

APPLICATION FOR DOOR-TO-DOOR SOLICITATION PERMIT ON PRIVATE PROPERTY

A non-refundable application fee of \$10.00 must be paid at the time of application submission. Checks should be made payable to: Town of Pineville; note 'Solicitation Permit Fee' in the subject and deliver with completed application to the Town of Pineville Town Hall located at 505 Main Street.

IMPORTANT INFORMATION ABOUT THIS DOCUMENT

All information contained on this application will be deemed a Public Record and will be subject to inspection of any citizen requesting access to the information pursuant to the Public Records Laws of the State of North Carolina.

REQUESTED DAYS FOR OPERATION

**Hours and days permitted for soliciting:
9:00 a.m. - 6:00 p.m., or the start of dusk,
whichever is earlier, Monday through Saturday**

Soliciting is not allowed on Sundays

- All door-to-door solicitation applications shall be submitted a minimum of seven (7) days in advance of, but no more than ninety (90) days in advance of the date that you want to begin solicitation; time being of the essence.
- Every door-to-door solicitation permit issued under the provisions of this division shall be valid for a period of seven (7) consecutive days from the date of issuance, unless otherwise indicated on the face of the permit.

List requested Dates of Operation proposed door-to-door soliciting activities*

APPLICANT INFORMATION

Full Name of Applicant:

Applicant Home Address:

Email Address:

Phone Number:

Business or Organization Name (If applicable):

Physical Office Address:

Supervisor's Name (If other than applicant):

Supervisor's Phone # (If other than applicant):

Federal Tax ID (If applicable):

Non-Profit Status (If applicable):

List of all people (up to 9 per permit), other than yourself, who would be engaged in soliciting in your behalf:

Full Legal Name:	Birth Date: _____ / _____ / _____ I.D# and State:
Full Legal Name:	Birth Date: _____ / _____ / _____ I.D# and State:
Full Legal Name:	Birth Date: _____ / _____ / _____ I.D# and State:
Full Legal Name:	Birth Date: _____ / _____ / _____ I.D# and State:
Full Legal Name:	Birth Date: _____ / _____ / _____ I.D# and State:

Full Legal Name:	Birth Date: _____ / _____ / _____ I.D# and State:
Full Legal Name:	Birth Date: _____ / _____ / _____ I.D# and State:
Full Legal Name:	Birth Date: _____ / _____ / _____ I.D# and State:
Full Legal Name:	Birth Date: _____ / _____ / _____ I.D# and State:

VEHICLE/METHOD OF TRANSPORTATION DESCRIPTION

- Vehicles used during solicitation must clearly display the company name for which soliciting is being done.
- Description of vehicle or method of transportation applicant intends to use for business purposes while in the Town of Pineville.
- Valid Driver's License or state- issued photo ID must be presented at time of application submission

Vehicle Color(s)*:

Year / Make / Model of Vehicle:

License Plate #:

State Issued:

Vehicle Color(s)*:

Year / Make / Model of Vehicle:

License Plate #:

State Issued:

Vehicle Color(s)*:

Year / Make / Model of Vehicle:

License Plate #:

State Issued:

***Acknowledgement**

By submitting this application, I hereby certify that all the foregoing information is true and correct to the best of my knowledge. I further certify that I am a duly authorized representative of the company named in this application and that my company meets the eligibility requirements for issuance of a solicitation permit pursuant to Chapter 111, Solicitors and Peddlers, of the Town of Pineville Code of Ordinances. I have read and understand the ordinance for the Town of Pineville.

Date: _____ Signature: _____



SOLICITOR'S PERMIT DETAILS

Applicants seeking door-to-door solicitation permits under Section 111.03 of the Town Code shall pay the non-refundable fee of \$10 for such permits. Applicants shall submit a written application for the permit using the door-to-door solicitation permit application. All business applicants must be registered to do business in the State of North Carolina.

The permit shall set forth:

- (1) The name and address of the business, organization, person(s), or group for whom door-to-door solicitation is being conducted. The applicant must be a duly authorized representative of the business, company, group, or organization for which the permit is sought.
- (2) The names of all individuals who will be engaging in door-to-door solicitation on behalf of the business/organization, along with a copy of a valid government issued photo ID. (Minors must be accompanied by an adult).
- (3) A description of the nature of the business/organization and the goods, services, or wares being offered for sale.
- (4) A description of types of donations/contributions accepted, or when applicable, a description of promotional and/or printed materials being distributed.
- (5) All door-to-door solicitation applications shall be submitted a minimum of seven (7) days in advance of, but no more than ninety (90) days in advance of the date that you want to begin solicitation; time being of the essence. Permits are valid for seven (7) consecutive days from the date of issuance.
- (6) A statement as to whether the applicant or any person engaging in door-to-door solicitation on behalf of the applicant has been convicted of any crimes (felony or misdemeanor) involving assault, larceny/fraud, damage to property, disorderly conduct, any crime of domestic violence, and/or sell/distribution of illicit drugs/controlled substances, and if so, the details thereof.
- (7) The make, model, year, color, and license plate number of each vehicle used by the applicant(s) during the period of door-to-door solicitation within the town. Copies of the applicant's operator's license, vehicle registration, and insurance certificate.
- (8) One (1) recent photograph, taken within the past ninety (90) days, of the applicant and any person(s) who will be engaging in door-to-door solicitation on behalf of the applicant, which shall be approximately two and one-half by two and one-half inches in size, showing the head and shoulders of the applicant/participants in a clear and distinguishing manner. Minors are not required to provide a photograph but must be accompanied by an adult who has provided a recent photograph.
- (9) The last five municipalities wherein the applicant has received a door-to-door solicitation permit.