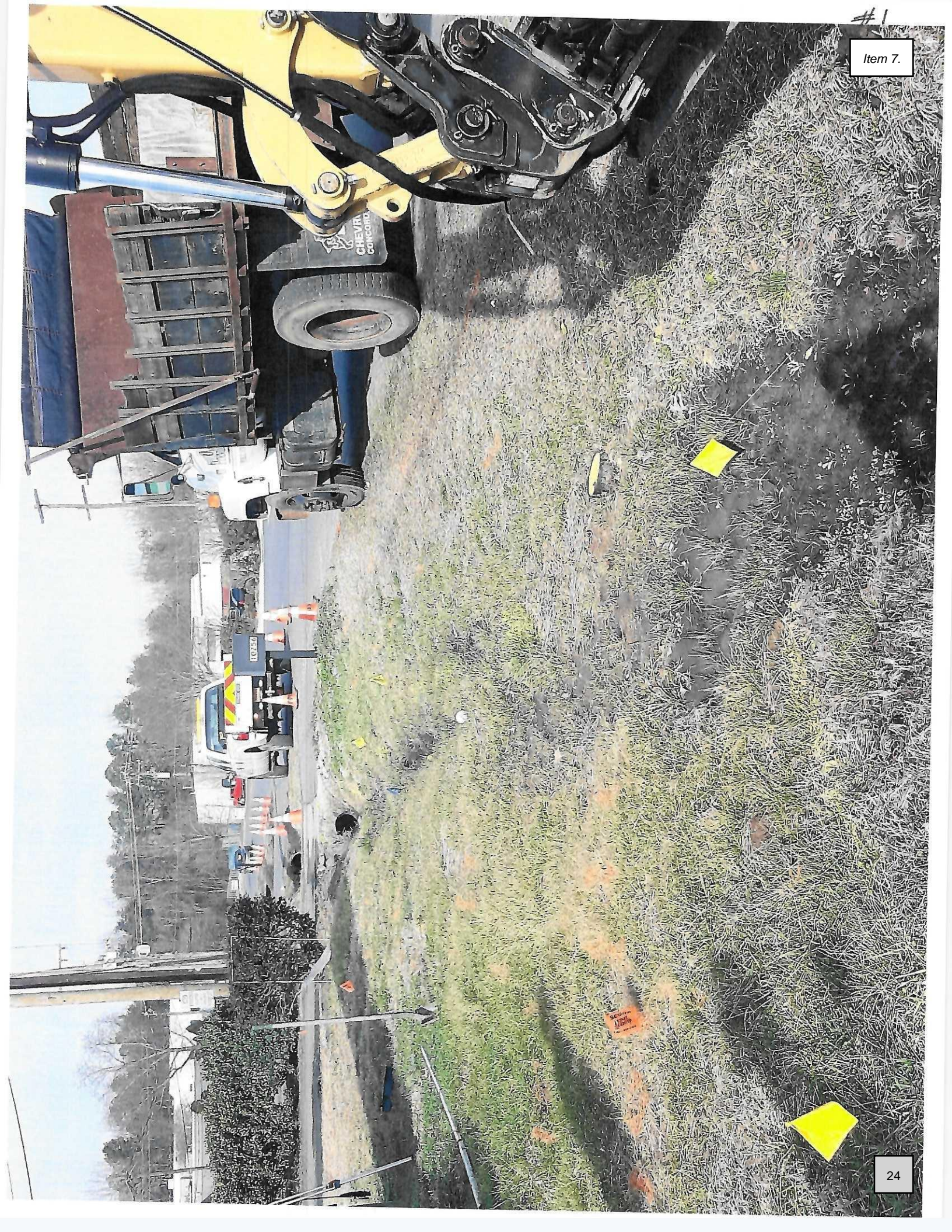
**Speed Limit Reduction for Police:** Current plans are being reviewed by NCDOT.

**Hwy 51 and Cranford Drive Sidewalks:** The developer is scheduled March 7th to begin repairs of sidewalks that were found out of compliance during initial inspection. Depending on the weather, the repairs should take approximately two weeks.

**Drainage Ditches/Pipe Installation Industrial Drive:** Town Street and Stormwater Crew replaced 20' of 15" pipe and re-sloped 273' of the stormwater ditch at the intersection of Industrial Drive and Emmett Drive.  
(see pictures #1, 2 & 3)

\*see attached spreadsheet of issued/pending permit easements

#1  
Item 7.





Item 7.



Item 7.



## PERMITS ISSUED/PENDING

## COMPANY

Fiscal Year 2023

COMPANY	LOCATION	STATUS	PERMIT NO
Electricities/AJ Molnar Southeastern Consulting Engineers	813 Main/810 Main to 511 Main/516 Main	Cancelled	
Spectrum/Melissa Sherrill Telics/Angie Jewett Telics	10518 Cadillac Street/Pineville Road	Cancelled	
Charlotte Water/Zach Pellicone	632 Eagleton Down Drive/Downs Rd and cul de sac	Issued	PW20220801EAGLETON632
AT&T/Kara Rydill/Lee Sadler #A02BQ76	11925 Carolina Logistics Drive	Issued	PW20221026CAROLINALOGISTICS11925
Spectrum/Tracey Kendall/STS Cable Services	9132 Willow Ridge Road/Willow Bend Circle	Cancelled	
Southeastern Consulting/A.J. Molner/Dynetek for Electricities	517 Main Street/Jack Hughes Lane/813 Main Street	Issued	PW20221007MAINS17
Level 3 Communications/Cindy Crews/Outsource Inc	505 Main Street/Reid Lane	Issued	PW20220804MAINST505
Charlotte Water/Zach Pellicone/Geneva Montgomery	233 Eden Circle/Cone Ave	Issued	PW20220801EDENCIRCLE233
Charlotte Water/Horsepower Site Service/Angel Caudle	10320 Rodney St/Industrial Drive	Issued	PW20221014RODNEY10320
Tower Engineering Professionals/Gage Martin/Samatha Hall	10851 Park Road, Charlotte/Pineville Matthews Rd	Issued	PW20221014PARKRD10851
Spectrum/Telics Permitting/Melissa Sharriell/Metro-Tech/Torrance Countrymen	10320 Rodney St/Industrial Drive	Issued	PW20221215RODNEY10320
AT&T/Rosita Villavicencio/Sourceone	10810 Park Crossing Drive	Issued	PW20230112PARKCROSSING10810
Pineville Communications/Tammy Vachon/Frank Peay	Mallard Drive/Park Lake Drive	Issued	PW20220921MALLARD
AT&T/Sylvia Paschal/Sourceone	10625 to 10701 McMullen Creek Pkwy	Issued	PW20221007MCMULLENCREEK10625&10701
AT&T/Rosita Villavicencio/Sourceone	12115 Downs Rd	Issued	PW20221014DOWNS12115
Charlotte Water/Geneva Montgomery/Zack Pellicone	12031 Carolina Logistics Rd/Nations Ford Road	Issued	PW201025CAROLINALOGISTICS12031
Charlotte Water/Geneva Montgomery/Zack Pellicone	9919 Industrial Drive	Issued	PW20221202INDUSTRIAL9919
PNG/Mears Group/Carl Hamlin	McIntyre Ridge Rd/Jacks Lane(McCullough)	Issued	PW20221215MCINTYRERIDGE
PNG/Mears Group/Carl Hamlin	12025 Carolina Logistics Drive/Nations Ford Rd	Issued	PW20230106CAROLINALOGISTICS12025
PNG/Lori Houck	307 Johnston Drive	Issued	PW20221209JOHNSTON307
AT&T/Rosita Villavicencio/Sourceone	10100 Park Cedar Drive	Issued	PW20230203PARKCEDAR10100
AT&T/Rosita Villavicencio/Sourceone	9120 Willow Ridge Rd	Issued	PW20230124WILLOWRIDGE9120
PNG/Mears Group/Carl Hamlin	Carolina Logistics Drive	Issued	PW20230214CAROLINALOGISTICS

On Friday, February 10<sup>th</sup> we hosted our 46th Senior Valentine’s Banquet. 133 seniors were supplied with some delicious dinner from Midtown Smokehouse, and enjoyed entertainment with Elvis Pressley. A wonderful evening with good food, friends and live music. Our Youth basketball wrapped up in February, 210 kids from ages 4 – 12 participated this winter. We were excited to partner with Pineville Elementary to help host our 4/5 year age group. A senior trip to Shelby to roam antiques shop and a new cookie decorating class for children were enjoyable events.



## **General Programming – Belle Johnston**

**Pickleball:** Open Pickleball times are Mondays and Friday from 9am-12pm and Wednesdays from 1:30pm-4:30pm. 148 participants

**Karate:** They hold classes on Wednesdays. 61 participants

**Pre School Open Gym** – Wednesday morning from 9a – 12p – 68 participants

**Game Day with Senior Nutrition** – February 14 – 16 participants

**Craft with Seniors Nutrition** – February 22 – 14 participants

**Cookie Decorating**– February 2 - 14

**National Banana Bread Day** – February 23 - 56 participants

**Fitness Dance** – 29 participants

**Sound Bath Meditation Class** – February 21 – 21 participants

**After School Youth Cookie Decorating** – Feb 21 and 28 – 12 participants

**Paint Class**– February 21 – 3 participants

**Slime Class** – February 12 – 8 participants

**Field Trip** – Shelby Antique Show – February 15 – 11 participants

**Arts Delivered Free Workshop** – February 11 – 20

**Free College Workshop** – February 25 – 5 participants

**Valentines Banquet** – February 10 – 133 Seniors/22 Volunteers

## **Lake Park**

**Bootcamp with Lia** – Bootcamp meets 5:45am – 6:45am M/W/F in Lake Park. 31 participated

**Tai Chi:** Hold classes T/Th/Sat under the large shelter/stage. 174 participated

February

2023

## The Hut

**Senior Fit** – Senior Fit Monday – Thursday. 328 participants

**Yoga** – Monday and Thursday - 48 participants

**Cardio Funk:** Lem holds class on Tuesdays at 6:30pm. 17 participants

## Jack Hughes

### **Facility Rentals**

**The Hut:** 3 Rentals

**The BJCC Dining Room:** 2 Rentals

**The BJCC Gym:** 0 Rentals

**Large Shelter:** 1 Rentals

**Medium Shelter:** 1 Rentals

**Tot Lot at Lake Park:** 1 Rentals

**\*Shelter 1 at JH:** 0 Rentals

**\*Shelter 2 at JH:** 1 Rentals

**\*Shelter 3 at JH:** 0 Rental

### **Jack Hughes Special Events**

No tournaments

### **Baseball Field Usage**

On Deck used field 4 outfield in January for winter workouts.

### **Multipurpose Field Usage**

Carolina LAX used field 3 for box lacrosse.

## **Park Maintenance Update**

### **Belle Johnston/ Lake Park**

Cut as needed  
Sprayed weed killer as needed  
Water fountain repair large shelter  
Set up stage and worked Valentines Banquet  
Fertilizer/Pre-emergent weed control entire park  
Monthly building inspections

### **The Hut**

Cut as needed  
Weed Control and fertilized  
Trash removal weekly  
Monthly building inspections

### **Cemetery**

Sprayed 2/4/D on entire property for weed control  
Removed tree limbs and blow remaining leaves

### **Dog Park**

Limb removal as needed  
Worked on drainage  
Got estimate for fencing and dog fountain water line

### **Jack Hughes**

Cut as needed  
Added 12000 lbs. of Turface to all infields  
Fertilized all fields  
Sod cut and rolled all infield lips  
Painted all soccer fields  
Fertilize/ Pre-emergent all common areas  
New fuel pump Kubota cart/ equipment maintenance as needed  
Installed new batting cage netting  
Daily field prep  
Overseen installation and routing of new fiber optic lines to stadium

### **Town Hall**

Daily check and trash removal  
Cleaned up rear of PD parking area and tree line

February

2023

**Pineville Memorial**

- Picked up and repaired and refurbished sandpro drag
- Used tractor to turn over infields
- Changed damaged sign at entrance
- Gave training to coaches on drag operation

**Social Media**

**Facebook**

- Post Reach: 6,512
- Post Engagements: 2,121
- New Page Likes: +36      Total Page Likes: 4,309      Total Page Followers: 4,689

**Instagram**

- New Followers: +27      Total Followers: 1,331

**Administration**

- Daily Park Walks by all Full-Time staff
- Monthly Building Inspection by all Full Time Staff
- Hut rental showings provided monthly by all staff
- Weekly field trips with Summer Camp by all Full Time Staff
- Weekly staff meetings with staff
- Weekly Facility Rentals/ Pull all rentals for the week/Make Kiosk Signs/ Make Check in/out sheet for Park Aides/ Check Request (Refunds/Deposits) after rentals are complete
- Heather & Erin went on field trip to Shelby Antique Shops
- Jordan attended the Monthly Boy Scout Troop 7 Committee Meeting.
- Scott and Jordan attend the monthly safety meeting
- Heather cleans BJCC daily
- Erin and Heather audit shelter rentals weekly
- Heather updates large kiosk monthly
- Erin updates Jack D. Hughes kiosk monthly
- Erin creates and sends out new social media posts each week.
- Erin/Heather order office supplies and cleaning supplies both weekly and monthly



February

2023

Heather completes - Weekly Facility Rentals/ Pull all rentals for the week/Make Kiosk Signs/ Make Check in/out sheet for Park Aides/ Check Request (Refunds/Deposits) after rentals are complete

Matt/Heather do weekly Cash Register Deposits – weekly on Fridays

All staff - answer phones – give rental info, take payments for different programs, general questions about center and programs we offer, etc.

All staff - make resident cards / Show new residents around center

Heather schedules community service workers/ show them what to do when they arrive/ Weekly- email their time sheet to the Community Service Program office

All staff - Mon. /Wed. /Fri – Check in Pickleball players/ take payment

Heather sets up, sanitize, break down, and do sign- ups for Pre-School Open Gym every Wed.

Heather/Erin/Jordan create flyers for all programs

Matthew and other Sheltra Race board members met to discuss April Sheltra Race

Matthew attended the NC Directors Conference in Durham

Matthew met with Lee Jones and Peter with Mecklenburg County Parks and Recreation to discuss partnerships and land acquisitions

Scott and Matt met with Catawba River Keeper representative regarding kayaking landing areas

Scott and Matt met with Fence contractor

Scott met with brick mason regarding vandalism repair lower concession

Scott met with tree company for estimate regarding trees at Lakeview Dr entrance

Scott met with contactor regarding fiber installation stadium

Heather & Erin went on field trip to PBS Charlotte Studio

Matt, Erin, & Scott met with Eric Fransen from the Pineville Porcupines

All staff setup and assisted with Valentines Banquet

Heather organized the Valentines Banquet – meal, entertainment, rentals, etc....

Heather did two programs with Senior Nutrition

Erin ran all aspects of our youth basketball league

---

February

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2023

Jordan finalized Food Trucks for Rock'n & Reel'n

Jordan finalized and ordered movies for Rock'n & Reel'n'

Jordan finalized entertainment lineup for Fall Fest with Scooter Abrams.

Jordan attended a virtual webinar on updates for Playground Safety Inspections



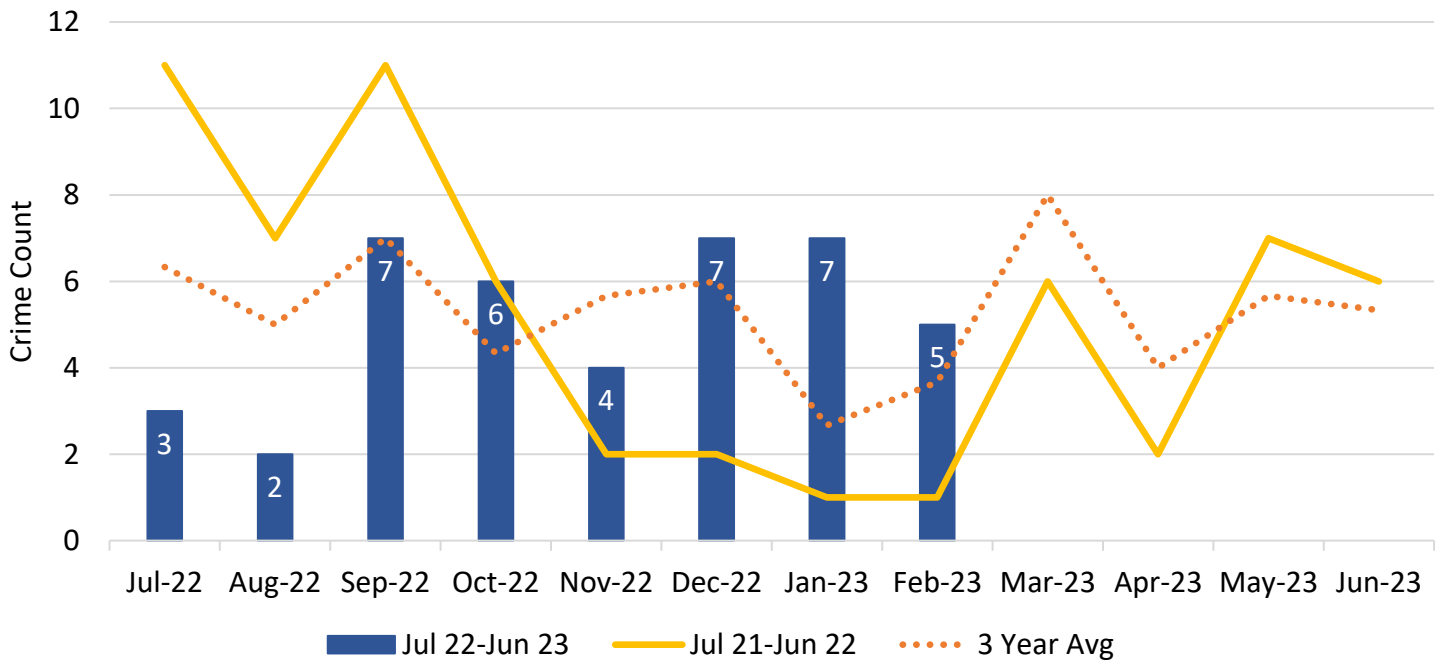
# PINEVILLE POLICE DEPARTMENT

## MONTHLY REPORT February 2023

### Crime Goals

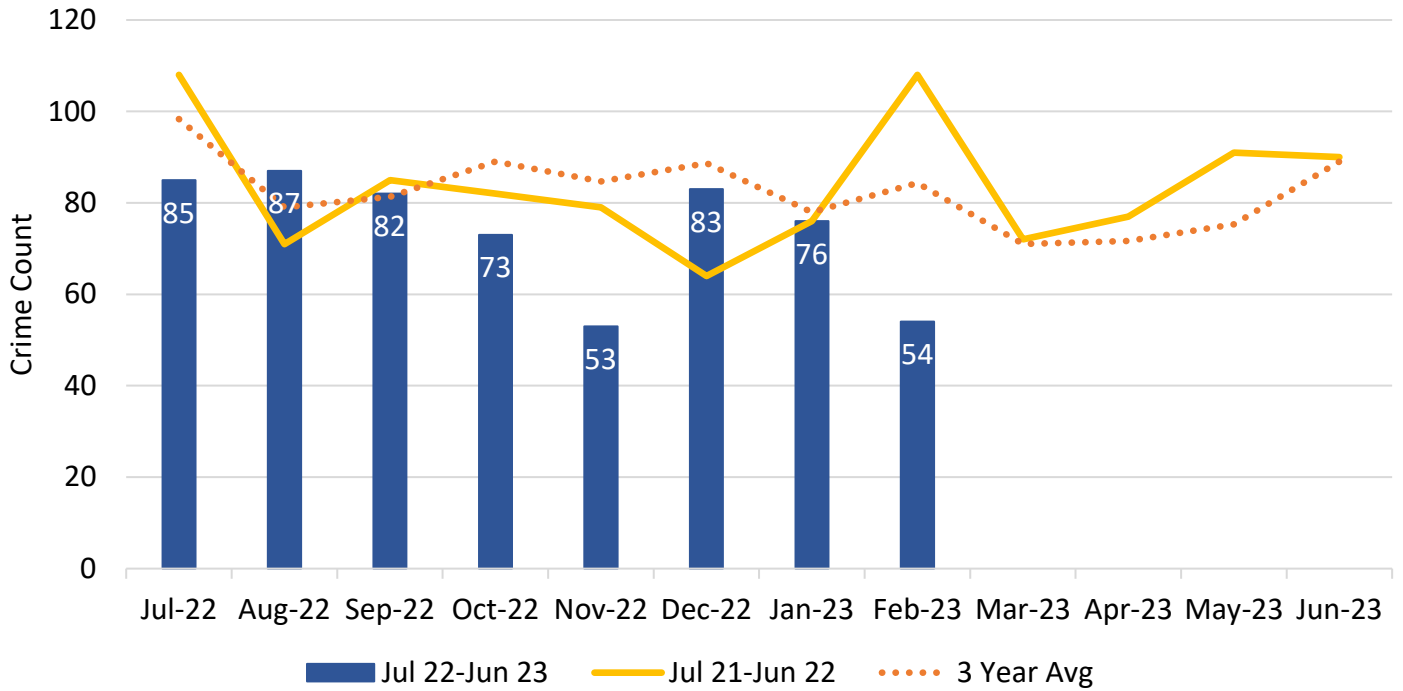
Below is the evaluation of the department’s crime goals. Goals are measured for 12 months based on the fiscal year. For the year of July 2022 – June 2023, the goals are to reduce violent crime by 5% and reduce property crime by 7%.

### Part 1 Offenses: Violent Crime



Goal: -5%  
 Baseline Jul 21 – Jun 22: 62  
 Target Jul 22 – Jun 23: 58  
 Jul 22 – Feb 23: 41  
 Comparison to Jul 21 – Feb 22: 0.0%  
 Comparison to Jul – Feb 3 Year Avg: 0.0%

Part 1 Offenses:  
Property Crime



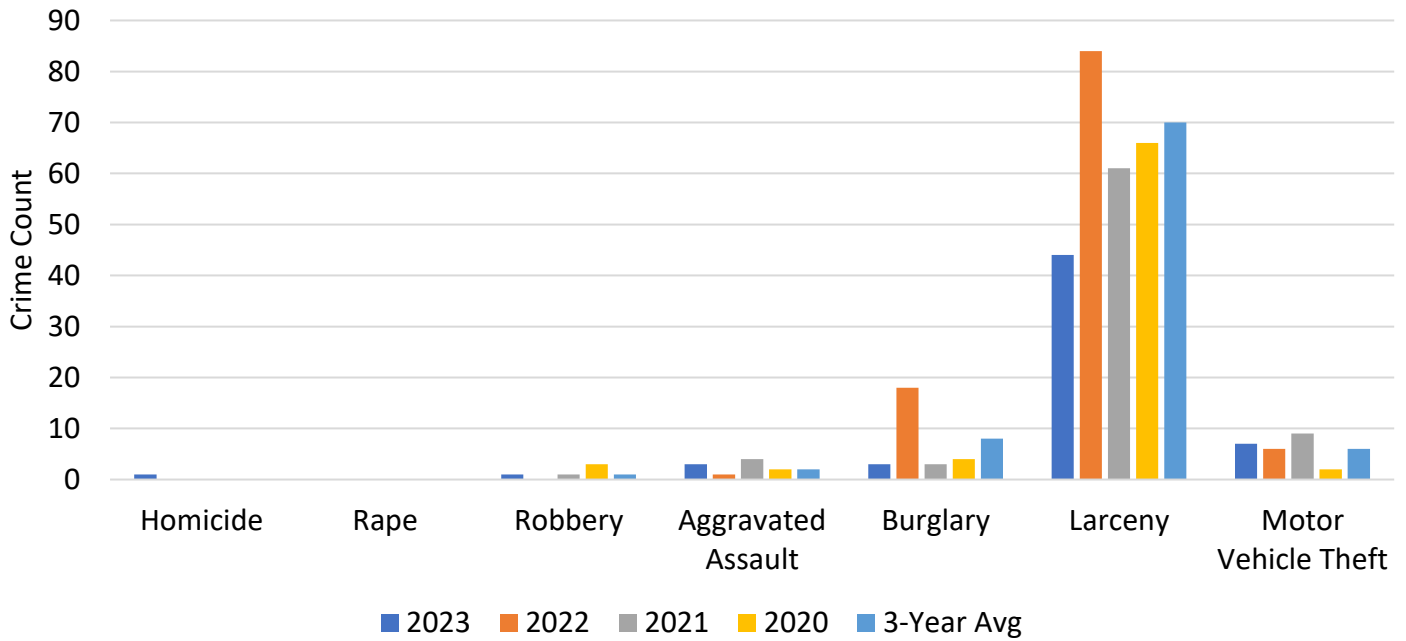
Goal: -7%  
 Baseline Jul 21 – Jun 22: 1,003  
 Target Jul 22 – Jun 23: 932  
 Jul 22 – Feb 23: 593  
 Comparison to Jul 21 – Feb 22: -11.89%  
 Comparison to Jul – Feb 3 Year Avg: **-13.18%**

Monthly Crime Statistics

Below is a table and bar graph of the counts for Part 1 Offenses in February. For comparison, the same is shown for the past 3 years. The average of the 3 years was calculated.

February Crime Statistics					
Part 1 Offenses					
	2023	2022	2021	2020	3-year average (2020-2022)
Homicide	1	0	0	0	0
Rape	0	0	0	0	0
Robbery	1	0	1	3	1
Aggravated Assault	3	1	4	2	2
Burglary	3	18	3	4	8
Larceny	44	84	61	66	70
Motor Vehicle Theft	7	6	9	2	6

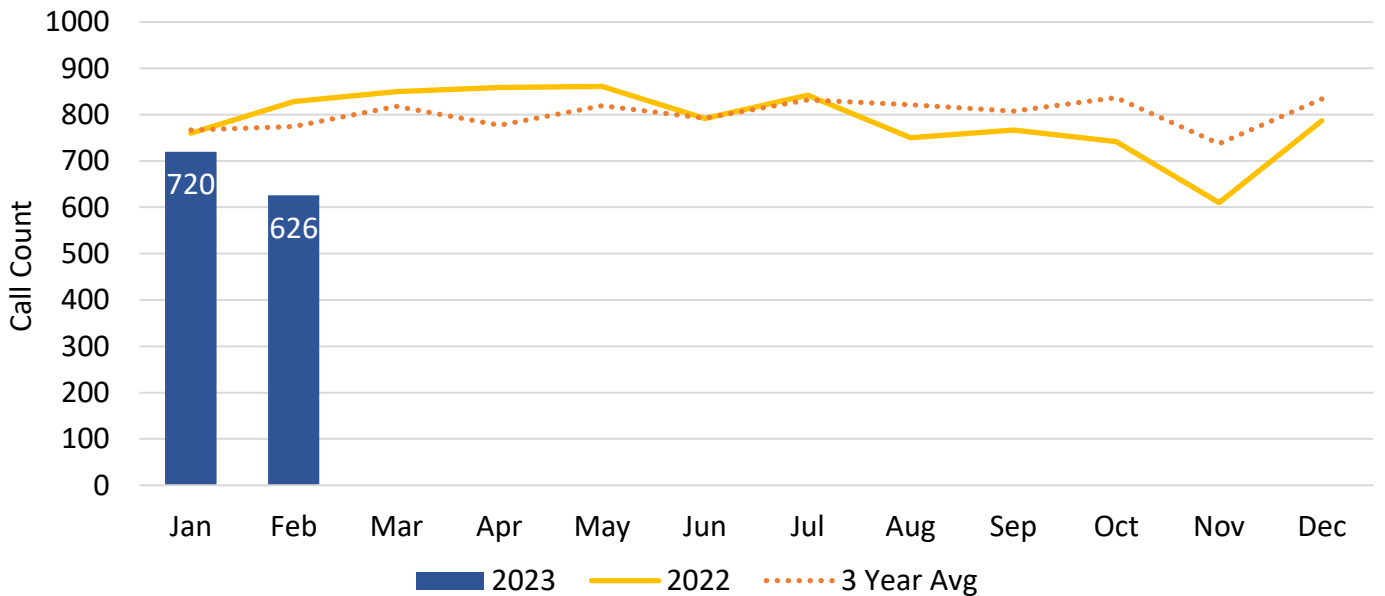
### February Part 1 Offenses



### Calls for Service

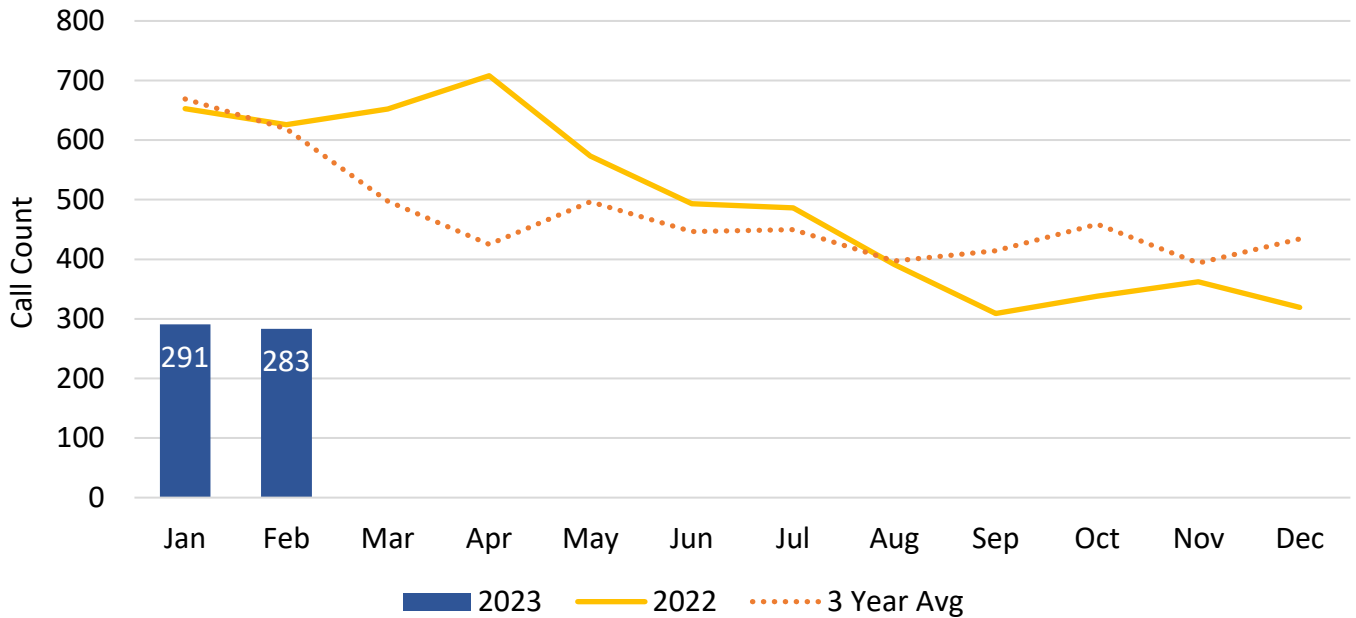
The graphs below display the number of calls for service in comparison to previous months and the previous 2 years. The first graph is citizen-generated calls. The second graph is officer-generated calls (zone checks and foot patrols excluded).

#### Citizen-Generated Calls for Service



\*'how received' left blank not included

### Officer-Generated Calls for Service



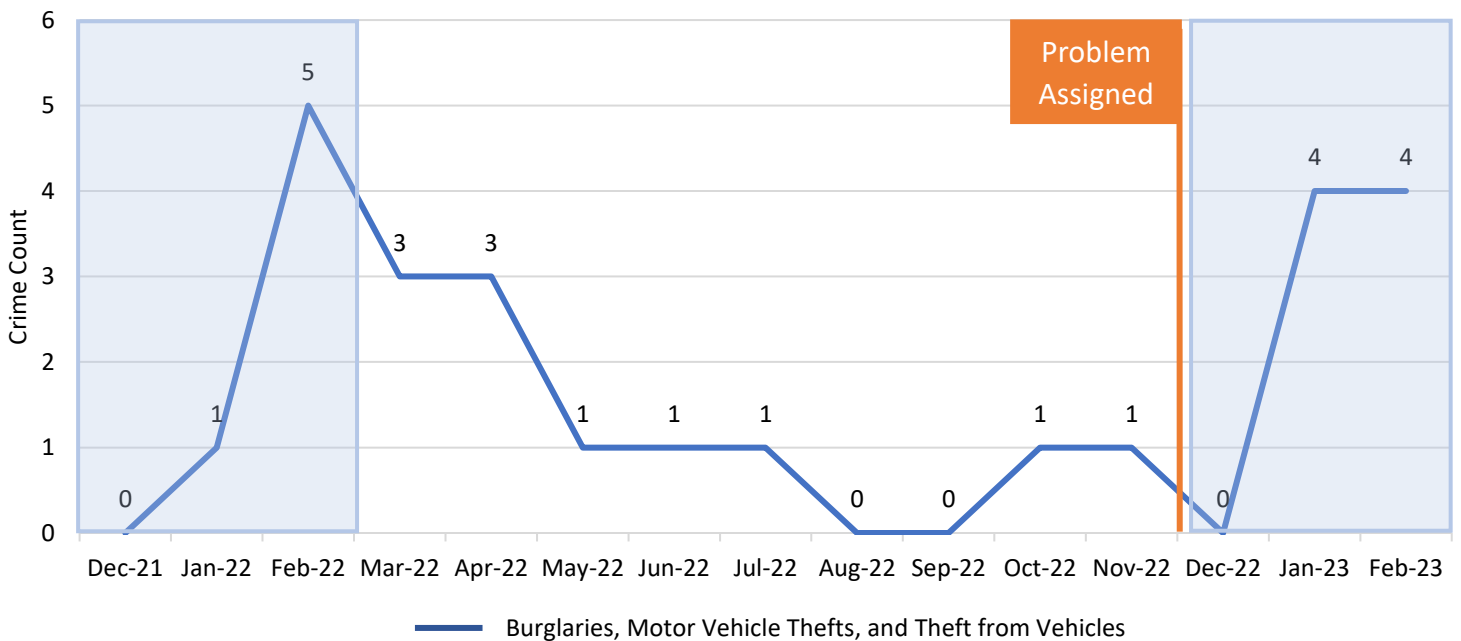
\*zone checks and foot patrols removed; 'how received' left blank not included

### Problem Locations

The following problem locations have been identified using 12 months of calls for service and crime data, showing a consistent crime problem. Each month, these locations are evaluated based off the crime and disorder the assignee was tasked to handle. Problem locations are evaluated until deemed successful.

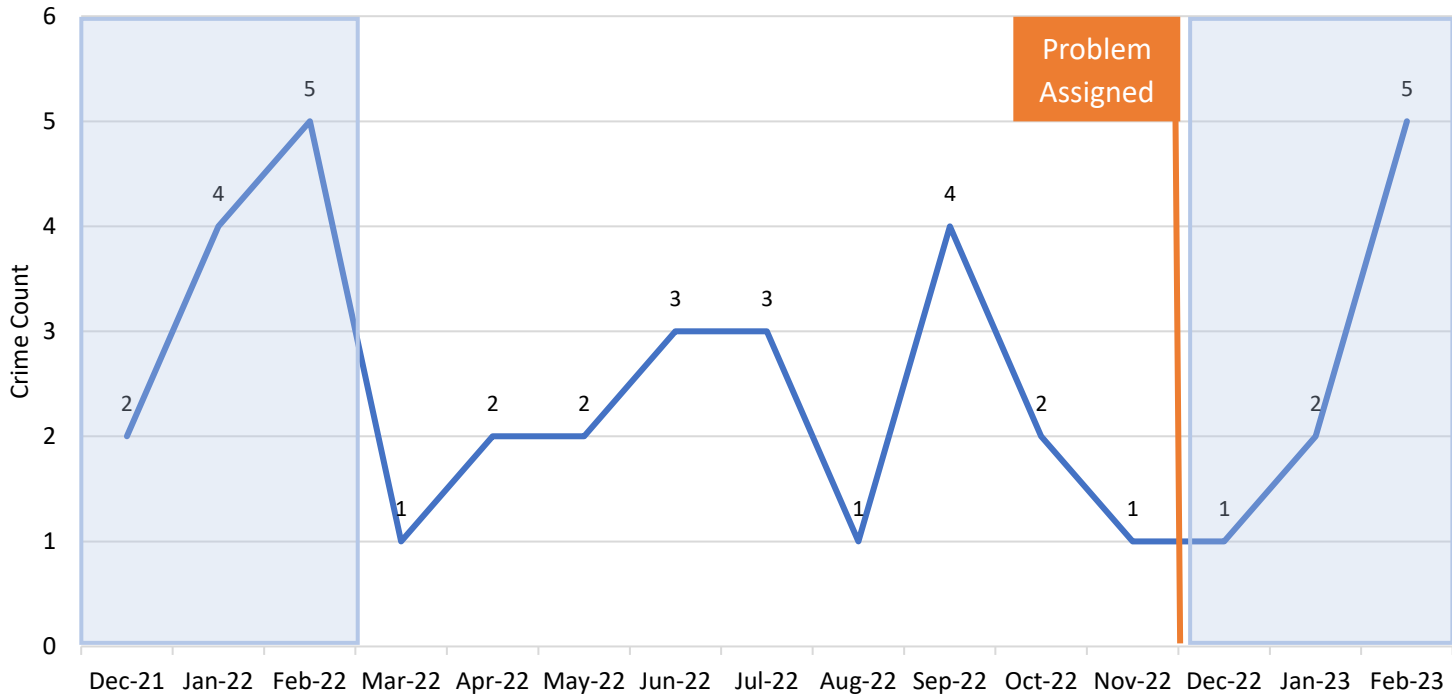
#### 1. Sabal Point Apartments

**% Change: 33.33%**



\* data pulled from RMS by locations containing "sabal"; offense code equal to 220, 240, or 23F; unfounded removed

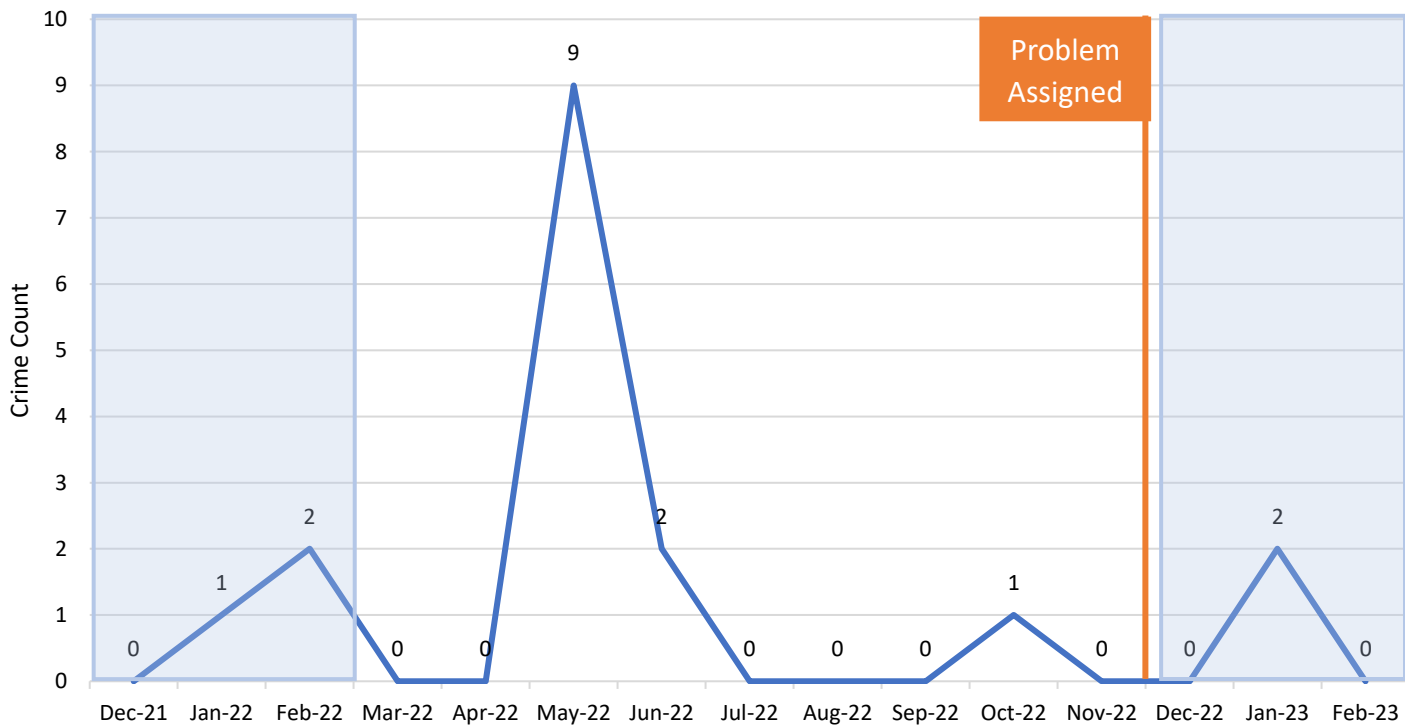
% Change: **-27.27%**



## 2. Willow Ridge Apartments

— Verbal Domestic

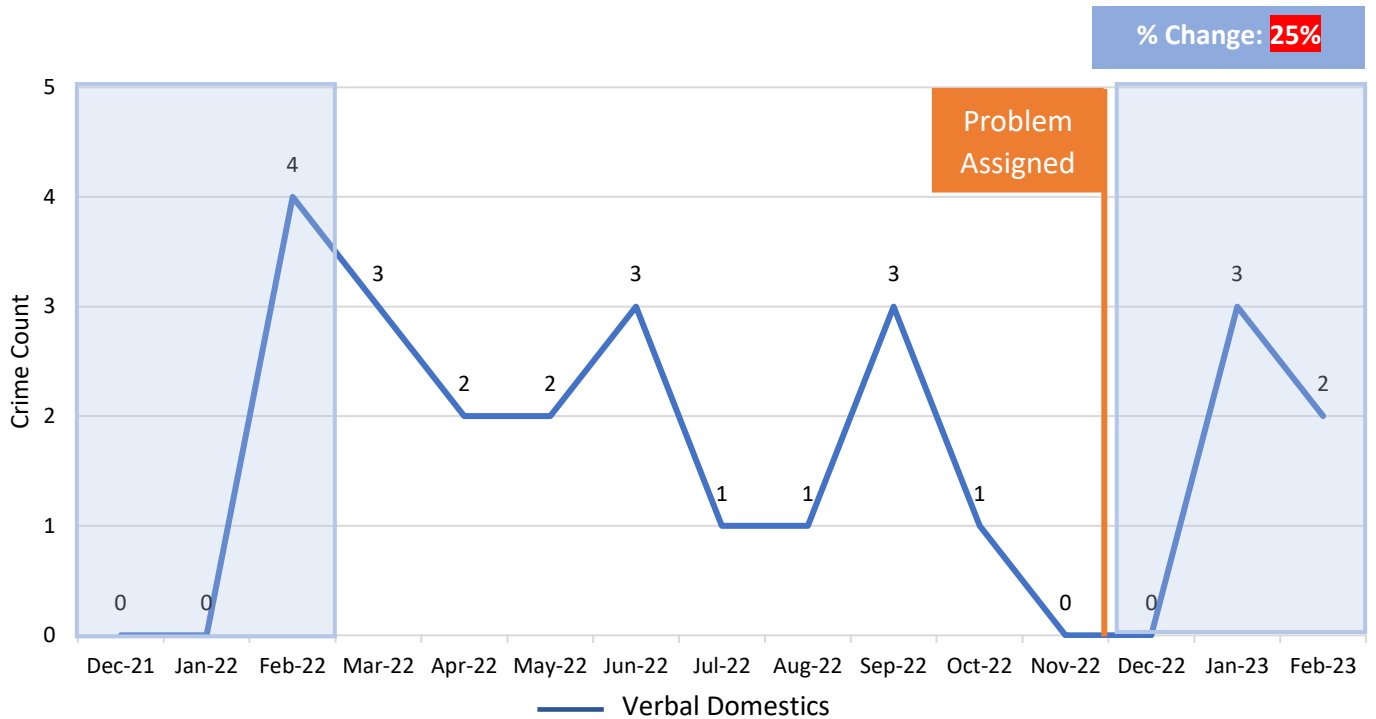
% Change: **-33.33%**



— Burglaries, Motor Vehicle Thefts, and Theft from Vehicles

\*top chart disclaimer: data pulled from RMS by locations containing "sabal"; offense description containing "domestic"; unfounded removed

\*bottom chart disclaimer: data pulled from RMS by locations containing "willow"; addresses not in Willow Ridge removed; offense code equal to 220, 240, or 23F; unfounded removed



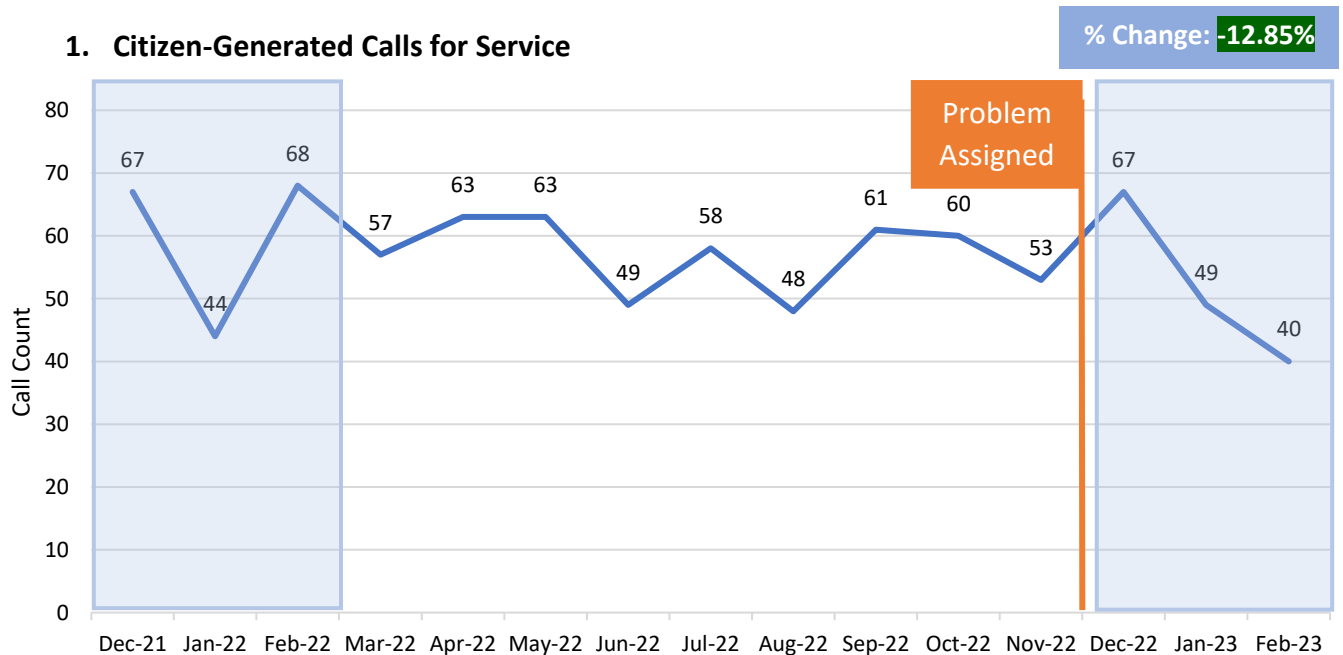
\*data pulled from RMS by locations containing "willow"; addresses not in Willow Ridge removed; offense description containing "domestic"; unfounded removed

### Problem Area

The problem area is Carolina Place Mall. It was identified using 12 months of calls for service and crime data, showing a consistent crime problem. Each month, the evaluation is based off the crime and disorder the assignee was tasked to handle. Since a problem area has more crime and disorder than a problem location, the evaluation is broken down into several charts. Problem areas are evaluated until deemed successful.

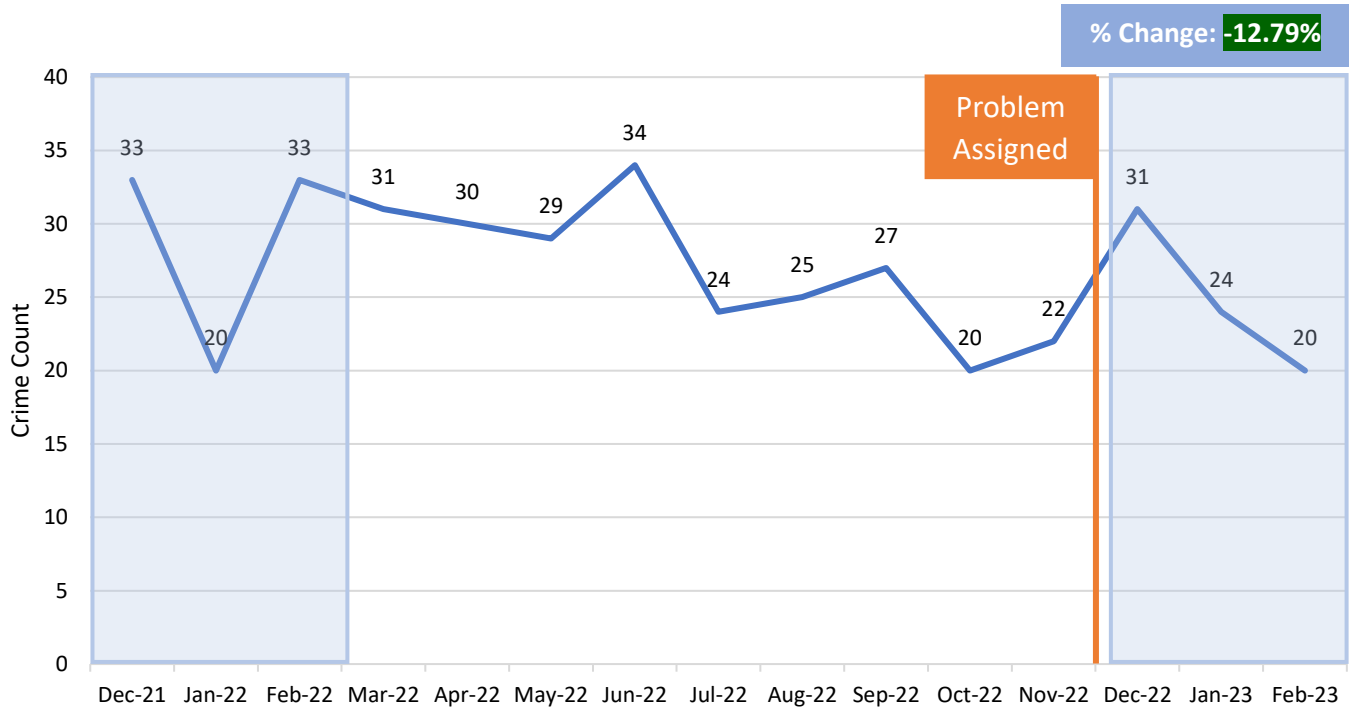
### Carolina Place Mall

#### 1. Citizen-Generated Calls for Service

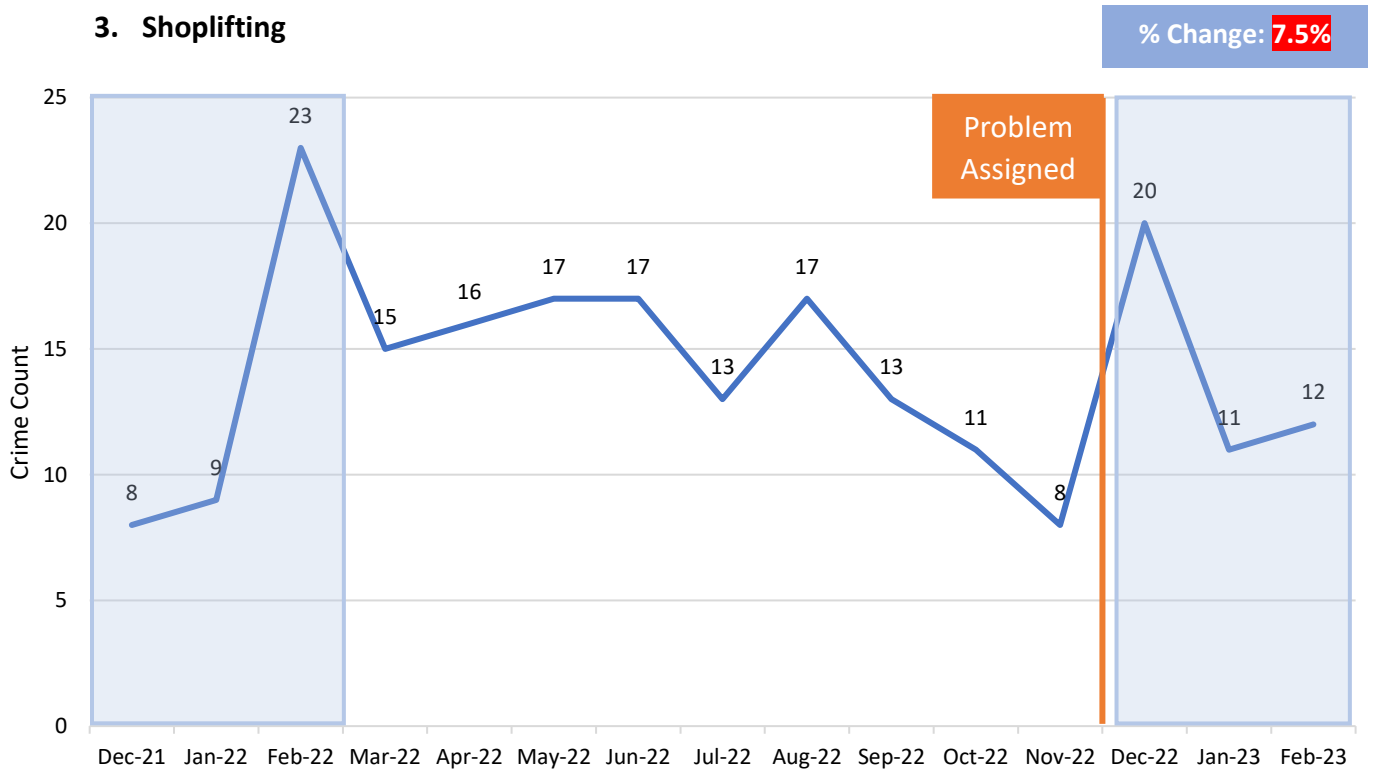




**2. Group A Offenses:** NIBRS Group A offenses are the more serious crimes such as Murder, Rape, Robbery, etc. There are 71 Group A Offenses. Group B offenses tend to be minor in nature, such as curfew/loitering/vagrancy violations, disorderly conduct, driving under the influence, etc.



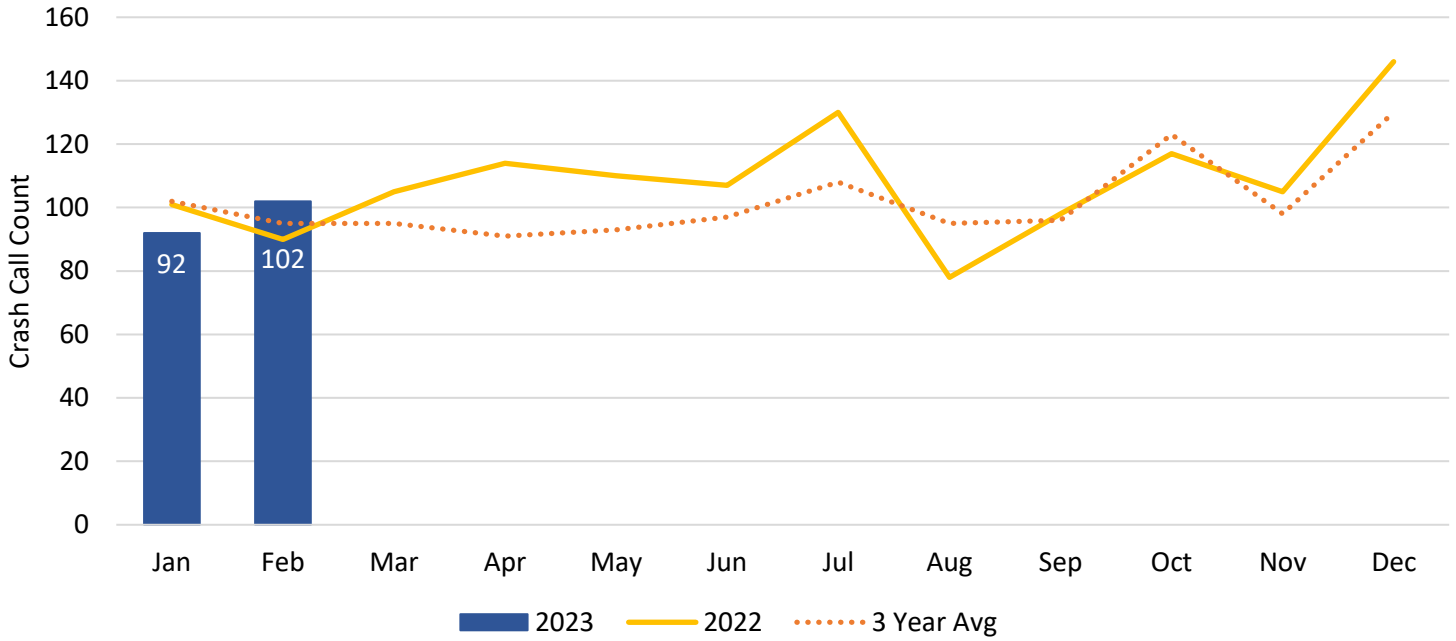
**3. Shoplifting**



\*Chart 2 disclaimer: data pulled from RMS by locations containing "11001, 11009, 11017, 11033, 11025, 11041, 11049, 11055, 11059, 11067"; offense not containing "90" in code; unfounded removed  
 \*Chart 3 disclaimer: data pulled from RMS by locations containing "11001, 11009, 11017, 11033, 11025, 11041, 11049, 11055, 11059, 11067"; offense code equal to 23C; unfounded removed

### Traffic Crash Data

#### Calls for Traffic Crashes



\*Counts are all traffic accident and hit and run calls with a disposition of report taken or rendered assistance MI

## February Community Engagement

- Weekly recruiting meetings
- Weekly staff meetings
- Recruitment efforts with flyers and events
- Coffee with a Cop Feb 25
- Lexipol meeting
- Working on volunteer program getting them set up for training
- Special Olympics Conference Feb 7-9
- Meeting with Town Hall in reference to events
- Working on budget explanations
- Working on video for the Town of Pineville
- Special video for our social media
- Monthly OSHA inspection for PD building
- Monthly safety meeting for the town
- Helping staff patrol
- Golf Cart Inspection
- Law Enforcement Memorial meeting
- Walk About in Chadwick Park
- Walk About in Preston Park

Weekly meetings with Chief on progress for projects. Daily duties of school traffic and sitting in with students at lunchtime. Manage Twitter, Instagram and Facebook apps for the PD

## February Traffic Enforcement

### Traffic Enforcement Type and Dispositions

Enforcement	Count
10-61 Traffic Stop	99
10-31 Project Police Presence	7
Citation Issued	44
Warning	50
Report Taken	2

\*Officer-generated traffic stops and project police presence; unfounded removed

### Locations of Traffic Enforcement

Street Name	Count
PINEVILLE-MATTHEWS RD	29
MAIN ST	10
CAROLINA PLACE PKY	10
POLK ST	7
CRANFORD DR	6
LEE ST	5
PARK RD	4
LANCASTER HWY	3
TOWNE CENTRE BLVD	3
BLUE HERON	2
CENTRUM PKY	2
DOWNS CIR	2
ROCK HILL-PINEVILLE RD	2
I-485 OUTER / CARMAX	2
I-485 OUTER/JOHNSON	2
WILLOW RIDGE RD	1
CADILLAC ST	1
PARK/JOHNSTON	1
JOHNSTON DR	1
SABAL POINT DR	1
CRUMP/WESTINGHOUSE	1
FRANKLIN ST	1
DOVER ST	1
I-485 INNER HWY	1
COLLEGE ST	1
I-485 OUTER HWY	1
MCCULLOUGH CLUB DR	1
VINTAGE/KING FISHER	1
N POLK	1
NATIONS FORD RD	1
AMON LN	1

<b>INDUSTRIAL DR</b>	<b>1</b>
<b>Grand Total</b>	<b>106</b>

\*based on location of stop in CAD



## Human Resources

Linda Gaddy, PHR SHRM-CP MSHR  
lgaddy@pinevillenc.gov  
(704) 889-2362

**To:** Ryan Spitzer, Town Manager  
Members of the Town Council

**From:** Linda Gaddy

**Date:** 2/8/2023

**Re:** Human Resources Monthly Report

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Ryan,

Enclosed is the Human Resources Department Monthly Report for the month of January 2023.

### New Hires:

**Jon Beauchamp**, B.L.E.T. Police Officer trainee  
**Samuel Gwin**, B.L.E.T. Police Officer trainee  
**Lucknerson Jean-Pierre**, B.L.E.T. Police Officer trainee  
**Michael Soto**, B.L.E.T. Police Officer trainee  
**Duong "William" Tran**, B.L.E.T. Police Officer trainee  
**Brendan Coates**, Lateral Transfer Police Officer

### Resignation/Termination:

**Samuel Gwin**, B.L.E.T. Police Officer trainee  
**Chelsea Fernandez**, B.L.E.T. Police Officer trainee  
**Lucknerson Jean-Pierre**, B.L.E.T. Police Officer trainee  
**Alaina Parks**, 911 Telecommunicator  
**Kemuel Durr**, Reserves Officer

### Retirements:

None

### Transfers:

None

### Promotions:

**Logan Hulst**, BLET Police Officer Trainee to sworn Police Officer  
**Kristi Beers**, Billing & Collections Coordinator (PCS)  
**James Daley**, Equipment Operator (Public Works)

### Current Openings:

**Police Officer**, one certified officer in conditional offer/background, 3 more B.L.E.T. to be sponsored, 4 certified Police Officers  
**PCS Telecommunications**, Systems Technician Apprentice, accepting applications

PCS CSR fulltime, candidate selected in background check, Danna Harb  
PCS CSR part-time, interviewing

### **Departmental Update:**

#### Humans Resources Newsletter:

Improving communication is a goal, and to that end we issued our third Employee Newsletter from Human Resources that was distributed via email and paper. For this newsletter we went bigger, containing now 4 pages worth of information. This was a Winter theme edition that included Black History Month and Women's History Month fun facts, Employee Recognition sections for promotions/achievements/life moments/new hires. Announcements included LEARN online safety training reminder, the upcoming workplace romance & harassment training teaser, and mid-year performance check ins. Each publication also includes reminders of some of the resources and benefits available to employees. The next quarterly newsletter will be published in April, the Spring edition.

#### Safety Highlights:

The annual online safety training launched in December. All employees will complete the courses assigned to them by the end of February. These are either required or recommended by OSHA and our safety consultant to be taken once a year. Live trainings for Public Works and Parks & Rec crews are also taking place this Spring, along with First Aid/CPR/AED as usual. Completing these, and keeping safety forefront in our minds, are factors that contribute to our excellent safety record year after year.

#### Other upcoming training:

In the coming month all staff will receive training, both live and online, on our polices for handling Workplace Romance and Anti-Harassment training.

#### Projects in progress:

Human Resources has been researching, and creating plans for increasing Employee Recognition, Employee Appreciation events, and Wellness programs. This will be informed by a newly formed employee resource group (think tank) of members from different departments. Work has also begun on updating the entire employee Handbook.

#### Mid-year performance reviews:

All managers and supervisors are currently evaluating and discussing with each staff member their performance to date mid-year, as well as their progress toward their goals.

#### Improvements:

We continue to move forms and processes to less paper-based to more digital and online accessible forms and information. We are launching a single Public HR Drive where both supervisors and employees will go to get the tools and information that they need to interact with human resources and payroll, and to get answers to FAQs. Forms that require multiple signatures are now using digital signatures for a much faster process.

# Department Update



**To:** Town Council

**From:** Travis Morgan

**Date:** 3/14/2023

**Re:** Town Planning Updates

## PLANNING:

**Super G Mart:** A couple of food vendors approved within the store

**Lancaster Sidewalk:** Plans are 90% complete and grant reimbursements have begun

**200 North Polk:** Zoning violation appeal set for 3/23

## CODE ENFORCEMENT:

<p><b>High Weeds and Grass:</b>  123 marine  114 kenmore  104 kenmore  210 eden  1111 cone  416 park  420 park  422 park  122 olive  105 s polk st  Mens warehouse</p>	<p><b>Dumpster:</b></p> <p><b>Community Appearance/Junk Vehicle:</b>  100 S Polk St</p> <p><b>Signs:</b>  11715 carolina pl py  10215 mcintyre ridge rd</p> <p><b>Parking on Sidewalk:</b>  Stratfield  Atwell Glen  Stockdale  Graceview  Green Birch</p>	<p><b>Parking on the lawn:</b>  10914 copperfield dr</p> <p><b>Commercial vehicles:</b></p> <p><b>Temp Permit:</b>  200 S Polk</p>
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# April

2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					SEN. SALVADOR @ LIBRARY ON 4/1 @ 11AM	1 PAWS IN THE PARK 10AM – 3PM
2	3	BUDGET MTG 6:00 PM <sub>4</sub>	5 ED'S BIRTHDAY	BUDGET MTG 6:00 PM <sub>6</sub> 3:30 PCS BOARD MTG **	7 GOOD FRIDAY OFFICES CLOSED	8
9 EASTER	10	11 COUNCIL MTG 6:30 PM	12	13	14	15
16	17	18	19	20 2 <sup>ND</sup> TOWN HALL MTG	21	22
23 LIBRARY APPRECIATION WEEK	24 WORK SESSION 6:00 PM	25	26	27 BUDGET MTG 6:00 PM	28	29
30						

**\*\* Subject to change**

# May

# 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 <b>BUDGET MTG</b> 6:00 PM	3	4	5	6 <b>SHRED EVENT</b> 9 - NOON
7	8	9 <b>COUNCIL MTG</b> 6:30 PM	10	11	12	13
14	15 <b>JUNK WEEK</b>	16 <b>JUNK WEEK</b>	17 <b>JUNK WEEK</b>	18 <b>JUNK WEEK</b>	19 <b>JUNK WEEK</b>	20 <b>ARTS IN THE PARK</b>
21	22 <b>WORK SESSION</b> 6:00 PM	23	24	25	26	27
28	29 <b>HOLIDAY</b>	30	31			